

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

SERVICE NAME: TACTIC - Teenage Advice Centre Teenage Information Centre						
<b>CORE SERVICE</b>						
	PROJECT	AIMS	OBJECTIVES	HOW SUCCESS WILL BE MEASURED	TIMETABLE FOR DELIVERY	UPDATES
1	After school drop-in facility	To provide a safe environment for young people to come after school and socialise with their peers, whilst having youth worker support available.	To offer 3 after school drop-in sessions at TACTIC	<ul style="list-style-type: none"> <li>Daily / weekly attendance figures.</li> <li>Feedback from young people – annual service user survey.</li> </ul>	Weekdays 3:30 pm – 6pm. Ongoing	<p>Numbers increasing</p> <p>Ongoing</p>
2	Mentoring	To enable and empower young people to develop their own skills and strategies to deal with issues affecting them and make positive choices.	To offer one-to-one mentoring support to young people aged 12 – 19 years with a qualified Youth Worker	<ul style="list-style-type: none"> <li>Attendance</li> <li>Feedback from Young person</li> <li>Feedback from Parent / school</li> <li>use of Youth Web monitoring/ recording</li> </ul>	40 Per year. Ongoing	<p>Average of 20 open cases at any one time and ongoing waiting list</p> <p>Ongoing</p>
5	Red Box Project	We have signed up to the Red Box Project which is a community-based, charity, which aims to support young people throughout their periods by providing red boxes filled with free	<p>To ensure young people have access to free period products.</p> <p>To address Period Poverty</p>	<ul style="list-style-type: none"> <li>Uptake</li> <li>Number of products distributed.</li> <li>Young Persons feedback</li> </ul>	Ongoing	Ongoing

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

		period products to local schools and clubs				
6	Youth Forum  WAY – We Are Youth	To encourage and support the involvement of young people who want to make a difference both within the TACTIC centre and in their local community  TO recruit new volunteer young people to join forum when possible, using the schools as a contact point.	For young people to be the voice of the wider community whilst developing new skills and confidence  To allow other young people to contribute their ideas to the wider community and get involved in volunteering.	<ul style="list-style-type: none"> <li>• Attendance at meetings</li> <li>• Project Delivery</li> <li>• Youth progress</li> <li>• Social progress</li> </ul> Uptake of new volunteers	To support the 2022 carnival	Carnival supported.  Looking for new members – recruiting once schools are back
	Volunteer Training	To develop young people’s skills and aid their personal development.  To equip them in their volunteer roles.	To deliver training on roles, responsibilities, basic safeguarding, and Equal opportunities.	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• New recruits</li> <li>• AQA accreditations achieved</li> </ul>	training sessions to be arranged as required	Will commence when new volunteers have signed up
7	Hire of Building	To maximise use of TACTIC building  To increase usage and income for council assets.	Space provided for community groups / agencies and businesses to use as venue for meetings, gatherings, small community events etc.	<ul style="list-style-type: none"> <li>• Hours of building use outside of core delivery</li> <li>• Businesses uptake</li> <li>• Hirers feedback</li> </ul>	Ongoing bookings with NOAH  Ongoing bookings for JOBS 22	Building up to full capacity with Hire  Ongoing

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

8	Holiday Projects	To provide holiday activities for young people aged 12 - 19	Young people able to take part in affordable activities during holidays and maintain social networks.	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young Person Feedback</li> </ul>	<p>To reinstate this provision asap with additional more substantial activities due to funding from previous year carried forward.</p> <p>To provide a fuller Easter and Summer Programme now COVID restrictions eased</p> <p>End May 22</p>	<p>Easter programme completed with Centre based activities and workshops</p> <p>Summer programme delivered over 4 weeks to include Outreach Programme</p>
9	Promotion and public communication	Maintain web site and social media communications	Centre to provide remote access to services and support networks.	<ul style="list-style-type: none"> <li>• Recorded 'Likes', 'Shares', 'Reach' and 'Followers' of posts - on Facebook/Twitter</li> </ul>	Ongoing	Ongoing Website updated

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

				<ul style="list-style-type: none"> <li>• Young person feedback</li> <li>• Community feedback</li> </ul>		
<b>10</b>	Environmental ambitions	Deliver the Council's Environmental Ambitions.	<p>Raise environmental awareness, understanding and knowledge among young people.</p> <p>Support the personal development of young people through practical environmental projects and activities.</p> <p>Deliver activities as per TACTIC Environmental Project Plan</p> <p>To reduce energy and wasted lighting within centre.</p>	<ul style="list-style-type: none"> <li>• Young person Feedback</li> <li>• Community Feedback</li> <li>• Participation in projects</li> </ul> <p>Measured in future. energy bills if project proceeds.</p>	<p>To continue to reinforce measures with young people once restrictions are lifted.</p> <p>Recycling ongoing.</p>	<p>Food Waste Bin in Place</p> <p>A carbon assessment of Town Council operations is to be undertaken in 2022 inclusive of TACTIC to provide baseline evidence on which to take forward the move towards being net carbon neutral by 2030 (Ref.156/GE) Council staff to undertake carbon literacy training</p>
<b>11</b>	Schools Delivery	<p>Continue to develop relationships and ongoing delivery in middle and upper schools</p> <p>Maximise TACTIC resources for daytime delivery</p>	<p>Deliver workshops in line with PHSE (Physical Health and Social Education) curriculum to local middle and upper schools in LLTC.</p>	<ul style="list-style-type: none"> <li>• Uptake from schools</li> <li>• Young person feedback</li> <li>• School feedback</li> <li>• Increase in numbers for after school drop ins.</li> </ul>	<p>To continue to offer support to schools with workshops drop ins and assemblies</p>	<p>Workshops delivered in 3 schools</p> <p>New workshop programme being devised for September</p>

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

		To continue to promote TACTIC service to young people	<p>Deliver themed workshops to support young people’s personal and social development.</p> <p>Deliver lunchtime drop ins to middle and upper schools to capture widest possible audience of young people.</p>			Ongoing
12	Playschemes	To offer Easter and Summer activities for 8 – 11-year-olds	To provide affordable activities in local community for younger age children	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Feedback from young people</li> <li>• Feedback from parents / carers</li> </ul>	To reinstate the sessions during Easter and Summer now restrictions eased - providing activities for 8 – 11-year-olds	<p>Dates - 5<sup>th</sup>, 6<sup>th</sup> 7<sup>th</sup> April</p> <p>Poor attendance at Easter scheme so summer scheme cancelled for 2022</p>
13	Community Forum	To ascertain intelligence gathering for ongoing Youth Survey.	Provide a set of 5 core questions for young people to express their views and for staff to feedback findings to wider forum.	<ul style="list-style-type: none"> <li>• Issues raised.</li> <li>• Ongoing themes</li> </ul> Participation in survey	Ongoing Planning stages	<p>Awaiting Committee decisions for future projects</p> <p>Youth Survey completed.</p>

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

		Additional work planned to extend this initiative to a wider audience in the near future	To ascertain wider collaborative feedback to determine future goals  Link with CBC Survey			Outcome of survey - Gaming Project in progress
14	GDPR Ref: 87/P&F Risk register and Action plan 20/01/20	Maintain GDPR protocols	Review data management practices to ensure all aspects of GDPR are being instigated and adhered to	<ul style="list-style-type: none"> <li>Findings from review reported to Policy and Finance Committee</li> </ul>	Ongoing	Ongoing
<b>SATELLITE AND ONGOING / NEW PROJECT WORK</b>						
15	TANG- Teenage Additional Needs Group	To encourage young people to socialise with other young people with similar issues.	To offer weekly Youth Club for young people with additional needs at Mentmore Pavilion.	<ul style="list-style-type: none"> <li>Attendance</li> <li>Young person feedback</li> <li>Parent / Carer feedback</li> </ul>	Ongoing during restrictions with measures in place. weekly (term time)  Now back to normal delivery.	Ongoing

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

16	Positive activities / Basketball	<p>To provide alternative activities for young people with the view to support reduction in Anti-Social Behaviour.</p> <p>To provide young people with activities in support of their wellbeing.</p> <p>Provide affordable access to personal development activities.</p>	<p>To provide weekly activity for young people with qualified coach</p> <p>To encourage healthy living</p>	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young Person Feedback</li> <li>• Community feedback</li> </ul>	To be reinstated SEPT 22 with full complement of staff	Now in process of reinstating from October 2022
17	Positive activities / Box Release	<p>To provide additional complimentary activity for young people to further tackle Anti-Social Behaviour</p> <p>To provide young people with activities in support of their wellbeing.</p> <p>Provide affordable access to personal development activities.</p>	<p>To allow for young people to channel frustrations in safe environment</p> <p>To encourage healthy living</p>	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young person feedback</li> <li>• Community feedback</li> </ul>	To be reinstated by end 22 with full complement of staff	Now in process of reinstating from Early 2023
18	Satellite Venues	To utilise local venues for satellite working e.g. Vandyke Centre	Review current services for young people within the parish and increase	<ul style="list-style-type: none"> <li>• Feedback from community</li> <li>• Feedback from young people</li> </ul>	To be reviewed – Sept 22	Satellite projects in process of being set up with Pages Park and Astral

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

		Ref: LLTC 5-Year Plan	locality provision where possible.  Utilise local intelligence from other agencies/ services to target areas needing intervention, e.g. ASB / Police information	<ul style="list-style-type: none"> <li>• Feedback from local agencies/ services</li> </ul>		Park. Awaiting feasibility
19	Outreach Work	To offer outreach facility during the summer months when numbers at TACTIC are traditionally lower.	<p>To reach young people at their point of contact</p> <p>To promote activities and encourage participation</p> <p>To identify gaps in provision</p>	<ul style="list-style-type: none"> <li>• General feedback from staff team</li> <li>• Young person feedback</li> <li>• Survey results</li> </ul>	To be programmed for summer 22	Completed with 4 weeks of twice weekly sessions concentrating on known hot spots for ASB
21	Youth counselling / CHUMS	To offer local service to young people in conjunction with external agencies To seek further funding for 2020-2021	<p>Increase emotional resilience and wellbeing</p> <p>Provide therapeutic safe space for young people to share feelings, experiences and emotions</p>	<ul style="list-style-type: none"> <li>• Young person feedback</li> <li>• Agency feedback</li> <li>• Parental / carer / school feedback</li> <li>• Attendance</li> </ul>	To continue to seek Counsellor to deliver this service.	Restarting Sept 22 with local BACP Counsellor supported by EMR funds



# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

			Equip young people with strategies to support anxiety and depression			
23	Delivery of Careers Workshops	To offer additional support to young people by providing information, support, and guidance to help you make decisions on learning, training and work.	To provide young people with the skills and knowledge they need to make important decisions throughout life.	<ul style="list-style-type: none"> <li>• School uptake</li> <li>• Young person’s feedback</li> </ul>	CBC officers on site every 2 weeks for appointments.	Officers provide support by appointment only. Ongoing
24	Chatty Cafe	This is supporting a nationwide initiative to combat loneliness particularly with the older community members. The aim is to create a space for the community to come and have tea, cakes, and a chat and get to know new people.	The project is led by Bassett Road PPG partners and will be supported by TACTIC staff and young people volunteers as part of their DOE or work experience.	<ul style="list-style-type: none"> <li>• Attendance / numbers</li> <li>• Feedback from visitors</li> <li>• Feedback from Young people and Bassett Road PPG partners</li> <li>•</li> </ul>	Commencing 1 <sup>st</sup> March 2022 10am – 1pm	Ongoing with increasing numbers
25	School lunchtime drop - in	TO promote the support TACTIC are offering in a venue where young people regularly meet.	To provide easy access to youth workers, encouraging them to have an informal chat.	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• School Feedback Cedars,</li> </ul>	Commencing February 21 <sup>st</sup> 2022 every	Ongoing until Dec 22 review.

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX A

		<p>To support the schools with issues they may be experiencing with the young people.</p> <p>To visit the school on a 3-weekly rota for continuity.</p>	<p>To build relationships and support the wellbeing of students.</p> <p>To provide up to date information on a variety of topics.</p>	<p>Leighton Middle, Brooklands, Linslade</p> <ul style="list-style-type: none"> <li>• Young person Feedback</li> <li>• Possible referrals</li> </ul>	<p>Monday and Wednesday.</p>	
--	--	---	---	--	------------------------------	--