

**LEIGHTON-LINSLADE TOWN COUNCIL
 GROUNDS & ENVIRONMENTAL SERVICES COMMITTEE
 WORK PLAN 2022-2023 (INCORPORATING OBJECTIVES 2019-2024)**

MEETING DATES 2022-2023

Meeting Date	Regular Updates	Fixed Deadline items	Other anticipated discussion items
6 June 2022	Climate emergency update Ouzel Valley Park Steering Group Update	Parson's Close Recreation Ground Inclusive play area project update	Cemetery update including headstone safety survey (Risk Register Action Plan) ReSPA annual play area inspection report Drinking water fountains update
5 September 2022	3-month budget monitoring Ouzel Valley Park Steering Group Update Climate emergency update	Review priority projects for inclusion in 2023-24 budget	Allotments Update Review of Green Flag Award recommendations Skate park condition and future (Risk Register Action Plan + Objective #45 & A)
5 December 2022	6-month budget monitoring Climate emergency update Ouzel Valley Park Steering Group Update	Review of draft budget 2023-24 Pavilion hire review & fees + charges from 1 April 2023	Cemetery Update including 2 nd Mausoleum status (Objective #32 per council resolution Sept 2019) Buildings 10 year maintenance plan update + recommended actions arising from 2021 accessibility assessment of facilities (Objective #29) Update on interpretation panels in the parks and open spaces (Objective #40)

6 March 2023	<p>9-month budget monitoring</p> <p>Ouzel Valley Park Steering Group Update</p> <p>Climate emergency update</p>	Consider draft committee work plan and priorities for 2023-24	<p>Review of the play area improvement and safer surfacing programme (Objective #30)</p> <p>Cemetery chapel and lych gate remedial works (Five Year financial plan)</p>

Grounds & Environmental Strategic Objectives for 2019-2024 (from Town Council Five Year Plan 2019-2024)

Overarching Objective 4 – Great Public Open Spaces: to provide great public open spaces with varied opportunities for sport and leisure and to exceed expectations in delivering cemetery and allotment services.

28	To refurbish Pages Park pavilion to ensure it is safe and suitable for continued community and sporting use.	COMPLETED
29	To create a plan for the management, maintenance and use of all pavilion buildings. <i>Ongoing – External cleaning contractor appointed, new pavilions supervisor in place, new bookings administrator appointed 2021. Last update to committee on facilities bookings March 2022.</i>	Ongoing
30	To continue to provide excellent play equipment across the parish and to expand the range of accessible play equipment available. <i>Last update to committee March 2022. Alwins Field play area to be improved 2022, to be followed by Derwent Road play area.</i>	Ongoing
31	To expand memorial services available at Town Council run cemeteries. <i>Additions to Vandyke Road Cemetery COMPLETED - New memorial options installed, and pricing agreed September 2020. Considerations for Old Linslade Cemetery under review. Enhanced marketing will be delivered by the end of 2021.</i>	Ongoing
32	To continue to actively seek additional cemetery land or where this is not possible, to consider other ways in which to expand burial capacity. <i>Last update to committee December 2021. Highlighted to Partnership Committee June 2022, awaiting response September 2022.</i>	Ongoing
33	To continue to computerise historic cemetery records. <i>Ongoing – Please note it is highly likely that this may never be completed. Possibilities for volunteers undertaking some work will be reviewed and updated to committee for consideration when possible.</i>	Ongoing
34	To create a ten year planned maintenance programme for buildings and assets. <i>Following accessibility review of all buildings, work is continuing towards a plan. Late update to committee March 2022. Funds agreed by P+F in July 2022 for consultant to assist with development of management plan.</i>	Ongoing

35	To continue to seek freehold depot premises.	Ongoing
36	To continue to aim towards the creation of localised Friends groups. <i>Ongoing – Previously taken to 10th June 2019 committee meeting.</i>	Ongoing
37	To consider options for restoration of historic features and monuments, where practicable and viable. <i>Restoration to condition of Vandyke Road Cemetery lych gate and chapel in 5 year financial plan for 2024-25. Works agreed for partial restoration of Henry Finch memorial fountain.</i>	Ongoing
38	To seek to maintain and enhance sporting provision. <i>Ongoing – Sports and Physical Activity Development Plan currently being revised (Sept 2020).</i>	Ongoing
39	To continue to build on the success of the annual Anglia in Bloom campaign. <i>2020 and 2021 campaigns cancelled due to Covid-19 pandemic. 2022 judging took place on 18 July.</i>	Ongoing
40	To install interpretation panels in the parks and open spaces. <i>Ongoing – last update to committee March 2022.</i>	Ongoing
41	To install drinking water fountains in the larger parks. <i>Work on this project has been postponed until 2022/2023 by Council agreement following the Covid pandemic (discussed by Council November 2021)</i>	
42	To install a Changing Pod facility in Parson's Close Recreation Ground to meet requirements of additional needs. <i>Completed – Fully funded through S106 monies from Central Bedfordshire Council.</i>	COMPLETED
43	To consider the development of the playground in Parson's Close Recreation Ground to incorporate an adventure play area. <i>COMPLETED</i>	COMPLETED
44	To consider car parking arrangements and capacity at town council-owned facilities. <i>Linslade Memorial Playing Field – CBC approached regarding enforcement. Report to committee September 2022.</i>	Ongoing
45	To continue to invest in facilities for young people. <i>Sept 2020 – Purchase of outdoor table tennis tables agreed. Last discussed by committee March 2022; further consultation needed.</i>	Also in discussion at C+E and Partnership committees.
46	To work with key partners on the development of the Leighton-Linslade Green Wheel. <i>Endorsed by Council and is now being implemented where possible. £20k of funds made available for projects to be completed via the Ouzel Valley Park Steering Group.</i>	For consideration by Ouzel Valley Park steering group.
47	To assess likely future demand for allotments. <i>Update to committee March 2022.</i>	Ongoing
48	To consider possibilities for the restoration of the Henry Finch Memorial Fountain in Linslade Recreation Ground. <i>Last discussed at committee June 2022 and partial restoration works agreed.</i>	Underway

Wider aspirations previously contained in the Partnership Project List may also be subject to periodic review by this Committee as resolved by Council at its meeting on 29 November 2021:

A	Skate park improvements.	<i>Linked to objective 45 in Five Year Plan. Funding for capital project identified in Five Year Financial Plan.</i>
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		<i>Risk Register Action Plan 2022-23 identifies a need for a decision to be made by March 2023 due to deteriorating condition of skate park.</i>
B	Restoration of Henry Finch Memorial Fountain.	<i>See objective 48 above.</i>
C	Continue to promote greening and wildflower planting.	<i>Linked to objectives 7, 36, 39,46 above as well as core town council operations and management of its own green spaces</i>
D	Additional cemetery land	<i>Linked to objective 32 above. Limited options for appropriate land for this purpose have been explored over recent years. No funding identified for land purchase. CBC support required</i>
E	Additional allotment land	<i>Linked to objective 47 above. No funding identified for land purchase. Significant uplift in demand during Covid pandemic may not prove sustained in the longer term.</i>