

# TACTIC ANNUAL WORK PLAN – 2022 - 2023

# APPENDIX B

SERVICE NAME: TACTIC - Teenage Advice Centre Teenage Information Centre						
CORE SERVICE						
	PROJECT	AIMS	OBJECTIVES	HOW SUCCESS WILL BE MEASURED	TIMETABLE FOR DELIVERY	UPDATES
1	After school drop-in facility	To provide a safe environment for young people to come after school and socialise with their peers, whilst having youth worker support available.	To offer 3 after school drop-in sessions at TACTIC	<ul style="list-style-type: none"> <li>Daily / weekly attendance figures.</li> <li>Feedback from young people – annual service user survey.</li> </ul>	Weekdays 3:30 pm – 6pm. Ongoing	
2	Mentoring	To enable and empower young people to develop their own skills and strategies to deal with issues affecting them and make positive choices.	To offer one-to-one mentoring support to young people aged 12 – 19 years with a qualified Youth Worker	<ul style="list-style-type: none"> <li>Attendance</li> <li>Feedback from Young person</li> <li>Feedback from Parent / school</li> <li>use of Youth Web monitoring/ recording</li> </ul>	40 Per year. Ongoing	
5	Red Box Project	We have signed up to the Red Box Project which is a community-based, charity, which aims to support young people throughout their periods by providing red boxes filled with free	<p>To ensure young people have access to free period products.</p> <p>To address Period Poverty</p>	<ul style="list-style-type: none"> <li>Uptake</li> <li>Number of products distributed.</li> <li>Young Persons feedback</li> </ul>	Ongoing	

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		period products to local schools and clubs				
6	Youth Forum  WAY – We Are Youth	To encourage and support the involvement of young people who want to make a difference both within the TACTIC centre and in their local community  TO recruit new volunteer young people to join forum when possible, using the schools as a contact point.	For young people to be the voice of the wider community whilst developing new skills and confidence  To allow other young people to contribute their ideas to the wider community and get involved in volunteering.	<ul style="list-style-type: none"> <li>• Attendance at meetings</li> <li>• Project Delivery</li> <li>• Youth progress</li> <li>• Social progress</li> </ul> Uptake of new volunteers	To support the 2022 carnival	
	Volunteer Training	To develop young people’s skills and aid their personal development.  To equip them in their volunteer roles.	To deliver training on roles, responsibilities, basic safeguarding, and Equal opportunities.	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• New recruits</li> <li>• AQA accreditations achieved</li> </ul>	training sessions to be arranged as required	
7	Hire of Building	To maximise use of TACTIC building  To increase usage and income for council assets.	Space provided for community groups / agencies and businesses to use as venue for meetings, gatherings, small community events etc.	<ul style="list-style-type: none"> <li>• Hours of building use outside of core delivery</li> <li>• Businesses uptake</li> <li>• Hirers feedback</li> </ul>	Ongoing bookings with NOAH	

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			To explore interest and use of venue by small businesses as a place to network and access amenities, e.g. meeting room.			
8	Holiday Projects	To provide holiday activities for young people aged 12 - 19	Young people able to take part in affordable activities during holidays and maintain social networks.	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young Person Feedback</li> </ul>	<p>To reinstate this provision asap with additional more substantial activities due to funding from previous year carried forward.</p> <p>To provide a fuller Easter and Summer Programme now COVID restrictions eased</p> <p>End May 22</p>	<p>Easter programme in place for 2022. Centre based activities and workshops</p> <p>Summer programme</p>
9	Promotion and public communication	Maintain web site and social media communications	Centre to provide remote access to services and support networks.	<ul style="list-style-type: none"> <li>• Recorded 'Likes', 'Shares', 'Reach' and 'Followers' of posts - on Facebook/Twitter</li> </ul>	Ongoing	

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				<ul style="list-style-type: none"> <li>• Young person feedback</li> <li>• Community feedback</li> </ul>		
<b>10</b>	Environmental ambitions	Deliver the Council's Environmental Ambitions.	<p>Raise environmental awareness, understanding and knowledge among young people.</p> <p>Support the personal development of young people through practical environmental projects and activities.</p> <p>Deliver activities as per TACTIC Environmental Project Plan</p> <p>To reduce energy and wasted lighting within centre.</p>	<ul style="list-style-type: none"> <li>• Young person Feedback</li> <li>• Community Feedback</li> <li>• Participation in projects</li> </ul> <p>Measured in future. energy bills if project proceeds.</p>	<p>To continue to reinforce measures with young people once restrictions are lifted.</p> <p>Recycling ongoing.</p>	<p>Food Waste Bin in Place</p> <p>A carbon assessment of Town Council operations is to be undertaken in 2022 inclusive of TACTIC to provide baseline evidence on which to take forward the move towards being net carbon neutral by 2030 (Ref.156/GE) Council staff to undertake carbon literacy training</p>
<b>11</b>	School Liaison	Develop working liaison with schools and provide support for young people in the school environment.	Attend regular assemblies at local middle and upper school	<ul style="list-style-type: none"> <li>• Uptake from schools</li> <li>• Young person feedback</li> <li>• School feedback</li> </ul>	To continue to offer support to schools with	

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		<p>Maximise TACTIC resources and generate income.</p> <p>Promote services for young people</p>	<p>Deliver Schools, Offer workshops in line with PHSE (Physical Health and Social Education) curriculum to local middle and upper schools in LLTC.</p> <p>Update , Plan and deliver themed workshops to support young people’s personal and social development.</p>	<ul style="list-style-type: none"> <li>Income generated</li> </ul>	workshops and assemblies	
<b>12</b>	Playschemes	To offer Easter and Summer activities for 8 – 11-year-olds	To provide affordable activities in local community for younger age children	<ul style="list-style-type: none"> <li>Attendance</li> <li>Feedback from young people</li> <li>Feedback from parents / carers</li> </ul>	To reinstate the sessions during Easter and Summer now restrictions eased - providing activities for 8 – 11-year-olds	Dates - 5 <sup>th</sup> , 6 <sup>th</sup> 7 <sup>th</sup> April

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13	Community Forum	<p>To ascertain intelligence gathering for ongoing Youth Survey.</p> <p>Additional work planned to extend this initiative to a wider audience in the near future</p>	<p>Provide a set of 5 core questions for young people to express their views and for staff to feedback findings to wider forum.</p> <p>To ascertain wider collaborative feedback to determine future goals</p> <p>Link with CBC Survey</p>	<ul style="list-style-type: none"> <li>• Issues raised.</li> <li>• Ongoing themes</li> </ul> <p>Participation in survey</p>	Ongoing Planning stages	Awaiting Committee decisions for future projects
14	GDPR Ref: 87/P&F Risk register and Action plan 20/01/20	Maintain GDPR protocols	Review data management practices to ensure all aspects of GDPR are being instigated and adhered to	<ul style="list-style-type: none"> <li>• Findings from review reported to Policy and Finance Committee</li> </ul>	Ongoing	
<b>SATELLITE AND ONGOING / NEW PROJECT WORK</b>						
15	TANG- Teenage Additional Needs Group	To encourage young people to socialise with other	To offer weekly Youth Club for young people	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young person feedback</li> </ul>	Ongoing during restrictions with	Ongoing

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		young people with similar issues.	with additional needs at Mentmore Pavilion.	<ul style="list-style-type: none"> <li>• Parent / Carer feedback</li> </ul>	<p>measures in place. weekly (term time)</p> <p>Now back to normal delivery.</p>	
<b>16</b>	Positive activities / Basketball	<p>To provide alternative activities for young people with the view to support reduction in Anti-Social Behaviour.</p> <p>To provide young people with activities in support of their wellbeing.</p> <p>Provide affordable access to personal development activities.</p>	<p>To provide weekly activity for young people with qualified coach</p> <p>To encourage healthy living</p>	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young Person Feedback</li> <li>• Community feedback</li> </ul>	To be reinstated SEPT 22 with full compliment of staff	Pending
<b>17</b>	Positive activities / Box Release	<p>To provide additional complimentary activity for young people to further tackle Anti-Social Behaviour</p> <p>To provide young people with activities in support of their wellbeing.</p>	<p>To allow for young people to channel frustrations in safe environment</p> <p>To encourage healthy living</p>	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• Young person feedback</li> <li>• Community feedback</li> </ul>	To be reinstated by end 22 with full compliment of staff	Pending

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		Provide affordable access to personal development activities.				
18	Satellite Venues	To utilise local venues for satellite working e.g. Vandyke Centre  Ref: LLTC 5-Year Plan	Review current services for young people within the parish and increase locality provision where possible.  Utilise local intelligence from other agencies/ services to target areas needing intervention, e.g. ASB / Police information	<ul style="list-style-type: none"> <li>• Feedback from community</li> <li>• Feedback from young people</li> <li>• Feedback from local agencies/ services</li> </ul>	To be reviewed – Sept 22	Pending
19	Outreach Work	To offer outreach facility during the summer months when numbers at TACTIC are traditionally lower.	To reach young people at their point of contact  To promote activities and encourage participation  To identify gaps in provision	<ul style="list-style-type: none"> <li>• General feedback from staff team</li> <li>• Young person feedback</li> <li>• Survey results</li> </ul>	To be programmed for summer 22	Summer 22
21	Youth counselling / CHUMS	To offer local service to young people in conjunction with external agencies	Increase emotional resilience and wellbeing	<ul style="list-style-type: none"> <li>• Young person feedback</li> <li>• Agency feedback</li> </ul>	To continue to seek Counsellor to deliver this service.	On Hold



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		To seek further funding for 2020-2021	<p>Provide therapeutic safe space for young people to share feelings, experiences and emotions</p> <p>Equip young people with strategies to support anxiety and depression</p>	<ul style="list-style-type: none"> <li>• Parental / carer / school feedback</li> <li>• Attendance</li> </ul>		
<b>23</b>	Delivery of Careers Workshops	To offer additional support to young people by providing information, support, and guidance to help you make decisions on learning, training and work.	To provide young people with the skills and knowledge they need to make important decisions throughout life.	<ul style="list-style-type: none"> <li>• School uptake</li> <li>• Young person's feedback</li> </ul>	CBC officers on site every 2 weeks for appointments.	Ongoing
<b>24</b>	Chatty Cafe	This is supporting a nationwide initiative to combat loneliness particularly with the older community members. The aim is to create a space for the community to come and have tea, cakes, and a chat and get to know new people.	The project is led by Bassett Road PPG partners and will be supported by TACTIC staff and young people volunteers as part of their DOE or work experience.	<ul style="list-style-type: none"> <li>• Attendance / numbers</li> <li>• Feedback from visitors</li> <li>• Feedback from Young people and Bassett Road PPG partners</li> <li>•</li> </ul>	Commencing 1 <sup>st</sup> March 2022 10am – 1pm	Ongoing

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25	School lunchtime drop - in	<p>TO promote the support TACTIC are offering in a venue where young people regularly meet.</p> <p>To support the schools with issues they may be experiencing with the young people.</p> <p>To visit the school on a 3-weekly rota for continuity.</p>	<p>To provide easy access to youth workers, encouraging them to have an informal chat.</p> <p>To build relationships and support the wellbeing of students.</p> <p>To provide up to date information on a variety of topics.</p>	<ul style="list-style-type: none"> <li>• Attendance</li> <li>• School Feedback Cedars, Leighton Middle, Brooklands, Linslade</li> <li>• Young person Feedback</li> <li>• Possible referrals</li> </ul>	Commencing February 21 <sup>st</sup> 2022 every Monday and Wednesday.	Ongoing