

**LEIGHTON-LINSLADE TOWN COUNCIL
 GROUNDS & ENVIRONMENTAL SERVICES COMMITTEE
 WORK PLAN 2022-2023 (INCORPORATING OBJECTIVES 2019-2024)**

Grounds & Environmental Strategic Objectives for 2019-2024 (from Town Council Five Year Plan 2019-2024)

Overarching Objective 4 – Great Public Open Spaces: to provide great public open spaces with varied opportunities for sport and leisure and to exceed expectations in delivering cemetery and allotment services.

| Objective ref.no. (5 Yr. Plan) | Objective | Comments |
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| 5 | To review waste and recycling operations | <u>Completed</u> - New contract awarded October 2019. Reviewed in December 2020 |
| 7 | To increase environmental awareness and incorporate the Town Council's environmental ambitions across all facilities and service areas | <i>Climate change resolution passed September 2021. Council resolution to become net carbon neutral by 2030. First steps agreed by Committee Dec 2021: 1) Obtain evaluation of current carbon footprint 2) Undertake Carbon Literacy training for town and parish councils (awaiting launch of toolkit)</i> |
| 17 | To consider delivery of a Town Ranger service | <i>Staffing now in place and equipment purchased.</i> |
| 27 | To consider ways to support the increase in leisure opportunities for older people | <i>Ongoing – purchase and installation of new table tennis tables complete. Awaiting any further recommendations from the Older Persons Task and Finish Group</i> |
| 28 | To refurbish Pages Park pavilion to ensure it is safe and suitable for continued community and sporting use | <u>Completed</u> |
| 29 | To create a plan for the management, maintenance and use of all pavilion buildings | <i>Ongoing – External cleaning contractor appointed, new pavilions supervisor in place</i> |
| 30 | To continue to provide excellent play equipment across the parish and to expand the range of accessible play equipment available | <i>Ongoing – annually received in the March committee meeting, to agree the next year's programme of works</i> |
| 31 | To expand memorial services available at Town Council run cemeteries | <u>Additions to Vandyke Road Cemetery Completed</u> - New memorial options installed, and pricing agreed September 2020. Considerations for Old Linslade Cemetery under review Enhanced marketing from 1 st April 2021 |

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| 32 | To continue to actively seek additional cemetery land or where this is not possible, to consider other ways in which to expand burial capacity | <i>Central Bedfordshire Council approached – Update to committee in June 2021</i> |
| 33 | To continue to computerise historic cemetery records | <i>Ongoing – Please note it is highly likely that this may never be completed. Possibilities for volunteers undertaking some work will be reviewed and updated to committee for consideration when possible</i> |
| 34 | To create a ten-year planned maintenance programme for buildings and assets | <i>Ongoing – Previously taken to 2nd December 2019 committee meeting</i> |
| 35 | To continue to seek freehold depot premises | <i>Ongoing -The challenge here is to source a similar facility that includes a yard of a comparable size.</i> |
| 36 | To continue to aim towards the creation of Friends groups | <i>Ongoing – Previously taken to 10th June 2019 committee meeting</i> |
| 37 | To consider options for the restoration of historic features and monuments, where practicable and viable | |
| 38 | To seek to maintain and enhance sporting provision | <i>Ongoing – Sports and Physical Activity Development Plan currently being revised (Sept 2020)</i> |
| 39 | To continue to build on the success of the annual Anglia in Bloom campaign | <i>Ongoing annually received in the December committee meeting Campaign Achievements – 2021 (Cancelled), 2020 (Cancelled), 2019 (Gold)</i> |
| 40 | To install interpretation panels in the parks and open spaces | <i>Ongoing – Previously taken to the 9th September 2019 committee meeting Update to be provided at the June committee meeting</i> |
| 41 | To install drinking water fountains in the larger parks | <i>Work on this project has been postponed until 2022/2023</i> |
| 42 | To install a Changing Places pod facility in Parson’s Close Recreation Ground to meet the requirements of additional needs | <u>Completed</u> – Fully funded through S106 monies from Central Bedfordshire Council. |
| 43 | To consider the development of the playground in Parson’s Close Recreation Ground to incorporate an adventure play area | <i>Ongoing – Awaiting formal award.</i> |
| 44 | To consider car parking arrangements and capacity at town council owned facilities | <i>Linslade Memorial Playing Field – CBC approached regarding enforcement</i> |
| 45 | To continue to invest in facilities for young people | <i>Sept 2020 – purchase of outdoor table tennis tables agreed</i> |
| 46 | To work with key partners on the development of the Leighton-Linslade Green Wheel | <i>Endorsed by Council and is now being implemented where possible. £20k of funds made available for projects to be completed</i> |
| 47 | To assess the likely future demand for allotments | <i>Update to committee March 2022</i> |
| 48 | To consider possibilities for the restoration of the Henry Finch Memorial Fountain in Linslade Recreation Ground. | <i>Condition survey awaited.</i> |

Wider aspirations previously contained in the Partnership Project List may also be subject to periodic review by this Committee as resolved by Council at its meeting on 29 November 2021:

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| A | Skate park improvements. | <i>Linked to objective 45 in Five Year Plan. Funding for capital project identified in Five Year Financial Plan. Risk Register Action Plan 2022-23 identifies a need for a decision to be made by March 2023 due to deteriorating condition of skate park.</i> |
| B | Restoration of Henry Finch Memorial Fountain. | <i>See objective 48 above.</i> |
| C | Continue to promote greening and wildflower planting. | <i>Linked to objectives 7, 36, 39,46 above as well as core town council operations and management of its own green spaces</i> |
| D | Additional cemetery land | <i>Linked to objective 32 above. Limited options for appropriate land for this purpose have been explored over recent years. No funding identified for land purchase. CBC support required</i> |
| E | Additional allotment land | <i>Linked to objective 47 above. No funding identified for land purchase. Significant uplift in demand during Covid pandemic may not prove sustained in the longer term.</i> |

MEETING DATES 2022-2023

| Meeting Date | Regular Updates | Fixed Deadline items | Other anticipated discussion items |
|-------------------------|--|--|--|
| 6 June 2022 | Climate emergency update Ouzel Valley Park Steering Group Update | Parson's Close Recreation Ground – Inclusive play area project update | Cemetery update including headstone safety survey (Risk Register Action Plan) Buildings 10 year maintenance plan update + recommended actions arising from 2021 accessibility assessment of facilities (Objective #29) Update on interpretation panels in the parks and open spaces (Objective #40) |
| 5 September 2022 | 3-month budget monitoring Ouzel Valley Park Steering Group Update Climate emergency update | Review priority projects for inclusion in 2023-24 budget | RoSPA annual play area inspection report Review of Green Flag Award recommendations |

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| | | | Skate park condition and future (Risk Register Action Plan + Objective #45 & A) Drinking water fountains update |
| 5 December 2022 | 6-month budget monitoring Climate emergency update Ouzel Valley Park Steering Group Update | Review of draft budget 2023-24 Pavilion hire review & fees + charges from 1 April 2023 Pavilion hire review & fees + charges from 1 April 2023 | Cemetery Update including 2 nd Mausoleum status (Objective #32 per council resolution Sept 2019) Allotments Update Update on interpretation panels in the parks and open spaces (Objective #40) |
| 6 March 2023 | 9-month budget monitoring Ouzel Valley Park Steering Group Update Climate emergency update | Consider draft committee work plan and priorities for 2023-24 | Review of the play area improvement and safer surfacing programme (Objective #30) Cemetery chapel and lych gate remedial works (Five Year financial plan) |