

## **South Side Working Party – proposed Terms of Reference**

### **Reporting to:**

Town Council Policy & Finance Committee

Reports/minutes may also be presented to L-L Partnership (Joint) Committee for information

### **Purpose:**

To continue the work started by the Land South of High Street Task & Finish Group by liaising with third parties to further investigate the requirements and viability of a number of community facilities for the town, potentially to be sited on land south of the High Street as part of the regeneration project led by Central Bedfordshire Council for this site, or for consideration in relation to other sites/repurposing of existing buildings.

### **Membership:**

Town Councillors C Palmer, S Jones, T Morris, S Owen, R Goodchild, M Freeman, V Harvey and one member of the Labour group.

Non councillor members may be appointed (S.O. 4k)

Group need not be subject to proportional representation if the appointing body agrees otherwise (S.O. 4k)

### **Meetings, Agendas and Minutes:**

Not required to be published or open to the public (S.O. 4); however unless deemed confidential, minutes will be published as part of the Policy & Finance Committee agendas.

### **Duration:**

The need for a Task & Finish group or working party will normally be reviewed after six months (S.O. 4m). In this case, Committee may wish to approve a longer period as set out below, prior to further review.

### **January 2022 – July 2023 proposals**

That the working party aims to meet on a quarterly basis as set out below:

<b>Date</b>	<b>Focus of discussion</b>	<b>Possible invitees</b>	<b>Minutes to:</b>
January 2022	Arts & Culture – to better understand the CBC research study scope and timescales towards the creation of their Cultural Strategy	Central Bedfordshire Council (Rechelle Dua)	P+F Committee February 2022
April 2022	Heritage centre requirements and viability	The Culture Trust, Luton Bedfordshire Archives Service LB & District Archaeological & Historical Society	P+F Committee June 2022
July 2022	Council accommodation – potential future requirements	Central Bedfordshire Council customer service, LLTC and TACTIC, other youth services providers?	P+F Committee September 2022
October 2022	Performance space – (performing arts) better understanding of current availability and future requirements  - Possible CBC survey results?	Arts Forum, local drama/music/dance/ groups, Library Theatre, CBC	P+F Committee November 2022
January 2023	Policing – current and future requirements	Community policing team, Chief Constable, PCC, MP?	P+F Committee February 2023
April 2023	General public/community /conference space	Clubs, interest groups, business groups. - CBC data on community venues?	P+F Committee April 2023
July 2023	Business incubator facility – general or specialist theme, e.g. creative businesses	CBC business services, creative network reps.	P+F Committee July/Sept 2023