



COUNCIL

Date: 28 June 2021

Title: I.T. expenditure

Purpose of the Report:

To consider a request for expenditure from Earmarked Reserves.

Contact Officer:

Sarah Sandiford, Head of Democratic and Central Services

Corporate Objective/s	LLTC Five Year Plan – Objectives 1 (To regularly review how we communicate and seek to embrace new technologies) & 2 (To continue to aim towards a paperless office).	
Implications:		
Financial	Yes	Within available earmarked reserve funds as set out in the report.
Human Resources	No	
Operational/Service delivery	Yes	To ensure the council can operate effectively.
Procedural/Legal	No	
Risk/Health and Safety	No	
Environmental Aims	Yes	To reduce printing.

1 RECOMMENDATIONS

Should members be minded, the proposals are:

- 1.1 To approve additional expenditure of £1,100 from the Professional Fees earmarked reserve (£14,360 available) for the installation costs for the new telephone system.
- 1.2 To approve expenditure of £500 from the I.T./Modern.gov earmarked reserve (£3,360 available) for the purchase of additional monitors.

2 TELECOMS

2.1 At its meeting held 18 January 2021, the Policy & Finance Committee agreed to the transfer to a new telecoms supplier and to the funding of installation/user training costs of £500 from the Professional Fees earmarked reserve (Minute reference 189/PF).

2.2 The agreement for the transfer has not yet been signed due to ongoing issues with internet connection at TACTIC which have taken some months to address with the current provider.

2.3 We are now in a position to move forward but due to a change in pricing structure, the user training/installation costs have increased. An initial fee of £2,350 has now been negotiated down to £1,600.

2.4 Council is asked for approval to pay these additional, one-off costs from the same Professional Fees earmarked reserve (£14,360 currently available).

3 MONITORS

3.1 Several officers have requested an additional monitor. This proves very useful when needing to compare information in two different documents or programmes at the same time. The ability to use two screens will reduce the need for staff to print information onto paper and is therefore in accordance with the Council's environmental ambitions.

3.2 As there is no scope for additional equipment purchase in the annual I.T. revenue budget, Council is asked for approval to fund the purchase of 5 additional monitors from the I.T./Modern.gov earmarked reserve (£3,360 available).

End.