

LEIGHTON-LINSLADE TOWN COUNCIL
STANDING ORDERS TASK AND FINISH GROUP
FRIDAY 26 FEBRUARY 2021 AT 1400 HOURS

Present: Councillors K Cursons
S Jones
M Freeman
S Owen
F Kharawala

Also in attendance: M Saccoccio (Town Clerk)
S Sandiford (Head of Democratic & Central Services)

Members of the Public: 0

12/SO APOLOGIES FOR ABSENCE

No apologies for absence had been received.

13/SO DECLARATION OF INTERESTS

No declarations were made and no dispensations were requested.

14/SO QUESTIONS FROM THE PUBLIC

There were no questions from members of the public.

15/SO MINUTES OF PREVIOUS MEETING

The Task and Finish Group received the draft minutes of the previous meeting held on 11 January 2021.

RESOLVED that the minutes of the Standing Orders Task and Finish group meeting held on 11 January 2021 be approved as a correct record and would be signed at a later date, when safe to do so.

16/SO DRAFT AMENDMENTS TO TOWN COUNCIL STANDING ORDERS

The Task and Finish Group received a report regarding the review of Standing Orders and proposed revisions based on the discussion at the previous meeting. The proposed amendments were reviewed in turn and a number of edits agreed.

It was noted that the question of deputising in the absence of the RFO needed clarification (SO 16).

The Group agreed to propose that all Standing Orders be relevant to all meetings unless otherwise specified and to therefore remove the traffic light system from the NALC Model which indicated the statutory requirements.

It was agreed that all Town Councillors should be permitted to attend a meeting of which they were not a member and to speak, with the Chair's consent, other than for the Disciplinary, Grievance and Appeals Sub-Committee which would be restricted only to appointed members.

It was agreed that the Town Council did not want to have to appoint named substitutes for committees, sub committees or Task and Finish groups.

It was agreed that a final edited version of amended Standing Orders be circulated to group members for checking but that a recommendation be put forward to the April meeting of the Policy and Finance Committee. Any recommendations then put forward to Council on 26 April 2021 and proposed and seconded at that meeting, would then stand adjourned in accordance with SO 26b until the next ordinary meeting of the Council.

RECOMMENDED to the Policy and Finance Committee to approve and recommend to Council adoption of revisions to Town Council Standing Orders, particularly in respect of: public questions, councillor questions, ordinary Council meetings, delegated authority to the Town Clerk and political groups.

The meeting closed at 1532 hours.

I HEREBY CONFIRM THAT THE FOREGOING IS A TRUE AND ACCURATE RECORD OF THE MEETING HELD ON 26 FEBRUARY 2021.

Chair

19 APRIL 2021