



Cultural and Economic Services Committee

Date: 1 March 2021

Title: Budget update

Purpose of the Report: To monitor Committee’s budget cost centre.

Contact Officer: Vivien Cannon, Head of Economic Development

Corporate Objective/s	LLTC Five Year Plan Vibrancy and Vitality of The Town Centre: To continue to support a vibrant town through partnership working and initiatives including management of the street markets, support for local businesses, town and community promotions and town centre enhancements.	
Implications:		
Financial	Yes	2020/21 budget spend including earmarked reserves.
Human Resources		
Operational/Service delivery	Yes	Budget spend to facilitate operational delivery
Procedural/Legal	Yes	Spend as per financial rules.
Risk/Health and Safety		

1. RECOMMENDATIONS

Should members be minded, the recommendations are:

- 1.1 To endorse that existing spend commitments from earmarked reserves as listed in the table at para. 3.2, are continued into financial year 2021-22.

2. BUDGET INFORMATION

- 2.1 Current year budget update is attached at **Appendix A**.
- 2.2 Committee has agreed allocation of earmarked spend that is still to be undertaken due to Covid-19 impacting on work delivery. The recommendation at 1.2, serves to confirm Committee’s ongoing endorsement of the spend items into the next financial year, e.g., Best Bar None scheme delayed, so Council’s contribution has not been made, and contribution to Rotary club’s May Day anniversary event.

3. EARMARKED RESERVES

- 3.1 Some of the above recommendations request Committee's endorsement to carry forward aspects of previously endorsed allocation of funds into 2021/22 due to delays in spend timetables, predominantly due to the impact of Covid restrictions.
- 3.2 The table below gives detail regarding Committee's current earmarked reserves. The table provides Committee with a 'running total' showing what spend Committee has agreed. The Council's financial system only shows 'committed' spend so if a project is yet to be undertaken, the allocated budget will not show on the Council's financial system. Thus, the table offers a more detailed status on earmarked reserves and its intended use.

EMR (970)	Information / rationale	Remaining
<p>(9018) Economic Development £17,986 + £249 = £18,235 <i>(2020/21)</i></p> <p>June 2019 - Ref. 12/CE (f) remaining funds of £249 from 9027, (Town Centre Management), moved into 9018 (Economic Development)</p>	<p>To fund ongoing Town Centre focused activity, e.g. street furniture maintenance/updating, reprinting of shopping directories, Town maps, town banners, etc. Town centre attractions, e.g. Children's Trail repairs.</p> <ul style="list-style-type: none"> • £1,000 contribution for delivery of 2020 Best Bar None Award. Ref. 38/CE 2020/21 scheme <i>postponed, contribution to be rolled over for 2021/22 delivery.</i> • £105 from 20219/20 carried forward specifically for Annual Business Network Event, Ref:9/CE. <i>£42 spent to date. PO raised. £63 remaining to be allocated.</i> • £5000 to fund Town centre Welcome Back Campaign. Ref: Covid Delegated Decision 02/04/20 + Ref: 60/CE, 07/09/20. £1,609.50 remaining endorsed for creation of promotional video Ref: 74/CE, 07/12/20. <p>01/03/21 – Recommendation, Service Updates Report: <i>To recommend to P&F to carry forward underspend of £2,000 from Buzzard Trails (4509/101) to fund annual maintenance to the Children's Trail.</i></p>	<p>Less</p> <p>£1,000</p> <p>£105</p> <p>£5,000</p> <p>= £12,130 Remaining to allocate</p>
<p>(9020) TACTIC £4,283 <i>(2020/21)</i></p>	<p>To fund ongoing activity delivery, equipment refreshes, building upkeep and maintenance.</p> <ul style="list-style-type: none"> • Spend to date, £284 <p>Agreed:07/12/20, Ref: 73/CE, a., - 25/01/21 Ref 108 (Council)</p> <ul style="list-style-type: none"> • £4,719.60 be allocated from TACTIC earmarked reserves to commission CHUMS to deliver the Talk-space Wellbeing Service in 2021/22, and that it is split into £3,855.60 from 970/9020 and £864 from 970/9049. • £ TBC (end of year) unused funds from budget line 104/4100 (maintenance) into earmarked reserves to facilitate future building repairs and maintenance. • £ TBC (end of year) <i>unused funds from budget line 104/4014 (projects) to assist with project work delivery in 2021/2.</i> 	<p>Less</p> <p>£ 284</p> <p>£3,855.60</p> <p>=£ 143.40 Remaining to allocate</p>

<p>(9049) Donations to TACTIC £978 (2020/21)</p>	<p>Gifted from the public to be used to support the work of TACTIC – activities for young people - and Youth Forum raised funds for specific causes.</p> <p>£114 of raised by Youth Forum for Homeless cause to be given to charity. (Ref: 12/CE) <i>Completed</i></p> <p>Agreed 07/12/20, Ref: 71/CE - 25/01/21 Ref 108 (Council):</p> <ul style="list-style-type: none"> £864 spend on CHUMS Wellbeing service. 	<p>Less</p> <p>£114</p> <p>£864</p> <p>=£0 Remaining to allocate</p>
<p>(9022) Community Access Defibrillators £8 (2020/21)</p>	<p>Un-used budget is rolled forward to facilitate maintenance, electricity supply and kit re-stock costs. To cover the remaining life span (10yrs) of the equipment; 4.5 years remaining since 2015. (Ref.361/LLP)</p> <p>Agreed 07/12/20, Ref: 73/CE, a., - 25/01/21 Ref 108 (Council):</p> <ul style="list-style-type: none"> £ TBC (estimate £1000) unspent funds from 101/4554 into earmarked reserves for ongoing maintenance and stock replenishments for community defibrillators. 	<p>=£8 Remaining</p>
<p>(9026) Cultural & Economic Services £30,276 (2020/21)</p>	<p>To support the achievement of Council 5-Year Plan Objectives – e.g., pilot projects before long-term commitments are made or ruled out.</p> <ul style="list-style-type: none"> £7,000, VE Day celebrations 2020, for Rotary Leighton Linlade. (Ref. 26/CE) £900 to fund an increase in movie showings by three films: Movies for the More Mature. (Ref 26/CE c) £2,400, extension to pilot scheme for the Youth Film Club. (Ref.26/CE) <p>Completed:</p> <ul style="list-style-type: none"> £6000 for LB First Town Centre Web site: £1,000 released Sep2020 Ref 56/CE. £5,000 released Nov2020 Ref: 159/PF 	<p>Less</p> <p>£7,000</p> <p>£900</p> <p>£2,400</p> <p>£6,000</p> <p>= £13,976 Remaining to allocate</p>

<p>(9027) Town Centre Management (2020/21)</p>	<p>Accrued from previous years, work now picked up through general Economic Development earmarked reserves (9018)</p> <p><i>June 19, Ref. 12/CE (f) remaining funds of £249 moved into 9018, (Economic Development).</i></p>	<p>£ 0</p>
<p>(9028) Signage – proposed allocation of £3,643 (2020/21)</p>	<p>Committee endorsed to continue improving town centre signage. Peacock Mews and Friday Street/ Ropa Court signage completed.</p> <ul style="list-style-type: none"> • Focus spend on Ryland Mews and Bell Alley in 2019/20, (Ref.12/CE (b)) 	<p>Less</p> <p>=£3,643 Remaining to allocate</p>
<p>(9055) Public Conveniences £13,227 (2020/21)</p>	<p>To fund ongoing upkeep and maintenance: short and long-term repairs/replacement.</p> <p>Agreed:07/12/20, Ref: 73/CE, a., - 25/01/21 Ref 108 (Council)</p> <ul style="list-style-type: none"> • £ TBC (estimated £2,216) unspent funds from 413/4100 into earmarked reserves (970/9022) for ongoing maintenance of the Public Conveniences. 	<p>=£13,227 Remaining to allocate</p>
<p>(9044) Christmas lights £1,075 (2020/21)</p>	<p>3-year contract in place 2018 to 2020 – to manage contract period and cover repair callouts, damage, improve infrastructure, and Christmas tree, etc.</p> <p>01/03/21 Recommendation, Christmas Lights report: <i>To recommend to P&F to carry forward unspent funds of £5,200, (4412/101), for spend on 3D motifs.</i></p>	<p><i>Pending endorsement of carry forward – new total would be increased to £6,275.</i></p> <p>=£1,075 Remaining to allocate</p>
<p>(9057) Community Projects £23,114 (2020/21)</p> <p><i>Plus carry forward of £5k from Christmas</i></p>	<p>Committee endorsed its use, to expand community events programme over 3 years.</p> <ul style="list-style-type: none"> • £22,500 allocated to enhance the events programme with additional time and expenditure at Canal Festival, Band Concerts & Live TV Screening in financial years 2019/20, 2020/21 & 2021/2022 (Ref. 140/CE and Ref. 23/CE) 	<p><i>Less</i></p> <p>£16,999</p>

<p><i>festival budget line 2019/20</i></p> <p>Updated total - £28,114 for 2021/22</p>	<p>(1yr = £7,500 / 3yrs £22,500) <i>Ongoing- POs raised. Initial spend in 2019/20 for Canal Fest and Band Concerts of £5,501 = £16,999 remaining in this allocated budget spend.</i></p> <p>Agreed 07/12/20, Ref: 70/CE - 25/01/21 Ref 108 (Council):</p> <ul style="list-style-type: none"> • £16,999,(remaining) of Committee's originally endorsed additional expenditure for events programme (970/ 9057) for the Canal Festival, Band Concerts & Live TV Screening originally for financial years 2019/20, 2020/21 & 2021/2022 (Ref. 140/CE and Ref. 23/CE), can now include spend in 2022/23 due to interruption of delivery as a result of Covid. • £5,000 from the Christmas festival budget (£2,500, 101/4511 & £2,500 101/4408) and carry forward into earmarked reserves (970/9057), for the trial of recorded music in the high street during an appropriate period in 2021. • £5,000 - the delay of the Thanksgiving event and to allocate a £5,000 delivery budget from earmarked reserves (970/9057). 	<p>£5,000</p> <p>£5,000</p> <p>=£1,115 Remaining to allocate</p>
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