

**LEIGHTON-LINSLADE TOWN COUNCIL**  
**MINUTES OF GROUNDS & ENVIRONMENTAL COMMITTEE**  
**MONDAY, 14 DECEMBER 2020 AT 7.30 PM**

Present: Councillors            R Berry (Chair)  
   S Jones (Vice-Chair)  
   T Morris  
   B Spurr  
   V Harvey  
   A Gray  
   P Snelling  
   A Dodwell (substituting for F Kharawala)

Also in attendance:            M Saccoccio, Town Clerk  
   I Haynes, Head of Grounds and Environmental  
   Services  
   S Sandiford, Head of Democratic and Central  
   Services  
   M Jahn, Committee Officer  
   Cllr G Perham

Members of the public:        0

**85/GE    APOLOGIES FOR ABSENCE**

Apologies for absence were received from Councillor Kharawala (substituted by Councillor Dodwell) and by the Town Clerk.

**86/GE    DECLARATIONS OF INTEREST**

Members were asked to declare any interests, including the nature of those interests, which they had in any of the items under consideration at this meeting. No pecuniary interests were declared.

Councillor V Harvey declared a personal interest as a member of South Bedfordshire Friends of the Earth.

**87/GE    QUESTIONS FROM THE PUBLIC**

No questions from the public.

**88/GE    MINUTES OF PREVIOUS MEETING**

(a) The Committee received the draft minutes of the Grounds and Environmental Services Committee meeting held on 14 September 2020.

**RESOLVED** that the minutes of the meeting of the Grounds and Environmental Services Committee held on 14 September be approved as a correct record and would be signed at a later date when safe to do so.

- (b) Minute ref 75/GE Tree Planting Schemes – members were informed this consultation would commence when in a position to take it forward.

#### 89/GE **COMMITTEE OBJECTIVES AND WORKPLAN**

The Committee received the Committee Objectives and workplan for 2020-21.

Members were informed that car parking arrangements had been moved to the March meeting. A question was raised regarding the Tree Planting scheme; this had been added to the workplan for the new municipal year from May 2021. The Head of Grounds and Environmental Services informed Members he would aim to bring this forward to the March 2021 meeting as an important environmental issue.

A question was raised regarding the future demand for allotments and how the council would meet this demand. It was confirmed that within the eastern development four more possible sites were being considered and these would help improve capacity.

Members asked whether the inclusion of 'on-going' on the workplan was informative and should it be updated to show if the item had progressed or if unrealistic removed from the work plan until it could progress further. It was agreed to look at this for future work plans.

Members also agreed that the achievements of the Grounds and Environmental Services team regarding being peat-free and not using pesticides should be shared with the public via the Council's social media platforms.

**RESOLVED** to note the Committee objectives and work plan.

#### 90/GE **SIX MONTH BUDGET MONITORING REPORT**

The Committee received the six-month budget monitoring report for the period 1 April – 31 September 2020.

A question was raised regarding the high percentage cost of repairs and maintenance and whether this would be within budget by the end of the financial year. It was confirmed the spending was on target at present.

Water usage in Parson's Close Recreation Ground was questioned but it was confirmed this could balance out by the end of the year and going forward the prediction for next year could be revised.

**RESOLVED to note the report.**

**91/GE PAVILION HIRE FEES AND CHARGES**

The Committee received and considered a report to extend the temporary amendments to the previously agreed fee structure for pavilion hire, to support the re-introduction of community activities in Town Council pavilion buildings. This was largely in recognition of the reduced capacities that hirers were having to work with in order to comply with Covid-19 health and safety requirements.

**RESOLVED to continue temporary amendments to fees and charges for pavilion hire for the period 1 January – 31 March 2021 (i.e. a 50% reduction in the fee structure for 2020-21 which had been agreed by Committee in December 2019).**

**92/GE 2021-2022 DRAFT COMMITTEE REVENUE BUDGET**

The Committee received and considered the draft Committee budget for 2021-2022. It was hoped that income would increase once restrictions due to the COVID pandemic reduced and the tax base increased.

**RECOMMENDED to the Policy and Finance Committee to approve the proposed budget for Grounds and Environmental Services for the financial year 2021-2022.**

**93/GE TOWN CENTRE PLANTERS**

A motion was proposed by Councillor Harvey regarding the Town Centre Planters and a one-off intervention to plant up the four planters provided by Central Bedfordshire Council positioned in Lake Street, Market Square and Church Square, to enhance the High Street and make it more attractive, encouraging greater footfall and support of the local businesses and market. Members emphasised this would be a one-off intervention and would be overseen by the Head of Grounds and Environmental Services.

**RESOLVED to support the motion to plant the four planters provided by CBC as a one-off intervention to enhance the appearance of the High Street.**

**94/GE REVIEW OF THE 2020 ANGLIA IN BLOOM CAMPAIGN**

The Committee received a report to review the 2020 Anglia in Bloom campaign. The Town Council continued to oversee this year's Leighton-Linslade in Bloom initiative even though the judging was cancelled due to the on-going COVID pandemic. Discussions were underway as to whether this campaign would take place in 2021.

The Committee wanted to give thanks to the volunteers and community

groups for their hard work as open spaces had been so important to everyone during the lockdown and throughout the COVID restrictions.

**RESOLVED:**

- (a) To note the report.**
- (b) To formally thank all the local volunteers involved in this year's Leighton-Linslade in Bloom campaign, especially The Friends of Leighton-Linslade in Bloom.**

**95/GE REVIEW OF GREEN FLAG AWARD RECOMMENDATIONS**

The Committee received the judges report for Linslade Memorial Playing Fields and Garden of Remembrance which was broken down into two sections: desk assessments and management plan. Additional sites entered for Green Flag judging included Pages Park, Parson's Close Recreation Ground and Vandyke Road Cemetery and all retained their Green Flags for 2020 and received positive reports.

Thanks were given to the Grounds Team for their work in clearing huge amounts of litter during the summer months when the parks were being used during COVID restrictions.

**RESOLVED to note the reports.**

**96/GE OUZEL VALLEY PARK STEERING GROUP**

The Committee received the draft minutes of the Ouzel Valley Park Steering Group meeting held on 9 November 2020 for consideration.

Councillor Morris, Chair of the Ouzel Valley Park Steering Group, spoke of the work the group had undertaken with other agencies in putting forward the Green Wheel Masterplan to the town council for adoption and their commitment to help provide better cycle ways and footpaths linking areas of the town together.

The footpath along the Clipstone Brook behind Woodman Close was an important link from the Eastern development. Funding for this had not been realised with £20,000 of earmarked reserves allocated to this and members felt it should continue to be pursued and not allowed to slip off the agenda. Steve Lakin, Central Bedfordshire Council, would continue to work on this project and research ways to create a path without causing residents concerns.

**RESOLVED to receive the draft minutes of the Ouzel Valley Park Steering Group meeting held on 9 November 2020.**

**97/GE REVIEW OF FIRST YEAR OF WASTE MANAGEMENT CONTRACT**

A verbal update was given on the first year of the Council's new waste management contract. Members agreed the review was positive and an improvement on previous years with a chance to look at our environmental ambitions and review what would be wanted and could be achieved.

Councillor Harvey requested that the teracycle bin for recycling of crisp packets be made more visible to the public at the market. She also noted that putting litter in bins was not seen as "cool" by older children/teens and whether any thought could be given to how to encourage this behaviour from that age group. It was suggested that a specific report on town centre/market waste be given to the Market Sub Committee or Cultural and Economic Services Committee. A suggestion was made to have a notice displayed at the market regarding the amount of food waste recycled.

**RECOMMENDED to the Cultural and Economic Services Committee:**

- (i) to receive specific information on waste collected from the market and to look at ways in which to promote these figures.**
- (ii) to look at ways to maximise the opportunities for the market to embed at the market. and promote recycling**

**98/GE EXCLUSION OF THE PUBLIC**

**RESOLVED that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: ten year planned maintenance programme.**

**99/GE TEN-YEAR PLANNED MAINTENANCE PROGRAMME**

The Committee received and considered an update report on the ten-year maintenance programme for all pavilion buildings and key assets and how to move forward within a reasonable time frame.

**RESOLVED**

- (a) To note the report.**
- (b) That a second professional opinion be obtained.**

The meeting closed at 9.06 pm.

I HEREBY CONFIRM THAT THE FOREGOING IS A CORRECT AND ACCURATE RECORD OF THE MEETING HELD ON MONDAY, 14 DECEMBER 2020.

Chair

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