



## **PLANNING & TRANSPORT COMMITTEE**

### **TERMS OF REFERENCE**

- 1 Consider and respond to all planning applications within the Parish submitted by Central Bedfordshire Council and subsequently advise Central Bedfordshire Council of the Town Council's views.
- 2 To receive any verbal/written comments of objection or support from Members of the public and Ward Councillors as provided by Standing Orders.
- 3 Consider local plans, proposed listed buildings, conservation area applications, tree preservation orders and building preservation orders.
- 4 Respond to all consultation requests relating to minerals and waste, planning related policy documents and other relevant statements/proposals emanating from either National Government/Organisations or other local authorities/organisations.
- 5 Consider and respond to all new or amended licensing applications within the Parish.
- 6 Suggest areas requiring traffic calming and road repairs.
- 7 Work with Central Bedfordshire Council to secure partnership funding for highways schemes.
- 8 Continue to develop a dialogue with providers of public transport to seek improvement to the quality and level of services.
- 9 Liaise with relevant Authorities and bodies on projects such as Travel Choices and the Station Travel Plan and to promote sustainable transport within the Parish.
- 10 Respond, on behalf of the Town Council, to proposals from other authorities relating sustainable transport.
- 11 Authority to approve expenditure from the Highways Schemes budget (409/4800) (as resolved by Council on 28 September 2015: minute reference 035 (i)).

### **DELEGATED POWERS TO OFFICERS - PLANNING**

1. Delegated applications include all applications received for consultation purposes including all planning applications, advertisement and signs.

2. All delegated decisions, which are recommended for approval, will be detailed, in writing, to Members of the Planning Committee in a report that will be tabled on the night of the meeting of that Committee.
3. A list of proposed delegated decisions will be circulated to all Councillors. If a Councillor wishes an application to be decided by the Committee, a written request must be made to the Town Clerk prior to the meeting.
4. Occasionally it may be necessary to refer certain planning applications to another standing Committee for comment, or to hold a joint meeting of the Planning Committee with another standing Committee.
5. No planning application can be delegated which falls into the following categories :
  - (a) To which a written objection from a member of the public has been received by the Town Council.
  - (b) Any application for more than five dwellings (including flats, apartments and maisonettes).
6. The Town Clerk, or his/her nominated officer, must be cognizant of the application – its location and the possible planning considerations.

*Approved by Council 27 June 2016*