

“GROUNDS AND ENVIRONMENTAL SERVICES” COMMITTEE

TERMS OF REFERENCE

1. Prepare budget proposals for revenue and capital expenditure in the following financial year and submit to the Policy and Committee.
2. Oversee the management of parks, open spaces and play areas under the control of the Council.
3. Manage and maintain all buildings located within the Council’s parks and open spaces.
4. Exercise the Town Council’s powers to acquire maintain, provide, contribute towards expenses of burial grounds, cemeteries, monuments and memorials.
5. Exercise the Town Council’s powers to maintain, repair, protect and adapt War Memorials.
6. Provide and manage allotments.
7. Provide and maintain public conveniences, notice boards, litter bins etc. within the Council’s parks and open spaces.
8. Recommend and review (if required) byelaws in the Council’s parks and open spaces.
9. Establish Sub-Committees or Task and Finish Groups to progress/deliver specific projects.
10. Respond, on behalf of the Town Council, to consultation documents relevant to the activities of the Committee.
11. Review and promote community engagement and development.

Approved by Council 27 June 2016