

Leighton-Linslade Community Forum

Operational Framework

Purpose

1. To help Partnership Committee to realise its aspirations for all areas of the town.
2. To help Councillors from Town and Central Bedfordshire Councils gain insight to the concerns and aspirations of its residents and businesses.
3. To come together as a community led forum of residents, businesses and voluntary organisations to share and exchange information, knowledge and experiences towards providing community-held intelligence to Partnership Committee to inform its decision-making.

Objectives

4. When requested by Partnership Committee, to gather as a forum via whatever means that best supports the gathering of intelligence – views, ideas, experienced based knowledge. (e.g. holding an event, using on-line communications, open feedback or questionnaire, expert witness statements, etc.)
5. To record the intelligence gathered and present it constructively to Partnership Committee.
6. Act as conduit between the Partnership Committee and forum members/respondents to ensure communication is two-way in sharing feedback from all parties.
7. A Community Forum representative will regularly attend Partnership Committee meeting and will not hold decision-making powers.
8. The Community Forum representative shall provide intelligence to the Partnership Committee that informs and updates on local issues and occurrences of concern, ideas and aspirations learnt from community-based communications.

9. The Community Forum representative shall undertake a call to action of community organisations, representatives and as the task requires.

Membership

10. All residents and businesses of Leighton-Linslade.
11. The Community Forum lead representative shall be nominated by the Partnership Committee by an invitation to participate with the Partnership Committee.

Administrative and delivery support

12. The Partnership Committee shall provide an annual budget including financial reserves to support the activity costs of the forum in its intelligence gathering.
13. The Partnership Committee shall appoint officer support to the Community Forum to achieve its activities.