

Leighton Linslade Community Forum

Terms of Reference

1. Purpose

- 1.1 To serve as a Community led forum for all members of the Parish to meet and consult with each other at least twice a year in a public place on matters pertaining to the town centre and all other areas of Leighton Linslade.
- 1.2 To prepare and publish the results of the Forum meeting in a report to the Partnership Committee, ward and town councillors reflecting on the matters of concern and interest raised by the Forum.
- 1.3 To help the Partnership Committee to realise their aspirations for the town centre and all other areas of Leighton Linslade by providing a community engagement.
- 1.4 To enable Councillors to listen to what the citizens of the town's concerns are to help them in their decision making.

2. Objectives

- 2.1 To consult with the members of the Forum to get their views and ideas.
- 2.2 To acknowledge and record the comments and views of the Forum and to report with recommendations to the Partnership Committee and back to the attendees of the forum.
- 2.3 To establish any other comments and views on other subjects that is of concern to feedback to the Forum Committee for future reference.
- 2.4 To encourage the Partnership Committee to feedback to the Forum any progress or discussion on the points and views made at previous forums and to ask for action if needs be.

3. Membership

- 3.1. All citizens of Leighton Linslade.

4. Structure of Community Forum Steering Group

- 4.1. The Nominal Chairman of the Community Forum is Andrew Selous MP
- 4.2 The Committee will comprise representatives of community interest groups in the parish as well as individual residents. The meetings are open to all and decisions made by the participating members of the committee by voting.

4.3 The main body of the Community Forum are the citizens of Leighton-Linslade Parish.

5. Secretariat

5.1. The secretariat will be provided by Leighton Linslade Town Council and Central Bedfordshire Council

6. Decision-making arrangements

6.1 The format and schedule of the Forums will be decided by the Committee based on the feedback of the Forum meeting and actions from the Partnership Committee.