

Background

1. Introduction

Central Bedfordshire Council has secured funding from developers, as a result of new developments in Leighton Linslade, to improve or provide new community facilities in the town to mitigate the impact of new development.

The Leighton Linslade Partnership Committee is inviting applications from constituted groups in the parish of Leighton Linslade which are seeking funds to invest and improve local community facilities.

A total pot of £50,610 is available.

2. Funding objectives and criteria

a) What can be supported

The monies need to be spent in the parish of Leighton Linslade and in accordance with the South Planning Obligations Supplementary Planning document under which the contributions were secured, the details of which can be accessed via the following link:

<http://www.centralbedfordshire.gov.uk/planning/obligations/previous.aspx>

The fund objectives are to

- improve community facilities; or
- create new community facilities that will benefit local residents and encourage community cohesion.

The funding can be spent as follows:

- External improvements such as a new roof.
- Extensions such as additional toilet facilities or storage;
- Internal refurbishment and improvements, such as a new kitchen / toilet facilities, windows etc.;
- Improvements to water/heating systems, lighting, access or security;
- Installation of a hearing loop or other similar improvements.

*Facilities management and maintenance costs may also be included but should be pump priming and directly related to the improvement, extension or new building (e.g. additional insurance for first year, marketing of a new/improved facility, first boiler check etc.)

b) What can't be supported

- Routine maintenance such as painting and decorating
- Revenue or running costs such as salaries, etc.
- Items you cannot demonstrate a genuine need for. You cannot use the fund to stockpile for future use.
- Projects where the cost has already been incurred
- Projects which are not in the parish of Leighton Linslade

Grants will not be made to support the furtherance of religion or political activities (although we can make grants to community projects led by local religious groups providing it can be demonstrated the facility is open to and used by all members of the community irrespective of their faith.)

3. Application and decision making process

1. Applications should be submitted via the council's online application form, which can be accessed by clicking 'Next' at the bottom of this page.
2. Applications will be checked and validated by Central Bedfordshire Council's Planning and S106 team to ensure compliance with S106 policy.
3. Following (2) above applications will be submitted to the Partnership Committee for consideration and endorsement (on a first come first served basis). Meeting dates are set out below together with the application submission deadline.
4. Planning will sign off the Partnership Committee's approval to a grant application and record on the Planning database.
5. The applicant will be informed within 7 working days of the Partnership Committee's decision, which is final.

4. Payment

If a grant is approved a Purchase Order is set up by CBC to the Applicant, payment is made on receipt of an invoice from the applicant and evidence of spend (e.g. copies of supplier invoices).

5. Monitoring and Accountability

A short project report is requested and results feedback to the Partnership Committee on project completion.

6. Advice and Support

If you need help completing the application please contact Sarah Hughes 0300 300 6166 or sarah.hughes@centralbedfordshire.gov.uk

7. Timescales

Date of LLPC meeting Application submitted by 1 December 2017 23 November 2017 15 February 2018
1 February 2018 22 March 2018 8 March 2018

S106 Community Facilities Application Form

Application for Release of Developers Contributions

1. Applicant:
Town/Parish Council, Group
or Organisation

2. Name of Representative:

Status of organisation:
(Charity / Ltd company etc. -
please supply number).

3a. Address:

3b. Post Code:

3c. Tel No.:

3d. Email:

4. Name of Project:

5. Address of Project Site:

6a. Summary of Project:
(Please give a brief description of the facility and the improvement you wish to make.)

Leighton Buzzard Hockey Club has been offered as a gift a portable clubhouse building which is currently based in Biggleswade. It has previously been used as a community centre whilst a new community centre has been built in the area. The club has have been offered the building which will meet our needs as a hockey club, as we do not currently have a clubhouse facility. However we need to move the building from it's current location, to our home base which is at Vandyke School in Leighton Buzzard. The area where the clubhouse building will be based will need to be prepared and utility services hooked up to the building so it can fully function as a club house. It is a fantastic opportunity for the community - especially as we can benefit from a facility which would cost a considerable amount of money if it were to be built or purchased from scratch.

6b. Ownership of the project site / facility
If the site is not owned by the Applicant please give details of the arrangement by which the site is to be used/leased including length of lease

The building will be owned by the Hockey Club but it will be based on land owned by Vandyke School. We will agree a legal agreement between the school and the club to this affect. The legal agreement is currently being drafted and reviewed by the relevant parties.

7. How many people use your facility? Please describe any restrictions in place.:

Leighton Buzzard Hockey Club has has approximately 100 senior members, who play regular hockey at the school on Saturdays from September to April. The club also holds regular training sessions on Tuesday and Thursdays evenings during the season. The Club also has approximate 120 junior players and together with their parents will use the facility during training sessions on Sundays. The club also runs regular summer friendly matches and a popular junior summer league on Sundays between May and August. We also envisage that Leighton Buzzard Athletics Club and Leighton Buzzard Netball Club who are based at the school will also use the facility. We also plan to open it up to other groups based in the town to maximise it's potential as a community facility and to support the club with it's long term sustainability.

8. How will the project be managed:

We have recruited an architect to support the club with this project.
The movement of the facility and installation on the site will be managed by a project manager with experience of this work. When the facility is in place there will be a management team in place, which will consist of members of the hockey club committee overseeing it's usage.

8b. Full description of project

What you propose to do and why it is needed and how it will benefit the facility

Leighton Buzzard Hockey Club has the opportunity to make club history this year with the addition of a new club house. LBHC was founded in 1901 and for many years have aspired to secure a clubhouse to call home next to our pitch at Vandyke Upper School. This year we have the chance to change this; we have been gifted a portable clubhouse facility by a local developer which we can use as a club house facility and as our new "home".

The club house will allow the club to host opposition teams with some well-earned food and refreshments after a hard game of hockey, without having to leave the school and pitch site. This is important for building a club atmosphere and will help players support other teams by staying pitch side after games. With pitch side facilities we will also be able to offer the committed parents of our thriving junior section with a hot mug of tea on a drizzling Sunday morning along with a place to host summer socials during our mixed summer league season.

Not only would the new club house provide a home for the hockey club, the town's popular Athletics club and netball club are also interested in sharing the facility as a home too.

Leighton Buzzard Hockey Club has a clear vision to provide an opportunity for all aspiring hockey players, living within the surroundings areas, to join the club which in turns secures the ongoing future of the club and the wider hockey family. The club provides a home for players of all abilities – from club members who want to play competitive hockey week in week out to club members who enjoy the social and weekly run out for the club.

The facility will enable the club to retain and grow its player base and take this friendly club to the next level. The ladies 1st XI have proudly just been promoted and the club would love to build on this success and to inspire the next generation of players in the same year that London hosts the Women's Hockey World Cup.

Leighton Buzzard Hockey Club fields 4 Ladies teams and 4 Men's teams each Saturday ranging across all ages and abilities. We also have a thriving junior section of around 120 ambitious boy's and girls who are the future players of the club. Our junior section is something we are very proud off, we participate and host many tournaments to ensure engagement and regular competitions. All our junior coaching is provided by the adult section with mums and dads helping on a regular basis. The club house would help us engage with other parents who enjoy watching their children play each week but want to enjoy watching with a hot drink and refreshments. We are very much a grass roots community sports club but we have successfully helped young players develop their potential and go onto play national league hockey, regional and county hockey.

The new club house will allow us to cater to the needs to spectators throughout the weekend which will increase the finances of the club which can be used towards developing the club and junior section further.

The funding available would ensure our new club house can be made into a home for the players of Leighton Buzzard Hockey Club. It would provide a location for players to meet before the match, allow the club to serve refreshments for players, spectators and parents, and a facility for the local Athletics and Netball Club.

The clubhouse would also provide a base which the club has wanted for many years. Leighton Buzzard Hockey Club is a fantastic local club full of enthusiastic members who all want to make a difference and see the club have a home of their own.

We plan to dismantle and move the facility which is 15m by 12m and made up of 5 separate units. These units will be transported to Vandyke School. Works to get access to it's planned location will be required. Ground works to the site will be prepared so that the clubhouse can be constructed safely and utilities set up to provide toilets, running water and electricity. Once the building is moved, it needs to be put back together again and the interior made functional once again. Once in place we will clad the facility so that it is in keeping with the school's other buildings.

9. Timescale:

(Please set out a timeline for starting completing the project, including any key dates)

Timing is quite critical with this project. Due to the logistics of moving the facility onto the school site, we would like to arrange any transportation during the late Summer / Autumn so that the ground is solid and to avoid any excess damage to the school grounds.

10. How much are you requesting from the Community Facilities Fund?:

£18025

11a. What is the total cost of the project:

£30042

12. Percentage of the grant / total cost:

60

13a. Other Sources of Funding:

£12017

14. Project dependencies or constraints:

The project is dependent on a successful planning application, but we have been given assurances that there are no pending objections and approval should be forthcoming by the end August 2018.

A suitable site adjacent to the pitch at Vandyke School has been identified and agreed with Vandyke School.

Access to the site is currently being agreed with Vandyke and the neighbouring Gilbert Inglefield School.

15. Plan of Project:

Plan attached

16a. Is This a Building Project?:

Yes

17. Interim Payments:

Do you anticipate any interim claims will be required, if so, how much and for what reason?

18a Rank Name & Address:

18b. Account Name:

18c. Account Number:

18d. Sort Code:

19. Additional Information:

There is some urgency to move the facility, as where it is based at the moment they want to prepare ground works so they would like it removed ASAP. It is also dependent on moving it whilst the ground is dry.

Submit Application

Declaration

Please sign this form to confirm that:

The information supplied is full and correct to the best of your knowledge; you have read, understood and complied with the conditions of funding; understand that Central Bedfordshire Council reserve the right to reclaim the grant in the event of it being used for purposes other than specified, or the organisation ceasing to operate.

Signed:

Yes

Name:

Clare Fitzboydon

Position:

Chair

Date application submitted

17/05/2018

Data Protection

You may have heard about the General Data Protection Regulation (GDPR) which is replacing the old Data Protection regulations on 25 May 2018. These regulations haven't been updated for over 20 years, so a rewrite was very much overdue.

The new regulations are very much focussed on protecting you and how your data is handled and here at Central Bedfordshire Council we want to keep you in the picture as to how we do that.

You can view our privacy notice here:

<http://www.centralbedfordshire.gov.uk/contact-us/website/data-protection.aspx>

I have read the Central Bedfordshire Council personal information statement and consent to the personal information I have provided on this form being used for the purposes stated.

Please confirm you have read above statements

Please confirm you have read above statements

Submit Application

An acknowledgement email will be sent.