



MEMBERS' REQUEST FOR DISPENSATION
Under Section 33 of the Localism Act 2011

Councillor's Full Name

Date of Meeting

Council/Committee

Agenda Item

Type of Interest (choose one or more of the following:)

DISCLOSABLE PECUNIARY INTEREST: SELF / PARTNER
(See point 4 and Table 1 of Code of Conduct Appendix B)

OTHER REGISTRABLE INTEREST: SELF
(see point 5 and Table 2 of Code of Conduct Appendix B)

OTHER NON-REGISTRABLE INTEREST SELF / RELATIVE / CLOSE ASSOCIATE
(see points 6-8 of Code of Conduct Appendix B)

Description and Nature of Interest (if Sensitive, nature need not be disclosed)

Dispensation required for: DISCUSSION ONLY / DISCUSSION AND VOTE
(please delete as appropriate)

Explanation as to why Dispensation is considered appropriate

Signed: Date:

For office use only

Date dispensation request received.....

Decision of Council/Committee.....

Signed (officer).....

Guidance for Council/Committee in considering request

A Council may grant a dispensation, with regard to all the relevant circumstances, if it considers that:

- Without the dispensation, the number of persons prohibited from participating in any particular business being considered at a meeting would be so great that it would impede the transaction of business; or
- Granting the dispensation is in the interests of persons living in the council's area; or
- It is otherwise appropriate to grant a dispensation

Consideration should be given to whether a member of the public knowing all the facts would believe that the Members' view of the wider public interest would be affected by the interest declared.

Questions to consider:

- Is it a trivial or insignificant interest?
- Does the Member have particular expertise or knowledge in the matter which might aid the Council/committee in making its decision?
- Is the interest common to not only the Member but to a significant proportion of residents?

TYPE OF INTEREST	IF DISPENSATION GRANTED	IF DISPENSATION NOT GRANTED
DISCLOSABLE PECUNIARY (financial interest – Table 1)	Councillor may speak and/or vote on the item	Councillor must leave the room and not participate in any discussion or voting
OTHER REGISTRABLE INTEREST (financial interest or wellbeing – Table 2)	Councillor may speak and/or vote on the item	Councillor may speak on the matter, but only if members of the public are also allowed to speak at the meeting. Councillor must then leave the room and not participate in discussion or voting.
NON REGISTRABLE INTEREST (other financial interest in agenda item for Member/relative/close associate)	Councillor may speak and/or vote on the item	Councillor may speak on the matter, but only if members of the public are also allowed to speak at the meeting. Councillor must then leave the room and not participate in discussion or voting.