

RECORD OF DELEGATED DECISIONS 2022

CULTURAL AND ECONOMIC SERVICES COMMITTEE

Date requested	Subject	Specific agreed decision	Agreed by Cllrs
12/09/2022	Agenda item 4	MINUTES OF THE PREVIOUS MEETING To receive and approve as a correct record the minutes of the Cultural and Economic Services Committee meeting held on 13 June 2022.	7
	Agenda Item 5	SUB COMMITTEE AND TASK AND FINISH GROUPS To receive the draft minutes of the Older Persons Sub Committee meeting held 19 August 2022.	7
	Agenda item 6	COMMITTEE WORK PLAN To receive and note the document.	7
	Agenda Item 7	EVENTS UPDATE REPORT 1) To Note the report. 2) To endorse the dates for the 2023 series of events and allow planning to take place. 3) To endorse the re-allocation of unspent earmarked reserves as set out in paragraph 9, to support event delivery in 2023/24 and 2024/25.	7
	Agenda Item 8	TACTIC WORK UPDATE To note the report and the annual work plan for 2022-23.	7
	Agenda item 9	SERVICE UPDATES 1) To note the report. 2) To consider endorsing the recommendation to run two High Street Safari tails for Halloween and Christmas, with costs to be met from the revenue budget.	7

	Agenda Item 10	BUDGET REPORT To note the budget monitoring report for April – June 2022 and the revised funds available in earmarked reserves.	7
	Agenda Item 11	LEIGHTON BUZZARD LIBRARY THEATRE To note the information from Cllr S Owen dated 18 June 2022.	7
	Agenda Item 13	TOWN CENTRE WI-FI AND GEO-SENSE FOOTFALL 1) To note the report 2) To continue with the WiFi and Data Line contract for a further 3-year period commencing 1 st April 2023 at a total indicative cost of £7,470 (£2,490 per annum). There is currently no budget line for this purpose and to therefore create one within the emerging budget for the financial year 2023-24. 3) Not to extend the Geo Sense footfall survey contract on the grounds that the survey findings serve no real purpose to town council operations at this present moment.	7 7 7
	Agenda item 14	PRODUCTION MANAGEMENT SERVICES 1) In accordance with the recommendation made by the Cultural & Economic Services Committee on 13 December 2021, to extend event management contract for a further 2 years, with each additional year decided on an annual basis at the six-month delivery point, with the contract commencing on 1 st April 2022. 2) To reflect inflationary pressures caused by rising costs, the events management contract to increase by 10% from £26,500 to £29,150, with the £2,650 increase to be embedded in the emerging budget for 2023-24.	7 7