



Friday, 22 November 2019

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, J D'Este-Hoare, F Kharawala, B Spurr, V Harvey, A Gray and P Snelling)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 2 December 2019** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Bedfordshire, LU7 1HD.

**THIS MEETING MAY
BE RECORDED ***

Mark Saccoccio

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)

To receive and approve as a correct record the minutes of the Grounds & Environmental Committee meeting held on 9 September 2019.

5. PARSON'S CLOSE RECREATION GROUND - ADVENTURE PLAYGROUND
(Pages 7 - 8)

To receive a report regarding Parson's Close Recreation Ground (attached) and to consider the recommendation/s contained therein.

6. REVIEW OF THE 2019 ANGLIA IN BLOOM CAMPAIGN (Pages 9 - 48)

To receive a report regarding Anglia in Bloom campaign (attached) and to consider the recommendations contained therein.

7. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 49 - 50)

To receive and consider the Committee Objectives and Work Plan for 2019-2020.

8. TEN YEAR PLANNED MAINTENANCE PROGRAMME (Pages 51 - 54)

To receive a report and supporting documents regarding the ten year planned maintenance programme for Town Council assets (attached) and to consider the recommendation/s contained therein.

9. SIX MONTH BUDGET MONITORING REPORT (Pages 55 - 60)

To receive a six-month Committee budget monitoring report for the period 1 April-31 October 2019 (attached).

10. 2020/2021 DRAFT BUDGET (Pages 61 - 72)

To receive and consider recommendations to the Policy and Finance Committee in respect of the draft Committee budget for the financial year 2020-2021 (attached).

11. INCREASED MEMORIALISATION (Pages 73 - 82)

To receive a report regarding increased memorialisation (attached) and to consider the recommendation/s contained therein.

12. LEIGHTON-LINSLADE OUZEL VALLEY PARK FUNDING (Pages 83 - 110)

To receive a report regarding the Ouzel Valley Park and to consider the recommendation/s contained therein.

13. FOOTPATHS (Pages 111 - 112)

- (a) To consider Central Bedfordshire Council suggestion regarding the widening/footpath repairs in Parson's Close Recreation Ground.
- (b) To receive a report regarding footpath and play area surfacing in a Town Council owned asset (attached) and to consider the recommendation/s contained therein.

14. SIGNAGE AND INTERPRETATION PANELS (Pages 113 - 136)

To receive a report regarding signage and interpretation panels in the parks and open spaces (to follow) and to consider the recommendation/s contained therein.

15. PAVILIONS AND SPORTING FACILITIES (Pages 137 - 148)

- (a) To receive the minutes of the meetings of the Astral Park Task and Finish Group held on 11 November 2019 and on 19 November 2019 (attached) and to consider the recommendations/s contained therein.
- (b) To approve as a correct record the minutes if the Astral Park Task and Finish Group meeting held on 19 November 2019 and to note that the work of the group has now been completed.
- (c) To receive and consider approval of proposed fees and charges for use of Town council pavilions, parks and sporting facilities from 1 April 2020.

16. MEMORIAL PLAYING FIELD AND GARDEN OF REMEMBRANCE (Pages 149 - 174)

To receive a report sponsored by Cllr S Owen (attached) and to consider the recommendation/s contained therein.

17. EXCLUSION OF THE PUBLIC

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: Public Open Space Adoption

18. PUBLIC OPEN SPACE ADOPTION (Pages 175 - 182)

To receive a report regarding public open space adoption and to consider the recommendation/s contained therein.

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
