



Mark Saccoccio

Town Clerk

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20 April 2018

To: Members of the Partnership Committee (Councillors B Walker, T Morris, A Brandham, A L Dodwell, K Ferguson, F Kharawala, C Palmer, B J Spurr, G Tubb and E Wallace)

(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Partnership Committee** to be held on **Thursday, 3 May 2018** commencing at **7.30 pm** in the The White House, Hockliffe Street, Leighton Buzzard, LU7 1HD.

A handwritten signature in blue ink that reads 'Mark Saccoccio'.

**THIS MEETING MAY
BE RECORDED ***

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

(i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

(ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)

To receive and approve as a correct record the minutes of the Partnership Committee meeting held on 15 February 2018 (attached).

5. STANDING ITEMS

- (a) Enabling Delivery in L-L (Land South of the High Street)
- (b) Taxis
- (c) Market Town Regeneration Fund (MTRF)
- (d) Antisocial behaviour & Homelessness
- (e) Joint Committee Review

6. TAXI RANK IN LEIGHTON BUZZARD

Jo Borthwick, Service Manager Public Protection and Margaret James, Principal Public Protection Officer (Licensing) at Central Bedfordshire Council will attend the meeting to provide information on the taxi rank in Leighton Buzzard.

7. BUSINESS GROUPS UPDATES

To receive verbal updates, if appropriate, from LB First and LB Connect.

8. COMUNITY FORUM UPDATE

To receive a verbal update from the Community Forum steering group.

9. COMMUNITY FACILITIES GRANT

To receive a verbal update on the Community Facilities grant.

10. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 7 - 10)

To receive and consider the DRAFT Committee objectives and work plan for 2018 – 2019 (attached)

11. BUDGET REPORT (Pages 11 - 12)

To receive a 12 month Committee budget financial monitoring report and consider any recommendation/s contained therein (attached).

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

LEIGHTON-LINSLADE TOWN COUNCIL

LEIGHTON-LINSLADE PARTNERSHIP COMMITTEE

THURSDAY 15 FEBRUARY 2018 AT 1930 HOURS

Present: Councillors

- A Brandham – LLTC
- A Dodwell - CBC
- K Ferguson – CBC
- R Berry (substituting F Kharawala – LLTC)
- T Morris - LLTC – in the Chair
- C Palmer – LLTC
- B Spurr - CBC
- G Tubb – CBC
- E Wallace – LLTC
- G Perham (substituting B Walker - CBC)

Also in attendance:

- M Saccoccio, Town Clerk
- V Cannon (Head of Cultural & Economic Services)
- M Jahn (Committee Officer)
- G Borelli (Chair, LB First)
- B Chandler (Chair, LB Connect)
- S Hughes (Community Engagement Manager, Central Bedfordshire Council)
- T Humber, LLCT/Community Forum

Members of the Public: 1
Members of the Press: 0

185/LLP APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor B Walker (substituted by Councillor G Perham) and Councillor F Kharawala (substituted by Councillor R Berry).

186/LLP DECLARATION OF INTERESTS

Members were asked to declare any interests, including the nature of those interests, which they had in any of the items under consideration at this meeting. No declarations were made and no dispensations had been requested.

187/LLP PUBLIC QUESTIONS

No questions from members of the public.

188/LLP MINUTES OF PREVIOUS MEETING

The Committee received the draft minutes of the Partnership Committee meeting held on 30 November 2017.

Minute reference 180/LLP: an update was given informing the Committee the Review of Joint Committees was still under discussion by Central Bedfordshire Council and a further update would be given at the next meeting.

RESOLVED that the minutes of the Partnership Committee meeting held on 30 November 2017 be approved as a correct record and be signed accordingly.

189/LLP ENABLING DELIVERY IN LEIGHTON-LINSLADE

Sarah Hughes Community Engagement Manager, Central Bedfordshire Council informed the Committee that she is exploring availability of Jason Longhurst to attend the meeting on 26 April 2018, to provide an update regarding the potential development of the south side of the High Street.

RESOLVED to note the information.

190/LLP TAXIS

The Committee received a verbal update in respect of taxis in the town centre. Concerns were raised regarding the number of taxis parking outside of the designated taxi rank in the town centre and the length of time taken to reach a solution to this problem. It was suggested a letter be written to Central Bedfordshire Council and a consultation started with the taxi companies to try and solve this problem. The consultation should be focussed on the taxis parking at the rear of Iceland and agreeing with the shops involved how this could work with deliveries to their stores and access to the multi-storey car park.

A position has been reached regarding taxi parking on the opposite side of the road to the taxi rank on a Market Day to enable stalls to be erected in that space.

RESOLVED to note the information.

191/LLP MARKET TOWN REGENERATION FUND

The Committee received a brief verbal update in respect of the three projects approved for funding through the Market Towns Regeneration Fund: the market relaunch, architectural uplighting and electronic signage. A total of five shops had signed up for improvements to their shop fronts under the High Street Improvement Scheme and work was due to start late February/early March.

Concerns were raised regarding the general maintenance in the town and the Committee members requested a letter from Leighton-Linslade Town Council be

written requesting repairs and maintenance to be carried out. The Town Clerk confirmed an officer from Central Bedfordshire Council had agreed to visit the Old Fires Station (Pizza Express) to see the condition of the building and it was hoped at this time other issues could be raised with him regarding broken paving and general lack of maintenance in the town centre.

An update was also given to the Committee regarding the Electronic Signage, Architectural Lighting Projects and the progress of the Market Relaunch. All were progressing and sites have been identified for the electronic signage and the architectural lighting.

RESOLVED to note the report.

192/LLP ANTISOCIAL BEHAVIOUR AND HOMELESSNESS

M Westerby and T Keaveney were unable to attend the meeting so a report would be given to the next meeting on the 26 April 2018.

193/LLP COMMITTEE OBJECTIVES AND WORK PLAN

The Committee received and gave consideration to the objectives and work plan for the municipal year 2017-2018. The Anti-Social Behaviour and Homelessness presentation to be rescheduled for the next meeting of the Committee on 26 April 2018. Also the Business Support report would be deferred until the meeting on 26 April 2018 following a Central Bedfordshire Council review of the service offer.

It was agreed to remove Purple Flag from the Work Plan and add a section regarding NEET young people (Not in Employment, Education or Training) and adults in the town and how to address this. This would be drafted before the next meeting on 26 April 2018.

RESOLVED to note the report.

194/LLP CENTRAL BEDFORDSHIRE COUNCIL UPDATE REPORT

The Committee received an update report from Central Bedfordshire Council on matters relating to the parish, including information in respect of social care, health and housing, crime figures, antisocial behaviour, business rates, car parking, transport matters, community services, Billington Gypsy & Traveller Project, waste, schools, public health and services for young people.

The Committee thanked Sarah Hughes, Community Engagement Officer CBC, for her full and clear report.

RESOLVED to note the report.

195/LLP BUSINESS GROUPS UPDATES

The Committee received a brief update from B Chandler, Chair of the LB Connect business networking group. A Networking Evening would be held on 23 April 2018 from 5.30 pm to 8.00 pm at the Golf Club. All members would be welcome.

RESOLVED to note the report.

G Borelli of LB First raised concerns regarding –

- (a) The amount of roadworks in the town and the timing of these works.
- (b) The ongoing issues with the multi-storey car park and the high minimum charge and no change being given.
- (c) The amendment to bus routes and the effect this may have on business within the town.

The Committee agreed a representative from the Highways Department should be invited to a meeting of the Committee to provide relevant data and statistics of the multi-storey car park and also an invitation should be extended to Arriva Bus Company to attend a meeting for clarification on changing bus routes.

RESOLVED to note the report.**196/LLP COMMUNITY FORUM UPDATE**

The Committee received a verbal update from the Community Forum Steering Group. The Steering Group meeting is scheduled for the 5 May at the Theatre in the Library from 10.00 am to 12.00 noon. This would be publicised on the website and on social media.

RESOLVED to note the information.**197/LLP BUDGET REPORTS**

The Committee received a brief report regarding the current year budget to date.

RESOLVED to –

- (i) **note the report**
- (ii) **carry forward unspent Community Forum delivery budget funds of £500 into 2018/2019, Earmarked Reserves.**

The meeting closed at 2151 hours.

I HEREBY CONFIRM THAT THIS IS A TRUE AND ACCURATE RECORD OF THE MEETING HELD ON 15 FEBRUARY 2018.

Chair

26 APRIL 2018

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**LEIGHTON-LINSLADE TOWN COUNCIL
PARTNERSHIP COMMITTEE – 30 NOVEMBER 2017
WORK PLAN 2018-2019 (INCORPORATING OBJECTIVES 2015-2018)**

Partnership Strategic Objectives for 2015-2018 (from Town Council Three Year Plan & Central Bedfordshire Five Year Plan)

Objective ref.no. (3 Yr Plan)	Objective	Timescale	Comments
15	Expand and consolidate opportunities for two-way dialogue with residents and ensure greater community engagement in and awareness of Council activity.	Ongoing	All Committees Community Forum - Youth Forum took place on 27/10/15. Next Forum meeting planned for 05 May 2018 - Safer use of our roads and footpaths in Leighton-Linslade
19	To continue to work in partnership in respect of the town centre, its management and its future development.	Ongoing	Developing CBC's Market Towns Strategy and the Town Centre Delivery Plan. Implementation of projects funded by the Market Town Regeneration Fund (MTRF), Implementing mews and alleyway signage projects and continuation of promotion of land south of the High Street to secure development.
22	Investigate Purple Flag status for the town centre.	26 April 201	Confirmed removed from Partnership Committee work plan at meeting dated 29/11/18
40	Continue to improve walking routes to the town centre, railway station and local schools.	Ongoing	CBC officers will receive feedback at any time from Committee on ideas, concerns and issues.
CBC Five Year Plan draft	Enhancing Central Bedfordshire	Ongoing Market Intelligence led town centre regeneration Community Planning event - 200 residents attended and gave their views	We want to improve Central Bedfordshire as a place to live, by enhancing prosperity with more and better jobs; to improve infrastructure, and to provide the quantity and type of housing needed by our residents while maintaining and enhancing the character of Central Bedfordshire. We will nurture housing growth that offers a range of opportunities for people to live in housing that is affordable, sensitive to their needs and of great quality. We will strive to retain the character of Central Bedfordshire that is so cherished by its residents and will address any concerns they may have

Agenda Item No. 10

		MTRF and High Street Improvement scheme funded	<p>around safety in their communities.</p> <p>Our development will be facilitated by great infrastructure, such as Broadband, Wi-Fi and transport. Our Market Towns and villages will thrive and prosper, with improved town centres and facilities.</p>
CBC Five Year Plan draft	Improving Education and Skills	<p>Ongoing</p> <p>New skills and training centre underway in Leighton retaining skills and jobs within the town.</p> <p>Jobs fairs</p>	<p>We will support the academic and social success, and physical wellbeing of our children and young people, working with schools, parents and communities. In addition, because learning is a lifelong activity, opportunities will be available for adults to continue to develop their existing skills and learn new ones.</p> <p>We will have created opportunities for everyone to have the access and incentives to work, either in Central Bedfordshire or in other areas, which they will be able to get to with ease. There will be routes into employment for all ages, such as apprenticeships and schemes for older people which will result in not only in increased income, but improved health and raised self-esteem.</p>
CBC Five year Plan draft	Creating Stronger Communities	<p>Ongoing</p> <p>Joint Committee review as part of wider project to enhance engagement with TPCs and local decision making.</p> <p>Cheering Volunteering event – residents from the town win awards LLTC present to Town and Parish Council Conference</p>	<p>We will work to build stronger local communities, providing a greater sense of place and participation in local affairs and services. This will help create greater resilience and reduce social isolation. People will be supported to help themselves and others. Residents of all ages and organisations, such as Town and Parish Councils will have opportunity to do more – on either a voluntary or a paid basis.</p> <p>We are particularly keen to draw on the skills of our older residents to support their community and build social infrastructure, promoting social inclusion. Community spirit will be high and the skills of residents will have grown.</p>

WORK PLAN 2018-2019

Meeting Date	Regular Updates	Work Plan 2018-2019
26 April	Business update Community Forum update MTRF update Taxis Community Facilities grant Joint Committee Review	<ul style="list-style-type: none"> ASB and Homelessness – M Westerby and T Keaveney of Central Bedfordshire Council Twelve month Budget monitoring report Business support – good practice, guidance and delivery examples (<i>Deferred to June Meeting</i>) Community Facilities grant – 6 month review
7 June	Business update Community Forum update MTRF update Taxis Enabling Delivery in L-L (Land South of the High Street) ASB and Homelessness Joint Committee Review	<ul style="list-style-type: none"> Business support – good practice, guidance and delivery examples CBC update Interim Community Forum – verbal Enabling Delivery - L-L (Land South of the High Street) Jason Longhurst - verbal
6 September	Business update Community Forum update MTRF update Taxis Enabling Delivery in L-L (Land South of the High Street) ASB and Homelessness Joint Committee Review	<ul style="list-style-type: none"> NEET (Not in Education, Employment or Training) / BESS (Beds Employment and Skills Service) School place planning (Cllr Dixon, CBC) Six month Budget report Interim Community Forum – event update report
29 November 2018	Business update Community Forum update MTRF update Taxis Enabling Delivery in L-L (Land South of the High Street) ASB and Homelessness Joint Committee Review	<ul style="list-style-type: none"> CBC update Health and Care Hubs – Patricia Coker, Central Bedfordshire Council Devolving services Final Community Forum – event report

<p>7 February 2019</p>	<p>Business update Community Forum update MTRF update Taxis Enabling Delivery in L-L (Land South of the High Street) ASB and Homelessness Joint Committee Review</p>	
<p>18 April 2019</p>	<p>Business update Community Forum update MTRF update Taxis Enabling Delivery in L-L (Land South of the High Street) ASB and Homelessness Joint Committee Review</p>	<ul style="list-style-type: none"> • CBC update

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- **PUBLIC TRANSPORT** – possibly via the first 'Joint Committee Conference' -- TBC
- **PHYSICAL DISABILITY FORUM** (Ian Hanton of the MANOP TEAM and CBC, Cheryl Stimson) Health Hub meeting

		Actual Current Mth	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% of Budget
<u>Partnership</u>								
503 Partnership								
4510	Business Development	224	1,634	3,000	1,366		1,366	54.5 %
4524	Community Forum	0	0	500	500		500	0.0 %
	Partnership :- Expenditure	224	1,634	3,500	1,866		1,866	46.7 %
1700	Miscellaneous Income	200	850	0	850			0.0 %
	Partnership :- Income	200	850	0	850			
	Net Expenditure over Income	24	784	3,500	2,716			
	Partnership :- Expenditure	224	1,634	3,500	1,866			46.7 %
	Income	200	850	0	850			0.0 %
	Net Expenditure over Income	24	784	3,500	2,716			

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