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Friday, 17 February 2023

To: Members of the Policy & Finance Committee (Councillors S Jones, A Dodwell, C Palmer, R Berry, T Morris, G Perham, M Freeman, D Scott, R Goodchild, S Owen and F Kharawala)

(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Policy & Finance Committee** to be held on **Monday, 27 February 2023** commencing at **7.30 pm** in the Council Chamber, The White House, Hockcliffe Street, Leighton Buzzard, LU7 1HD..

**THIS MEETING MAY  
BE RECORDED \***

*Mark Saccoccio*

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

(i) The Localism Act 2011 and the Code of Conduct requires Councillors to declare any pecuniary interests, other registrable interests or sensitive interests in items on the meeting agenda, which are not already included in the Register of Interests. Members may choose to declare interests already listed in the Register for clarity and transparency.

(ii) For disclosable pecuniary interests, Members must leave the room and not participate in discussion or voting, unless a dispensation has been granted

(iii) For other registrable or non-registrable interests which directly relate to the financial interest of a Member, a relative or close associate, councillors may speak on the matter **only** if members of the public may also speak at the

meeting. Thereafter, Members should leave the room and not participate in discussion or voting, unless a dispensation has been granted.

(iv) The Council/Committee/Sub-Committee is asked to consider approving any requests for dispensations to speak/vote on any agenda item in accordance with the Dispensations Procedure.

**3. QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(e)(f)(g) and 3(h).

**4. MINUTES OF PREVIOUS MEETING (Pages 1 - 8)**

(a) To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 23 January 2023 (attached), in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**5. COUNCILLOR DEVICES (Pages 9 - 32)**

(a) By invitation, representatives of Cloudy I.T. will attend the meeting to present options and answer technical questions in respect of the potential provision of devices for Councillors for 2023-2027.

(b) To receive a report regarding the potential provision of devices for Councillors for 2023-2027 (**attached**) and to consider the recommendations contained therein.

**6. PAYMENTS (Pages 33 - 50)**

To receive and note the schedule of January invoices paid in February 2023 (**attached**) (approved for payment by the Town Clerk and two bank signatories).

**7. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 51 - 54)**

To receive and consider the Committee work plan and objectives for 2022-23 (**attached**).

**8. SUB-COMMITTEES AND TASK AND FINISH GROUPS (Pages 55 - 58)**

To receive the following draft minutes and to consider any recommendation/s contained therein:

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(ii) Health Services Task & Finish Group meeting held 5 December 2022

**9. ANNUAL REVIEW OF SUBSCRIPTIONS/MEMBERSHIPS** (Pages 59 - 60)

As set out in Standing Orders, to receive the list of Town Council memberships/subscriptions for annual review (**attached**).

**10. ANNUAL REVIEW OF INVESTMENT STRATEGY** (Pages 61 - 64)

As set out in Financial Regulations, to undertake the annual review of the Investment strategy.

**11. COMMUNICATIONS UPDATE** (Pages 65 - 70)

To receive and note a six monthly communications update report (**attached**).

**12. POST-ELECTION ARRANGEMENTS** (Pages 71 - 76)

To receive a report regarding proposed post-election arrangements (attached) and to consider the recommendation/s contained therein.

**13. WHITE HOUSE FEES** (Pages 77 - 82)

To receive a report regarding meeting room hire at the White House (**attached**) and to consider the recommendation/s contained therein.

**14. HEALTH SERVICES**

To consider the following Motion proposed by Councillor S Jones and seconded by Councillor C Palmer:

*“This Council requests Andrew Selous MP to facilitate a meeting, whether face to face or remotely, between Neil O’Brien MP, Minister for Primary Care and Public Health and representatives of the Town Council, to explore the issues and potential solutions regarding the wholly and increasingly inadequate provision of primary health services in Leighton-Linslade, which is causing significant frustration, anxiety and detriment to the rapidly growing population of the town”.*

**15. EXCLUSION OF THE PUBLIC**

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: **that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:**

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**16. EVENTS SECURITY 2023 (REPORT ATTACHED) (Pages 83 - 86)**

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's contro