



Friday, 15 July 2022

To: Members of the Policy & Finance Committee (Councillors S Jones, A Dodwell, C Palmer, R Berry, T Morris, G Perham, M Freeman, D Scott, R Goodchild, S Owen and F Kharawala)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Policy & Finance Committee** to be held on **Monday, 25 July 2022** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, LU7 1HD..

**THIS MEETING MAY
BE RECORDED ***

Mark Saccoccio

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(g).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 8)

- (a) To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 20 June 2022 (**attached**) in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).

5. SUB-COMMITTEES, TASK & FINISH GROUPS & WORKING PARTIES (Pages 9 - 22)

To receive the minutes of the following and to consider any recommendations contained therein:

- i) Personnel Sub-Committee 4 July 2022
Recommendation at 100/PR (Learning & Development Policies; see attached)
- ii) Community Safety Sub-Committee 11 July 2022 (to follow)

6. LEIGHTON BUZZARD MARKET CROSS

Representatives of The Townlands Trust (responsible for the upkeep of the Leighton Buzzard Market Cross) will attend to provide information and seek a financial contribution to the preparation of a schedule of conservation work on the Scheduled Ancient Monument.

7. SOUTH SIDE OF THE HIGH STREET

Further to discussion at the previous meeting:

- (a) To receive and consider revised wording for the “purpose” of the South Side working party in its Terms of Reference:

To continue to represent and share the views of the local community, businesses and interest groups in pressing the landowning interests to work collaboratively in the timely and early delivery of this important town centre site. To press Central Bedfordshire Council as the majority landowner and policy maker to deliver solutions to address evidenced local needs and in doing so, unlock the development potential for this site and the wider town centre.

- (b) To receive and consider any response received from Central Bedfordshire Council following the resolution made at the previous meeting.
 - (c) To consider next steps in respect of land south of the High Street and the remit of the South Side working party (report from Cllr R Goodchild **to follow**).
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8. PAYMENTS (Pages 23 - 38)

To receive and note the schedule of June invoices paid in July 2022 (**attached**) (approved for payment by the Town Clerk and two bank signatories).

9. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 39 - 42)

To receive and consider the Committee work plan and objectives for 2022-23 (**attached**).

10. FIRST QUARTER BUDGET MONITORING REPORT (Pages 43 - 54)

To receive a budget monitoring report for the first quarter (April – June 2022) (**attached**).

11. RISK REGISTER ACTION PLAN MID-YEAR UPDATE (Pages 55 - 58)

To receive and note a mid-year update report in respect of the Risk Register Action Plan for 2022-23 (**attached**).

12. INSURANCE CLAIMS (Pages 59 - 60)

To receive the annual report on insurance claims for the period July 2021 – June 2022 (**attached**).

13. CONSULTATION PROCEDURE (Pages 61 - 64)

In accordance with the Committee work plan, to review the Council's Consultation Procedure (current and proposed revised procedure **attached**).

14. TIMELINE FOR 2023-24 BUDGET SETTING PROCESS (Pages 65 - 68)

To receive and consider a proposed timeline and process for the 2023-24 budget setting process (report **attached**).

15. FLAG PROTOCOL (Pages 69 - 72)

To receive and consider a proposed Flag Protocol (report **attached**).

16. CENTRAL BEDFORDSHIRE CONSULTATION ON ACCESSING SERVICES IN THE DUNSTABLE AREA (Pages 73 - 92)

Further to the current consultation by Central Bedfordshire Council on "accessing services in Dunstable", to receive a report and consider a formal response (**attached**).

17. FACILITIES IMPROVEMENTS (Pages 93 - 96)

To receive a report following the recent accessibility audits and the aspiration to develop a ten-year planned maintenance programme (**attached**) and to consider the recommendation/s contained therein.

18. HENRY FINCH MEMORIAL FOUNTAIN (Pages 97 - 102)

Further to the resolution made by the Grounds & Environmental Services Committee on 6 June 2022 (Minute reference 185/PF), to receive a report in respect of remedial works to the Henry Finch Memorial Fountain in Linslade Recreation Ground and to consider the recommendations contained therein.

19. BOUNDARY REVIEW DECISION (Pages 103 - 106)

Further to the Council resolution made 27 June 2022, to receive information and to consider any next steps.

20. EXCLUSION OF THE PUBLIC

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: Vandyke Road Update.

21. VANDYKE ROAD UPDATE (Pages 107 - 110)

To determine next steps in respect of the above.

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
