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6 June 2022

To: Members of the Cultural & Economic Committee (Councillors A Dodwell, S Hemmings, R Yates, K Cursons, D Bowater, G Perham, M Freeman, R Goodchild, P Snelling and D Scott)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Cultural & Economic Committee** to be held on **Monday, 13 June 2022** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Bedfordshire, LU7 1HD..

**THIS MEETING MAY  
BE RECORDED \***

*Mark Saccoccio*

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(g).

**4. ELECTION OF VICE CHAIR FOR 2022-2023****5. MINUTES OF PREVIOUS MEETINGS (Pages 1 - 8)**

(a) To receive and approve as a correct record the minutes of the Cultural and Economic Services Committee meeting held on 14 March 2022 (**attached**), in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**6. SUB-COMMITTEE AND TASK AND FINISH GROUPS (Pages 9 - 16)**

(a) To undertake the annual review of terms of reference for sub-committees:

**Markets Sub-Committee**

To work with the Market Manager in setting policies, rules, regulations and charges for the running of the Street Market.

**Older Persons Sub-Committee**

To assist with the progression of work on schemes for elderly people and to bring forward detailed recommendations for Committee consideration.

(b) To receive the draft minutes of the following meetings and to consider any recommendations contained therein:

- i) Market Sub-Committee 19 May 2022
- ii) Older Persons Sub-Committee 26 May 2022

***Recommendation at 52/OP – see agenda item 9***

**7. APPROVED DECISIONS (Pages 17 - 18)**

To receive and formally note the decisions taken since the previous discussion meeting by delegation to the Town Clerk with email approval from a majority of Council members in accordance with Standing Order 15 (c) (vii).

**8. COMMITTEE WORK PLAN AND OBJECTIVES (Pages 19 - 22)**

To receive and consider the draft Committee workplan for 2022-2023 (**attached**).

**9. COMMUNITY AGENT**

- a) By invitation, to receive a presentation from K. Ellis of Bedfordshire Rural Communities Charity (BRCC) on Community Agents
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- b) To receive a report arising from the Older Persons Sub-Committee and to consider the recommendations therein (to follow).

**10. EVENTS UPDATE REPORT (Pages 23 - 26)**

To receive an update on the community events programme and to consider the proposals contained therein. **(attached)**

**11. TACTIC WORK UPDATE (Pages 27 - 34)**

To receive an update report on TACTIC activities and consider the proposals contained therein. **(attached)**

**12. EXCLUSION OF PUBLIC**

**The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interest: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:**

**13. TOWN CENTRE WI-FI AND GEOSENSE FOOTFALL (REPORT TO FOLLOW)**

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

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