



Monday 28 November 2022

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, C Palmer, R Yates, B Spurr, V Harvey, P Carberry, A Gray and P Snelling)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 5 December 2022** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Bedfordshire, LU7 1HD.

**THIS MEETING MAY
BE RECORDED ***

Mark Saccoccio

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(e)(f)(g) and 3(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 10)

- (a) To receive and approve as a correct record the minutes of the Committee meeting held on 5 September 2022 **(attached)** in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).

5. APPROVED DECISIONS (Pages 11 - 12)

To receive and formally note the decisions taken since the previous discussion meeting by delegation to the Town Clerk with email approval from a majority of Council members in accordance with Standing Order 15 (c) (vii) **(attached)**.

6. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 13 - 16)

To receive and consider the Committee Work Plan for 2022-2023 **(attached)**.

7. PAGES PARK FINE TURF LAWNS

To receive a report regarding the potential levelling of the fine turf lawns and to consider the recommendation/s contained therein **(to follow)**.

8. ANGLIA IN BLOOM (Pages 17 - 18)

To receive the results of the 2022 Anglia in Bloom campaign **(attached)**.

9. SIX-MONTH BUDGET MONITORING REPORT (Pages 19 - 22)

- (c) To receive a six-month budget monitoring report for the period April-September 2022 **(attached)**.
- (d) To receive a report regarding repairs and maintenance budget and to consider the recommendation/s contained therein.

10. FEES AND CHARGES FROM 1 APRIL 2023

To consider fees and charges for pavilion hire, pitch hire and cemetery services from 1 April 2023.

11. 2023-2024 BUDGET (Pages 23 - 30)

To receive and consider recommending approval of the committee budget for financial year 2023-24. **(attached)**.

12. BUILDINGS TEN YEAR MAINTENANCE PLAN

To receive an update in respect of the Town Council objective to develop a ten years buildings maintenance programme (to follow).

13. CEMETERY UPDATE

To receive a report regarding cemetery services and to consider the recommendation/s contained therein (to follow).

14. CLIMATE EMERGENCY UPDATE

To receive a verbal update on progress with Smart Carbon in establishing baseline data.

15. OUZEL VALLEY PARK STEERING GROUP UPDATE (Pages 31 - 38)

To receive the notes of the meeting held 7 November 2022 (**attached**).

16. LEIGHTON-LINSLADE AND HEATH & REACH SANDPIT STEERING GROUP UPDATE (Pages 39 - 42)

To receive the notes of the meeting held 17 October (**attached**) and receive a verbal update from the meeting held 28 November 2022 .

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
