



Date Not Specified

To: The Town Mayor and all Members of Leighton-Linslade Town Council

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of Leighton-Linslade Town Council to be held on **Monday, 31 January 2022** commencing at **7.30 pm** in the Astral Park Sports & Community Centre, Johnson Drive, Leighton Buzzard, LU7 4AY.

M Saccoccio  
Town Clerk

**Prayers will be said at 1920 hours**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 3. TOWN MAYOR'S ANNOUNCEMENTS

### 4. LEADERS' ANNOUNCEMENTS

### 5. QUESTIONS FROM THE PUBLIC

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To receive questions and statements from members of the public as provided for in Standing Order Nos.3 (e)(f)(g) and 3(h).

Members of the public are very welcome to attend the meeting but are asked to note that attendance numbers are limited. Please contact us to advise if you wish to attend before 4pm on the day of the meeting. Written representations may also be submitted before 4pm on the day of the meeting.

**6. MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)

(a) To receive and approve as a correct record the minutes of the Council meeting held on 29 November 2021 (**attached**) in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**7. 2022-23 RISK REGISTER AND ACTION PLAN** (Pages 9 - 174)

Further to the report presented to the Policy and Finance Committee on 24 January 2022, to receive and consider approval of the 2022-23 Risk Register and Action Plan (**attached**).

**8. 2022 COMMUNITY VOLUNTEER NOMINATIONS** (Pages 175 - 178)

Further to the information presented to the Policy and Finance Committee on 24 January 2022, to receive and consider approval of nominations for the 2022 Community Volunteer awards (information **to follow**).

**9. PARTNERSHIP PROJECT LIST** (Pages 179 - 182)

Further to the resolutions made by Council on 29 November 2021, to consider approval of the updated Partnership Project List (**attached**) and to note that projects identified at that meeting as "category A" (overwhelming town council interest) will be added to the standing committee work plans for 2022-23.

**10. BUDGET AND PRECEPT FOR 2022-2023** (Pages 183 - 210)

Further to the report presented to the Policy and Finance Committee on 24 January 2022 (report and draft budget **attached**), to consider any recommendations from that Committee and to:

- i) approve the budget for 2022-2023
  - ii) set the precept demand for 2022-2023
  - iii) authorise the Town Clerk to submit the precept demand for 2022-2023
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to Central Bedfordshire Council.

**11. MEETINGS FROM FEBRUARY 2022** (Pages 211 - 214)

To receive a report regarding format of Council/Committee meetings from 1 February 2022 (**attached**) and to consider the recommendation/s contained therein.

**12. BOUNDARY REVIEW CONSULTATION**

To consider whether to submit a formal response to the Central Bedfordshire Council stage 2 consultation regarding a boundary review for Eggington and Leighton-Linslade (information at: [https://www.centralbedfordshire.gov.uk/info/38/consultations/1092/eggington\\_community\\_governance\\_review\\_stage\\_2](https://www.centralbedfordshire.gov.uk/info/38/consultations/1092/eggington_community_governance_review_stage_2))

**13. COMMITTEE MINUTES** (Pages 215 - 264)

(i) To receive and note the Minutes of Committee meetings held between 1 October 2021 - 24 January 2022 as specified below (**attached**).

(ii) To consider the recommendations contained in committee minutes which have not already been resolved, as specified below.

(iii) To receive any relevant verbal updates from officers or Committee Chairs and any councillor comments or questions relating to the below minutes.

a) Planning & Transport Committee 4 October 2021

b) Planning & Transport Committee 27 October 2021

c) Planning & Transport Committee 17 November 2021

d) Policy & Finance Committee 22 November 2021

**Recommendation at 298/PF (Flexible Working Policy – attached)**

e) Grounds & Environmental Committee 6 December 2021

f) Planning & Transport Committee 8 December 2021

g) Cultural & Economic Committee 13 December 2021

(minutes of informal discussion; resolutions made by delegated decision with email approval from committee members due to rising Covid-19 cases)

**14. DELEGATED DECISIONS** (Pages 265 - 280)

To receive and note delegated decisions made on behalf of Council/committees in accordance with the agreed procedure since October 2021 (**attached**).

**15. QUESTIONS FROM COUNCILLORS**

To receive questions from Councillors to the Chairman as provided for in Standing Order 27, provided three clear days' notice of the question has been given.

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**16. APPOINTMENTS TO COMMITTEES****17. APPOINTMENTS TO/REPORTS FROM OUTSIDE BODIES****18. LEIGHTON BUZZARD TOWN CENTRE TRAFFIC ORDERS (Pages 281 - 370)**

To review the Central Bedfordshire Council report dated 24 January 2022 on Leighton Buzzard town centre traffic orders (**attached**), to be presented to the CBC Traffic Management Meeting on 1 February 2022 and to consider next steps.

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