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Friday, 25 February 2022

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, C Palmer, R Yates, B Spurr, V Harvey, P Carberry, A Gray and P Snelling)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 7 March 2022** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Bedfordshire, LU7 1HD.

**THIS MEETING MAY  
BE RECORDED \***

*Mark Saccoccio*

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(e)(f)(g) 3(h).

**4. MINUTES OF PREVIOUS MEETING** (Pages 1 - 8)

- (a) To receive and approve as a correct record the minutes of the Committee meeting held on 6th December 2021 (**attached**) in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).

**5. APPROVED DECISIONS** (Pages 9 - 10)

To receive and formally note the decisions taken since the previous discussion meeting by delegation to the Town Clerk with email approval from a majority of Council members in accordance with Standing Order 15 (c) (vii) (**attached**).

**6. COMMITTEE OBJECTIVES AND WORK PLAN** (Pages 11 - 20)

- (a) To receive and consider the Committee Work Plan for 2021-2022 (**attached**).
- (b) To receive and consider the draft Committee Work Plan for 2022-2023
- (c) Further to the resolution made by Council on 29 November 2021, to receive a report and discussion document regarding current Five Year Plan objectives and to consider the recommendations contained therein.

**7. FACILITIES AND BOOKINGS** (Pages 21 - 26)

- (a) To receive and note a summary report regarding bookings of Town Council venues.
- (b) To receive a verbal update in respect of Leighton Town Boxing Club.
- (c) To receive a verbal update in respect of the facilities accessibility audits undertaken in late 2021 and next steps.

**8. NINE MONTH BUDGET MONITORING REPORT** (Pages 27 - 30)

To receive a nine-month budget monitoring report for the period April-December 2021 (**attached**).

**9. OUZEL VALLEY PARK STEERING GROUP UPDATE** (Pages 31 - 34)

To receive the minutes from the 9 December meeting and receive a verbal update of the meeting held 2 March 2022 (**attached**).

**10. HM QUEEN ELIZABETH II PLATINUM JUBILEE CELEBRATIONS**

To receive a verbal update regarding the Platinum Jubilee celebrations.

**11. PARSON'S CLOSE RECREATION GROUND INCLUSIVE PLAY AREA UPDATE**

To receive a verbal update on the play area refurbishment project.

**12. PLAY AREA PROGRAMME**

To receive and consider an update report of the wider play area improvement and safer surfacing replacement programmes (to follow).

**13. COMMUNITY FORUM YOUTH SURVEY (Pages 35 - 46)**

To receive the results of the Community Forum Youth Survey and to consider undertaking more in-depth surveying of young people's needs and ideas about park-based provision (**attached**).

**14. REVIEW OF WASTE MANAGEMENT CONTRACT**

To receive a verbal update on the Council's waste management contract.

**15. THE WHITE HOUSE ROUNDABOUT (Pages 47 - 48)**

To receive a paper produce by The Friends of Leighton-Linslade in Bloom (**attached**).

**16. EXCLUSION OF THE PUBLIC**

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: **that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:**

**17. PARSON'S CLOSE RECREATION GROUND CONCESSIONS**

To receive a report on the provision of the 2022 concessions in Parson's Close Recreation Ground and consider the recommendations therein (to follow).

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\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.