



19 November 2021

To: Members of the Market Sub Committee (Councillors G Perham, D Bowater, A Dodwell, F Kharawala, T Morris, R Berry, M Freeman, R Goodchild, P Snelling and P Carberry)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Market Sub Committee** to be held on **Thursday, 2 December 2021** commencing at **10.30 am** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard LU7 1HD.

**THIS MEETING MAY  
BE RECORDED \***

*Mark Saccoccio*

M Saccoccio  
Town Clerk

Please do not attend this meeting if:

- You, anyone you live with or anyone in your support bubble has tested positive for Covid-19 or has symptoms of Covid-19.
- You have been advised to self-isolate by NHS Test and Trace, with NHS app or for any other reason.
- You are within the required quarantine period having returned to the UK from a non-exempt country

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item

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unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**3. QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3 (e) (f) (g) and 3(h).

Members of the public are very welcome to attend the meeting but are asked to note that attendance numbers must be limited to mitigate for Covid-19 risks. Please contact us to advise if you wish to attend before 4pm on the day of the meeting. Written representations may also be submitted before 4pm on the day of the meeting.
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**4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)**

To receive and approve as a correct record the minutes of the Market Sub-Committee meeting held on 5 August 2021 (attached).

**5. MARKET GENERAL UPDATE (Pages 7 - 12)**

To receive a report and consider the recommendations therein (attached)

**6. BUDGET REPORT (Pages 13 - 16)**

To receive a report detailing end of financial year 2020/21 income and expenditure and consider the recommendations therein (attached).

**7. FARMERS MARKET**

To receive a report and consider the recommendations therein (**to follow**)

**8. 12 MONTH ANNUAL REVIEW (Pages 17 - 32)**

To receive a report and consider the recommendations therein (**attached**)

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

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