



---

Friday, 3 December 2021

To: Members of the Cultural & Economic Committee (Councillors A Dodwell, S Hemmings, R Yates, K Cursons, D Bowater, G Perham, M Freeman, R Goodchild, P Snelling and D Scott)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Cultural & Economic Committee** to be held on **Monday, 13 December 2021** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard LU7 1HD.

**THIS MEETING MAY  
BE RECORDED \***

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(e) (f) and 3(g) and 3(h).

**4. MINUTES OF PREVIOUS MEETINGS** (Pages 1 - 6)

(a) To receive and approve as a correct record the minutes of the Cultural and Economic Services Committee meeting held on 13 September 2021 **(attached)**, in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**5. SUB-COMMITTEE AND TASK AND FINISH GROUPS** (Pages 7 - 14)

(i) To receive the draft minutes of the following meetings and to consider any recommendations contained therein:

(a) Older Persons Sub Committee 18 November 2021 **(attached)**

**1.1 To recommend that a total of £3,000 of earmarked reserves (970/9028) be allocated to Bassett Road Surgery Patient Participation Group in two separate payments of £1,500 (2022 and 2024), to fund the production of two editions of the biennial Yellow Booklet.**

**1.2 To review the 55up grant applicants and accept the recommendation to fund the 4 applicants who met the grant criteria.**

(Application information **attached**)

(b) Market Sub Committee 2 December 2021

**(a) To change the name of the farmers market to 'Farmers and Producers Market' to help explain the market's product offer better to traders and consumers alike.**

**(b) TO RECOMMEND the amended Farmers and Producers Market Policy to Policy and Finance Committee for endorsement as set out.**

**6. EVENTS UPDATE REPORT** (Pages 15 - 18)

To receive an update on the community events programme and to consider the proposals contained therein. **(attached)**

**7. THE GREENSAND TRUST** (Pages 19 - 20)

To receive a letter from The Greensand Trust and consider the request therein **(attached)**.

**8. TACTIC WORK UPDATE** (Pages 21 - 36)

---

To receive an update report on TACTIC activities and consider the proposals contained therein. **(attached)**

**9. COMMUNITY FORUM YOUTH SURVEY** (Pages 37 - 52)

To receive a report on the recommendation of the Leighton-Linslade Partnership Committee and consider the proposals contained therein **(attached)**

**10. SERVICE UPDATES** (Pages 53 - 62)

To receive an update report on Service activity and consider the proposals contained therein. **(attached)**

**11. BUDGET REPORT** (Pages 63 - 80)

(a) To receive an update report on service budgets inclusive of the half year detailed income and earmarked reserves and consider the recommendations therein **(attached)**.

(b) To receive the first draft service budget proposal for 2022-2023 for consideration **(attached)**.

**12. COMMITTEE WORK PLAN AND OBJECTIVES** (Pages 81 - 84)

To receive and consider the workplan for 2021-2022 **(attached)**.

**13. APPROVED DECISIONS** (Pages 85 - 86)

To receive and formally note the decisions taken since the previous meeting by delegation to the Town Clerk with email approval from a majority of Council members in accordance with Standing Order 15 (c) (vii).

Free Parking budget allocation decision, 25/11/21 **(attached)**.

**14. EXCLUSION OF THE PUBLIC**

**The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interest: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: Procurement of Production Management Services**

**15. PROCUREMENT OF PRODUCTION MANAGEMENT SERVICES**

---

To receive a report on procurement of production management services and consider the recommendations therein **(to follow)**.

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

---