



---

Friday, 3 September 2021

To: Members of the Cultural & Economic Committee (Councillors A Dodwell, S Hemmings, K Cursons, D Bowater, G Perham, M Freeman, R Goodchild, P Snelling, R Yates and D Scott)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Cultural & Economic Committee** to be held on **Monday, 13 September 2021** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard LU7 1HD.

**THIS MEETING MAY  
BE RECORDED \***

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. APPOINTMENT OF VICE CHAIR 2021-2022

### 3. DECLARATIONS OF INTEREST

(i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

(ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 4. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order

---

No.s 3 (e) (f) (g) and (h).

Members of the public are very welcome to attend the meeting but are asked to note that attendance numbers must be limited to mitigate for Covid-19 risks. Please contact us to advise if you wish to attend before 4pm on the day of the meeting. Written representations may also be submitted before 4pm on the day of the meeting.

**5. MINUTES OF PREVIOUS MEETINGS** (Pages 1 - 6)

- (a) To receive and approve as a correct record the minutes of the Cultural and Economic Services Committee meeting held on 1 March 2021 **(attached)**, in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).

**6. APPROVED DECISIONS MAY - AUGUST 2021** (Pages 7 - 8)

To formally note decisions made in the period 5 May – 27 June 2021 through the agreed procedure of delegated authority to the Town Clerk with email approval form at least a quorum of Members of the Council (attached).

**7. SUB-COMMITTEE AND TASK AND FINISH GROUPS** (Pages 9 - 22)

- (i) To receive the draft minutes of the following meetings and to consider any recommendations contained therein:
  - (a) Older Persons Sub Committee 27 May 2021 **(attached)**
  - (b) Market Sub Committee 5 August 2021 **(attached)**
  - (c) Living History Event Task and Finish Group 24 March 2021 **(attached)**

**Ref.11/LH: RECOMMENDED to the Cultural and Economic Services Committee to endorse the change in approach from Living History Day to the creation of an annual trail each October, with associated activities.**

**Ref.11/LH: RECOMMENDED to the Cultural and Economic Services Committee to consider use of earmarked reserves budget for the provision of photographic displays.**

- (ii) To consider whether the Living History Event Task and Finish Group has fulfilled its purpose and if so, to approve as a correct record the minutes of the meeting held 24 March 2021, to be signed by the Chair.
  - (iii) To consider any changes to the terms of reference for Sub-Committees.
-

**8. BARREL ORGAN THEATRE (Pages 23 - 36)**

To receive a report presenting a proposal and request for funding from Barrel Organ Theatre company and consider the recommendations therein (attached).

**9. 55UP , OLDER PERSONS PROJECTS**

To receive an update report on 55up work activities and consider the proposals contained therein. **(to follow)**

**10. EVENTS UPDATE REPORT (Pages 37 - 50)**

To receive an update on the community events programme and to consider the proposals contained therein. **(attached)**

**11. TACTIC WORK UPDATE (Pages 51 - 72)**

To receive an update report on TACTIC activities and consider the proposals contained therein. **(attached)**

**12. SERVICE UPDATES (Pages 73 - 86)**

To receive an updated report on Service activity and consider the proposals contained therein (attached).

**13. BUDGET REPORT (Pages 87 - 98)**

To receive an update report on service budgets inclusive of the half year detailed income and consider the recommendations therein (attached).

**14. COMMITTEE WORK PLAN AND OBJECTIVES (Pages 99 - 102)**

To receive and consider the draft workplan for 2021-2022 (attached)

**15. REVIEW OF PARTNERSHIP PROJECT LIST (Pages 103 - 106)**

As part of the review requested by Partnership Committee in April 2021, to review the Partnership Project List **(attached)** and consider any recommendations to Council in respect of potential changes. The review terms endorsed by Partnership Committee were:

*The review will focus on removal of outdated objectives and aim to provide direction in terms of priority projects. Any additions to the list will only be permitted further to an endorsement by either Leighton Linlade Town Council or Central Bedfordshire Council and/or where clear evidence of public consultation can be demonstrated.*

---

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

---