



Friday, 27 August 2021

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, B Spurr, V Harvey, A Gray, P Snelling, P Carberry, C Palmer and R Yates)

(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 6 September 2021** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard LU7 1HD - TBC.

**THIS MEETING MAY
BE RECORDED ***

Mark Saccoccio

M Saccoccio
Town Clerk

Please do not attend this meeting if:

- You, anyone you live with or anyone in your support bubble has tested positive for Covid-19 or has symptoms of Covid-19.
- You have been advised to self-isolate by NHS Test and Trace, the NHS app or for any other reason.
- You are within the required quarantine period having returned to the UK from a non-exempt country.

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

(i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

(ii) Should any Member have a Disclosable Pecuniary Interest in an item on the

agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. APPOINTMENT OF VICE CHAIR FOR 2021-2022

4. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(h).

Members of the public are very welcome to attend the meeting but are asked to note that attendance numbers are limited. Please contact us to advise if you wish to attend before 4pm on the day of the meeting. Written representations may also be submitted before 4pm on the day of the meeting.

5. MINUTES OF PREVIOUS MEETING (Pages 1 - 10)

- (a) To receive and approve as a correct record the minutes of the Committee meeting held on 8 March 2021 (**attached**) in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).
- (c) To formally note the decisions taken since the previous meeting by delegation to the Town Clerk with email approval from a majority of committee members (**attached**).

6. SUB COMMITTEES AND TASK AND FINISH GROUPS (Pages 11 - 14)

- (a) To receive the draft minutes of the Concessions Task and Finish Group meeting held 8 April 2021 (attached).
- (b) To determine whether the work of the Task and Finish Group has been completed.
- (c) If so, to approve as a correct record the minutes of the meeting held 8 April 2021.

7. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 15 - 20)

To receive and consider the Committee Work Plan for 2021-2022 (attached)

8. THREE MONTH BUDGET MONITORING REPORT (Pages 21 - 24)

To receive a three-month budget monitoring report the period April-June 2021 (attached).

9. PAGES PARK PAVILION HIRE (Pages 25 - 28)

To receive a report in respect of the potential use of Pages Park Pavilion by Rangers Boxing Club whilst it seeks a more suitable permanent venue (attached) and to consider the recommendation/s contained therein.

10. PARSON'S CLOSE RECREATION GROUND

To receive a verbal update on the play area refurbishment project.

11. ROSPA ANNUAL PLAY INSPECTION REPORT (Pages 29 - 34)

To receive the annual play area inspection report recommendations. (attached).

12. GREEN FLAG RECOMMENDATIONS

To receive a verbal update on the 2021 Green Flag report and consider recommendations (if received).

13. LINSLADE MEMORIAL PLAYING FIELD (Pages 35 - 38)

To consider a request to move the Multi Use Games Area facility from its current location to another in Linslade Memorial Playing Field.

14. PRIORITY PROJECTS FOR 2022-2023

To receive a presentation regarding potential priority projects for 2022-2023 and to consider the recommendation/s contained therein.

15. REVIEW OF PARTNERSHIP PROJECT LIST (Pages 39 - 46)

As part of the review requested by Partnership Committee in April 2021, to review the Partnership Project List (**attached**) and consider any recommendations to Council in respect of potential changes. The review terms endorsed by Partnership Committee were:

The review will focus on removal of outdated objectives and aim to provide direction in terms of priority projects. Any additions to the list will only be permitted further to an endorsement by either Leighton Linslade Town Council or Central Bedfordshire Council and/or where clear evidence of public consultation can be demonstrated.

To aid Committee in its review, information received from Central Bedfordshire Council in respect of Leisure is **attached**.

16. ALLOTMENTS UPDATE (Pages 47 - 50)

To receive an update report regarding Allotments and to consider the

recommendation/s contained therein.

17. EQUIPMENT FOR GROUNDS AND ENVIRONMENTAL SERVICES

To receive a report regarding equipment for Grounds and Environmental Services **(to follow)** and to consider the recommendations contained therein.

18. NON DOMESTIC RATE BILLS FOR UNIT N/T ROWAN CORNER (Pages 51 - 56)

To receive a report regarding back dated non domestic rate bills payments for the Town Council depot from Central Bedfordshire Council and to consider the recommendation/s contained therein (attached).

19. OUZEL VALLEY PARK STEERING GROUP (Pages 57 - 60)

To receive the minutes of the meeting held 4 May 2021 **(attached)** and a verbal update from the Group's Chairman regarding the meeting held 2 September 2021.

20. THE WHARF MANAGEMENT LIMITED (Pages 61 - 62)

To consider a request from The Wharf Management Limited in regard to a proposal for planting along the length of the south side of the fence in Linslade Memorial Playing Field (attached).

21. COMMUNITY TREE AND SHRUB PLANTING (Pages 63 - 64)

To consider the (attached) Motion by Councillor Harvey

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
