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23 April 2021

To: Members of the South Side Task and Finish Group (Councillors V Harvey, S Hemmings, T Morris, S Owen, C Palmer and B Spurr)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **South Side Task and Finish Group** to be held on **Thursday, 6 May 2021** commencing at **1.00 pm**. This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

**THIS MEETING MAY  
BE RECORDED \***

<https://tinyurl.com/ymd2hc5m> or by tel: +44 20 3795 6572 (Conf. ID: 842 687 976#)

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF ABSENCE

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**3. QUESTIONS FROM THE PUBLIC**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(g).

**4. MINUTES OF THE PREVIOUS MEETING (Pages 1 - 4)**

(a) To receive and approve as a correct record the minutes of the South Side Task and Finish Group meeting held on 22 March 2021 **(attached)** in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**5. VENUE EXAMPLES (Pages 5 - 8)**

To welcome guests Rechelle Dua and Daniel Waller and receive information on the Leighton Library and Theatre facility.

**6. FORMULATION OF COMMUNITY NEEDS FOR LSHS (Pages 9 - 20)**

(a) To receive and consider a discussion paper which considers a process for a proposed consultation for a facility on LSHS.

(b) To receive the Summary paper V2, updated from previous meeting to assist discussion.

**7. FUTURE MEETING DATE**

To confirm the next meeting date.

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

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