



Friday, 26 February 2021

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, F Kharawala, B Spurr, V Harvey, A Gray and P Snelling)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 8 March 2021** commencing at **7.30 pm**. This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

**THIS MEETING MAY
BE RECORDED ***

<https://tinyurl.com/yxn4ouvk> or by tel: +44 20 3795 5672 (Conf. ID: 952 536 061#)

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)

(a) To receive and approve as a correct record the minutes of the Committee meeting held on 14 December 2020 **(attached)** in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

5. COMMITTEE OBJECTIVES AND WORKPLAN (Pages 7 - 16)

(a) To receive and consider the Committee Work Plan for 2020-2021 **(attached)**.

(b) To receive and consider a draft Committee Work Plan for 2021-2022 **(attached)**.

6. ALLOTMENTS UPDATE

To receive a report on our allotments, looking at our waiting lists and to consider the recommendation/s contained therein **(to follow)**.

7. PLAY AREA PROGRAMME (Pages 17 - 24)

To receive and consider an update report of the wider play area improvement and safer surfacing replacement programmes **(attached)**.

8. NINE MONTH BUDGET MONITORING REPORT (Pages 25 - 28)

To receive a nine-month budget monitoring report for the period April-December 2020 **(attached)**.

9. CONCESSIONS TASK AND FINISH GROUP (Pages 29 - 30)

To receive the minutes of meetings held on 17 December 2020 and to consider the recommendation/s contained therein **(attached)**.

10. NON DOMESTIC RATE BILLS FOR PAGES PARK PAVILION (Pages 31 - 36)

To receive a report regarding back dated non domestic rate bills payments for

Pages Park Pavilion from Central Bedfordshire Council and to consider the recommendation/s contained therein (**attached**).

11. COVID-19 UPDATE (Pages 37 - 38)

(a) To receive a verbal update in respect of the Covid-19 pandemic and implications for Town Council owned play areas, parks, sports facilities, and pavilions.

(b) To receive a request from Gordon Fletcher and Cyd Smith Co-Chairs of the Leighton Linlade and District Sports Council (**attached**).

12. PAVILION HIRE FEES AND CHARGES (Pages 39 - 42)

To consider fees and charges from 1 April 2021 (attached).

13. CEMETERY FEES AND CHARGES

To consider fees and charges from 1 April 2021(to follow).

14. CENTRAL BEDFORDSHIRE COUNCIL RIVER CLEARANCE (ONE-YEAR REVIEW)

To receive and consider making a request to Central Bedfordshire Council, regarding the shared responsibility for clearing a section of the River Ouzel (to follow).

15. OUZEL VALLEY PARK STEERING GROUP (Pages 43 - 48)

To receive the minutes of the last meeting of the Ouzel Valley Park Steering Group and a verbal update from its Chair (**attached**).

16. EXCLUSION OF THE PUBLIC

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: Parson's Close Recreation Ground, Town Council Vehicles

17. PARSON'S CLOSE RECREATION GROUND

To receive a report regarding the Town Council objective to refurbish the play area at Parson's Close Recreation Ground to create an inclusive

adventure play space and to consider the recommendation/s contained therein (to follow).

18. TOWN COUNCIL VEHICLES

To consider the recommendation made by the Policy and Finance Committee on 18 January 2021 in respect of town council vehicles (to follow).

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
