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Friday, 4 December 2020

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, F Kharawala, B Spurr, V Harvey, A Gray and P Snelling)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 14 December 2020** commencing at **7.30 pm** in the  
This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

**THIS MEETING MAY  
BE RECORDED \***

<https://tinyurl.com/yynlbyf>

or by telephone +20 3795 5672, Conference ID: 657 309 03# (call charges may apply)

M Saccoccio  
Town Clerk

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

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**3. QUESTIONS FROM THE PUBLIC**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(h).

**4. MINUTES OF PREVIOUS MEETING (Pages 1 - 8)**

(a) To receive and approve as a correct record the minutes of the Committee meeting held on 14 September 2020 (**attached**) in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (if appropriate).

**5. COMMITTEE OBJECTIVES AND WORKPLAN (Pages 9 - 12)**

To receive and consider the Committee Work Plan for 2020-2021 (**attached**).

**6. SIX MONTH BUDGET MONITORING REPORT (Pages 13 - 16)**

To receive a six-month budget monitoring report for the period April-September 2020 (**attached**).

**7. PAVILION HIRE FEES AND CHARGES (Pages 17 - 20)**

To consider fees and charges from 1 January 2021

**8. 2021-2022 DRAFT COMMITTEE REVENUE BUDGET (Pages 21 - 30)**

To review the draft Committee revenue budget for 2021-22 and consider recommending approval thereof to Policy and Finance Committee.

**9. TOWN CENTRE PLANTERS**

To consider the Motion proposed by Councillor V Harvey: **Leighton Linlade Town Council in support of CBC's temporary pedestrianisation of the High street due to COVID will make a one off intervention to plant up the four planters provided by CBC that are presently positioned in Lake Street, Market Square and Church Square in order to support the work being done by LLTC to make the High Street more attractive and to attract in a greater footfall to support the local businesses and market.**

**10. REVIEW OF THE 2020 ANGLIA IN BLOOM CAMPAIGN (Pages 31 - 32)**

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To receive a report and to consider the recommendation/s contained therein.

**11. REVIEW OF GREEN FLAG AWARD RECOMMENDATIONS** (Pages 33 - 36)

To receive a report and to consider the recommendation/s contained therein.

**12. OUZEL VALLEY PARK STEERING GROUP** (Pages 37 - 40)

To receive the minutes of the last meeting of the Ouzel Valley Park Steering Group and a verbal update from its Chair.

**13. REVIEW OF FIRST YEAR OF WASTE MANAGEMENT CONTRACT**

To receive a verbal update on the first year of the Council's new waste management contract.

**14. EXCLUSION OF THE PUBLIC**

**The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: ten year planned maintenance programme**

**15. TEN-YEAR PLANNED MAINTENANCE PROGRAMME** (Pages 41 - 44)

To receive documentation (attached) and to consider any recommendations therein.

\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.

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