



Friday, 28 August 2020

To: Members of the Cultural & Economic Committee (Councillors A Dodwell, S Hemmings, C Chambers, K Cursons, D Bowater, G Perham, M Freeman, R Goodchild and P Snelling)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Cultural & Economic Committee** to be held on **Monday, 7 September 2020** commencing at **7.30 pm**. This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

**THIS MEETING MAY
BE RECORDED ***

https://teams.microsoft.com/l/meetup-join/19%3ameeting_N2U2MmQxYmMtMzg0My00ODYzLThkMWUtN2ZiMWVIMzU2ZjM2%40thread.v2/0?context=%7b%22Tid%22%3a%2243be2b38-f73a-4576-be88-53d30b9697ef%22%2c%22Oid%22%3a%225c24f997-2ebc-40a3-9343-b16681c77adf%22%7d

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020

- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. **QUESTIONS FROM THE PUBLIC**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 3(f) and 3(g).

4. **MINUTES OF PREVIOUS MEETINGS** (Pages 1 - 4)

- (a) To receive and approve as a correct record the minutes of the Cultural and Economic Services Committee meeting held on 9 March 2020 (**attached**), in accordance with Standing Order 12.
- (b) To receive information updates on matters arising from the previous meeting (if appropriate).

5. **SUB COMMITTEE MINUTES** (Pages 5 - 8)

To receive the draft minutes of the following meeting and to consider any recommendations contained therein:

- (a) Market Sub Committee 27 February 2020 (**attached**)

6. **BUSINESS SUPPORT** (Pages 9 - 42)

- (a) To receive a presentation from G Borrelli of LB First on a proposal in support of local businesses.
- (b) To receive a report on a business directory and consider the recommendations contained therein.
- (c) To receive an update report on the Town Centre Promotion campaign and consider the recommendations contained therein.

7. **COMMUNITY EVENTS UPDATE** (Pages 43 - 48)

To receive an update on the community events programme and to consider the proposals contained therein.

8. **TACTIC WORK UPDATE** (Pages 49 - 64)

To receive a report providing a review of the previous work delivery plan for 2018/19 to 2019/20, and an update on the current year's work delivery, and consider the proposals contained therein.

9. LEIGHTON BUZZARD MARKET (Pages 65 - 90)

- (a) To note the decisions made by the Market Sub-Committee between 20 March -30 June 2020 in accordance with the decision-making process agreed by Council on 20 March 2020 **(attached)**.
- (b) To receive the Market General Update report and consider the recommendations contained therein **(attached)**.
- (c) To receive the end of year 2019/20 Market Budget report and consider the recommendations contained therein **(attached)**.

10. COMMITTEE WORK PLAN AND OBJECTIVES (Pages 91 - 96)

- a) To receive and consider the workplan for 2020-2021 (attached).
- b) To receive and formally note the decisions made by the Committee between 20 March – 30 June 2020 in accordance with the decision-making process agreed by Council on 20 March 2020 (attached).

11. BUDGET REPORT (Pages 97 - 100)

To receive the 3-month detailed income and expenditure report.

12. STANDING ITEMS AND GENERAL UPDATES (Pages 101 - 108)

To receive an update report and consider any recommendations contained therein.

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
