



**LEIGHTON-LINSLADE TOWN COUNCIL**

**MONDAY, 31 JANUARY 2022**

**ADDITIONAL PAPERS**

Date published: 28 January 2022

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| Agenda Item 8  | <p>2022 COMMUNITY VOLUNTEER NOMINATIONS</p> <p>Further to the information presented to the Policy and Finance Committee on 24 January 2022, to receive and consider approval of nominations for the 2022 Community Volunteer awards<br/>(Pages 1 - 4)</p> |
| Agenda Item 14 | <p>DELEGATED DECISIONS</p> <p>To receive and consider decisions/recommendations arising from Policy &amp; Finance Committee. There are two recommendations in respect of the Calendar of Meetings for 2022-23 <b>(attached)</b>.<br/>(Pages 5 - 8)</p>    |

PLEASE BRING THE ATTACHED PAPERS TO THE MEETING IN ADDITION TO THE PREVIOUSLY CIRCULATED AGENDA.

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# Agenda Item 8

Caryn Fripp has been coaching netball on behalf of Leighton Buzzard Netball Club for over 10 years starting in the first instance coaching junior players. In 2016 she started coaching the Back to Netball sessions, investing her time to retrain ex players who were returning back to the sport of netball some of whom hadn't played since school. Many of these players have now gone on to join LBNC as fully fledged players having been given the confidence to play again through Caryn's support.

In 2018, Caryn further developed her skills and retrained to become a Walking Netball Coach. She set up and ran this new initiative through England Netball Programme unsure what the take up would be. Through her perseverance and determination she encouraged ex players, injured and retired players to participate in her sessions which reignited their passion in the sport they once loved.

Caryn's USP has to be her friendly coaching style which offers her players the perfect environment to learn new skills, develop their confidence and make friends. Sessions have continued through the heart of winter on the cold nights when turning out after a busy day at work would be everyone else's last thought. But to Caryn, this was always out of the question- she could never let her girls down. Even through her own battle with cancer her thoughts were always of others.

This year Caryn made the tough decision to bow out of her duties in coaching the Monday night Walking Netball and Back to Netball sessions which will continue at Vandyke Upper, opting to focus on her own game whilst playing for the Comets Veterans team at LBNC.

She leaves behind her a legacy thanks to her hard work, dedication and commitment to a sport that she loves. Without her, so many girls, mums aunties and grandma's wouldn't have found the fun, friendships and laughs she has provided.

Thank you Caryn, for everything you have done for the club and the opportunities you have provided to get even more women involved in the sport we love.


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Pamela Brown [Pam] became involved with the Hospital Transport project in 2015 when she was told how costly it is for a single taxi trip from L&D hospital to LB - £23.00. Pam told her friend in Leighton Buzzard, who was a member of the local PPG Network [Patient Participation Group Network]. At that time the 4 local GP's had strongly reported that it was a serious problem of getting the old and vulnerable to NHS outpatient appointments.

Pam joined the project team to research and establish a facility.

Pam had some experience of a similar facility in the past that was set-up by her parents. Pam managed in compiling the process and procedures to create LBVPT, **Leighton Buzzard Voluntary Patient Transport**.

Public meetings were arranged to gauge public support for such a project. Pam led the presentations and Question and Answers. Pam found and engaged with a financial provider to give us the establishment funds to start the project. We also obtained, and continue to get assistance from the Town Council, Pam persuaded the Town Council, Royal British Legion and Brooklands club, and many others to assist us with free hire. Call handlers and drivers were recruited and training took place. Pam's function was to train the recruited staff in process and procedures regarding patient visits and safety.

She negotiated and created free parking facilities at local NHS hospitals for drivers delivering patients for appointments. Public liability Insurance, DBS checks for staff, Health & Safety, Patient handling training, driver and patient safety were all major considerations before we could commence. She was very involved with this workload prior to our official start-up in April 2016.

A free Mobile phone was provided locally to enable communication between call handler and available driver. Pam continued to monitor the call handling team and train newly recruited call handlers. Presently, LBVPT are taking on average 20 to 25 patients a week to NHS appointments. The local GP s are very supportive and thankful that this service for Leighton Buzzards old and vulnerable patients is no long a problem.

Pam is a very inspiration person with many skills and talents and worthy for her contribution to the people of Leighton Buzzard and villages.

November 2021.

## **Introduction.**

Leighton Buzzard Voluntary Patient Transport (**LBVPT**) provides transport to 6 local hospitals and 20 locations for the elderly and vulnerable who can't get to them without assistance and who don't qualify for NHS help.

Travel to a hospital appointment can be particularly difficult for some elderly or vulnerable adults in our community, especially those who cannot afford a taxi, who find public transport difficult to use or who unable to get lifts, or who simply can't afford.

LBVPT is operated by volunteers and provides a safe and reliable means of transport to our local hospitals for those in need.

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About 7 years ago the principal doctors of the 4 Leighton Buzzard GP Surgeries highlighted a serious patient concern - problem. The old and vulnerable were not going to Hospital and NHS outpatient appointments for various reasons. Physical disability, Location, Timing of the appointment, no local Transport, expensive Taxi's, live alone or restricted disposable income.

A team of volunteers, from the PPG Network, got together and arranged public meetings, newspaper inserts, advertised on local Radio, utilised Town Council notices, British Legion and local shop windows requesting involvement from the local community.

Eventually, open for business, April 1<sup>st</sup> 2016. The process, Call handlers receive a request from a patient, they then find a driver from the availability listing and then confirm the request with the patient.

Drivers will contact the patient, the day before, to confirm the pick-up time, patient will be then be taken to the appointment and if requested, wait with them in reception.

If patients have a problem making a donation, this is acceptable to us. Drivers are paid Out of pocket expenses for fuel. We have parking arrangements with most locations and patients Blue Badges are utilised.

This service is provided by 4 Call handlers and 20 drivers. They are dedicated to proving a volunteer service for the old and vulnerable.

Also, during the recent Virus Covid-19, we provided a totally free collection and delivery daily service for ALL who required this service in Leighton Buzzard.

There is a managing committee of 4, of which I am a Founding member since the start-up.

27<sup>th</sup> October 2021

# Agenda Item 14

Policy & Finance Committee – following informal discussion held 24 January 2022

Dear members of the Policy and Finance Committee

You are requested to please reply by email at your earliest convenience to confirm whether you are for, against or abstaining in respect of the below decision requests:

Status at 09:22 Friday 28 January:

<b>Subject</b>	<b>Proposal</b>	<b>For / against/ abstain</b>
1 2022-23 budget	To recommend to Council approval of the proposed revenue budget for 2022-23 (total expenditure £2,691,916 less anticipated income £267,662).	3 For 2 Abstain
2 2022-23 Risk Register and Action Plan	To recommend to Council approval of the 2022-23 Risk Register and Action Plan.	6 For
3 Community Volunteer Awards	(i) To recommend to Council the award of a 2022 CVA award to Carolyn Fripp	6 For
	(ii) To recommend to Council the award of a 2022 CVA award to Pamela Brown	6 For
4 2022-23 Calendar of Meetings	(i) To recommend to Council approval of the proposed calendar of meetings for 2022-23 (noting that it currently excludes the Health Services T&F and the South Side working party)	6 For
	(ii) To recommend to Council the continuation of the Older Persons Sub-Committee until the Annual Council Meeting in May 2023	6 For
5 Earmarked reserve recommendation from C+E Committee	To endorse that £4,000 from Future Projects (925/9057) be allocated for the purchase of gaming equipment for use in the TACTIC service.	1 Against 5 For

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**Calendar of Meetings 2022-2023**

*The venue for all meetings, unless otherwise specified below, will be The White House, Hockliffe Street. Capacity may be limited to mitigate Covid risks. Members of the public wishing to attend a meeting are asked to register by 4pm on the day of the meeting at the latest.*

*No one with Covid symptoms, a positive test, who is self isolating or quarantining should attend a meeting. Thank you for your understanding.*

*Meetings start at 7:30pm unless otherwise specified.*

**May 2022**

Mon	02	<b>BANK HOLIDAY</b>
Mon	09	Grants Sub Committee
Wed	11	Planning & Transport Committee
Mon	16	COUNCIL Annual Meeting
Thur	19	Market Sub Committee (10.30 am)
Thur	26	Older Persons Sub (10.00 am)

**June 2022**

Mon	6	Grounds & Environmental Services
Wed	8	Planning & Transport Committee
Mon	13	Cultural & Economic Services
Thur	16	Partnership Committee
Mon	20	Policy & Finance Committee
Mon	27	COUNCIL
Wed	29	Planning & Transport Committee

**July 2022**

Mon	04	Personnel Sub Committee
Mon	11	Community Safety Sub Committee
Wed	20	Planning & Transport Committee
Mon	25	Policy & Finance Committee

**August 2022**

Thur	4	Market Sub Committee (10.30 am)
Wed	10	Planning & Transport Committee
Thur	18	Older Persons Sub (10.00 am)

**September 2022**

Mon	5	Grounds & Environmental Services
Mon	12	Cultural & Economic Services
Mon	19	Policy & Finance Committee
Wed	21	Planning & Transport Committee
Mon	26	COUNCIL

**October 2022**

Mon	10	Personnel Sub Committee
Wed	12	Planning & Transport Committee
Mon	17	Community Safety Sub Committee

**November 2022**

Wed	2	Planning & Transport Committee
Mon	7	Grants Sub Committee
Thur	10	Market Sub Committee (10.30 am)
Mon	14	Policy & Finance Committee
Thur	17	Older Persons Sub (10.00 am)
Wed	23	Planning & Transport Committee
Mon	28	COUNCIL (provisional)

**December 2022**

Mon	5	Grounds & Environmental Services
Thur	8	Partnership Committee
Mon	12	Cultural & Economic Services
Wed	14	Planning & Transport Committee

**January 2023**

Mon	2	<b>BANK HOLIDAY</b>
Wed	4	Planning & Transport Committee
Mon	9	Personnel Sub Committee
Mon	16	Community Safety Sub Committee
Mon	23	Policy & Finance Committee
Wed	25	Planning & Transport Committee
Mon	30	COUNCIL

**February 2023**

Thur	9	Partnership Committee
Wed	15	Planning & Transport Committee
Thur	23	Market Sub Committee (10.30 am)
Mon	27	Policy & Finance Committee

**March 2023**

Thur	2	Older Persons Sub (10.00 am)
Mon	6	Grounds & Environmental Services
Wed	8	Planning & Transport Committee
Mon	13	Cultural & Economic Services
Mon	20	PARISH MEETING
Mon	27	Personnel Sub Committee
Wed	29	Planning & Transport Committee

**April 2023**

Mon	3	Community Safety Sub Committee
Thur	6	Partnership Committee
Mon	10	<b>BANK HOLIDAY</b>

## Calendar of Meetings 2022-23

Mon 17 Policy & Finance Committee  
Wed 19 Planning & Transport Committee  
Mon 24 COUNCIL

### **May 2023**

**Mon 1 BANK HOLIDAY**  
Mon 8 Grants Sub Committee  
Wed 10 Planning & Transport Committee  
Mon 15 COUNCIL ANNUAL MEETING (first  
meeting of new Council)  
**Mon 29 BANK HOLIDAY**