

LEIGHTON-LINSLADE TOWN COUNCIL

LEIGHTON-LINSLADE PARTNERSHIP COMMITTEE

TUESDAY 15 JULY 2014 AT 1300 HOURS

Present : Councillors R Berry – LLTC (substituting for S Cotter)
 D Bowater - CBC
 D Hopkin – CBC - in the Chair
 A Dodwell – LLTC
 A Shadbolt - CBC
 N Warren – CBC
 B Spurr - CBC

Also in attendance: M Saccoccio (Town Clerk)
 S Sandiford (Committee Officer)
 J Martindale (Partnership Officer)
 S Hughes (Central Bedfordshire Council)

Members of the Public: 0
Members of the Press: 0

294/LLP APOLOGIES FOR ABSENCE

Apologies for absence were received and accepted from Councillor P Snelling, Councillor G Rolfe and Councillor S Cotter (substituted by Councillor R Berry).

295/LLP DECLARATION OF INTERESTS

Members were asked to declare any interests, including the nature of those interests, which they had in any of the items under consideration at this meeting. No declarations of interest were made.

296/LLP DISPENSATIONS

No requests for dispensations had been received.

297/LLP PUBLIC QUESTIONS

No members of the public were present.

298/LLP EXCLUSION OF THE PUBLIC

RESOLVED that, under the **Public Bodies (Admissions to Meetings) Act 1960**, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding: appointing a contractor to undertake a residents' survey.

299/LLP RESIDENTS' SURVEY

The Committee received a report regarding the residents' survey proposed by the Economic Development Sub-Committee and endorsed by Partnership on 13 February 2014. A tender specification document had been developed by officers and a copy of this was circulated for background information. At a meeting on 9 July 2014, proposals had been assessed by a group of four (two representing the Town Council and two representing Central Bedfordshire Council).

The report outlined details of the assessment criteria and a recommendation in terms of appointing a contractor to undertake the work. It was noted that timescales were tight and therefore the extraordinary committee meeting had been called in order to make an appointment as soon as possible. It was anticipated that an initial scoping meeting would take place before the end of July in order for the work to be conducted during September. Results would be collated and analysed by the consultant and presented to both the Economic Development Sub-Committee and the Partnership Committee in October 2014.

In addition to conducting a combination of telephone and face to face interviews, it was agreed that several focus group sessions would also take place in order to obtain more detailed information from participants.

It was agreed that Central Bedfordshire Council officers should be made aware of the study and ensure that the data obtained from the survey be used to help inform decisions regarding the town centre and in particular, decisions regarding S.106 developer contributions.

It was proposed and seconded that Company A be appointed to undertake the residents' survey. On being put to the vote, the motion was carried unanimously.

RESOLVED to appoint Company A (Measurement Evaluation Learning) to undertake a Residents' Survey, to include 600 telephone/face to face interviews and three focus groups, at a cost of £9,197.

The meeting closed at 1332 hours.

I HEREBY CONFIRM THAT THE FOREGOING IS A TRUE AND ACCURATE RECORD OF THE MEETING HELD ON 15 JULY 2014.

Chair

7 AUGUST 2014