

LEIGHTON-LINSLADE TOWN COUNCIL

PARTNERSHIP COMMITTEE

30 AUGUST 2012

STAFFING/RESOURCES FOR PARTNERSHIP PROJECTS

1. Employment of a New Town Council Employee

- 1.1 At the last meeting of the Partnership Committee, it was reported that the administration of this Committee and its Task and Finish Groups continued to increase e.g. number of meetings to administer, Signage Strategy, Portas Pilot, producing leaflets and publicity, progressing Big Plan projects.
- 1.2 Approval had already been granted by the Town Council for the Partnership Committee to spend £15,000 on staffing resources. This would provide part-time support but it was envisaged that this will not be sufficient and that a full-time employee should be recruited.
- 1.3 The Committee considered that clarification was needed from Central Bedfordshire Council on which aspects of the workload could be undertaken by the Business Investment team (e.g. on projects relating to the Economic Development Plan).
- 1.4 It was agreed that the Town Council overall staffing structure needed review and that a meeting of the Personnel Sub-Committee should consider this matter.

2. Update

- 2.1 Central Bedfordshire Council has verbally advised that it is not acceptable to use the funds generated by the street market for economic development purposes towards staffing.
- 2.2 At the meeting of the Personnel Sub-Committee held on 24 July 2012, it was confirmed that a half-time Administrative Officer (from the Partnership Committee budget) should be appointed.

Recommendation : to note the report.

Report Author :
Pat Kingsnorth, Town Clerk

Terms of Reference in respect of budgets :

Decision-making arrangements:

- 1 *The annual budget shall be developed by the Committee and recommended to the Town Council and Central Bedfordshire Council for approval, only where Central Bedfordshire Council makes funding available in any financial year.*
- 2 Thereafter, the Committee will make decisions at its meetings. Decisions will be made by consensus whenever possible. However, if no consensus can be reached, a majority vote, based on one vote per core member, will carry the decision, with the Chair having the casting vote if the vote is equal.