

Market Annual Work Plan - remains 'active' and open to changes

	Task	Target date	Committee	Update – DRAFT	Delivery status
1	Market Environmental Ambitions Deliver campaign that to encourage less reliance on 'once only' uses for plastic bags and receptacles by traders and consumers alike.	ongoing	Operational	Ref. 15/MK, 29/08/19, Market Environmental Ambitions. Ongoing from 2019/20	A
2	Farmers market Farmers market trader numbers have remained constant for some time. Officers will research similar markets and reassess the guidance documents and its brand - aiming to improve trader numbers.	Spring 2020	Market Sub, C&E, P&F	Liaison with Farmers market when work progresses – TBC. Final draft to go to C&E Committee with recommendation for P&F for endorsement – if the need for alterations are identified. Deferred from 2019/20. Initial research undertaken; COVID-19 circumstance has come into play which has temporarily delayed progressing work further as the focus in on ensuring existing traders have the opportunity to trade.	A
3	Market Rules and Regulations, Trader Licence - annual review To review and update according to industry changes/standards as identified and to reflect the updating of Council policies and procedures.	Spring 2020	Market Sub, C&E, P&F	Final draft to go to C&E Committee with recommendation for P&F for endorsement – if the need for alterations are identified.	
4	Great British Market Awards This is an annual award led by the National Association of British Market Authorities (NABMA). Officers will research the award categories and assess the criteria in readiness to enter the market for an award.	Autumn – submission date to be announced	Operational	Transferred to 2020/21 work plan. Awaiting national commentary on what is planned regarding this award for current year. It is likely to be put on hold. TBC	

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5	Engagement with traders / format for Committee trader representation Review the current activity giving structure to representation and in doing so seek advice from the National Market Traders Federation (NMTF).	Spring 2020	Market Sub, C&E, P&F	NMTF have a revised scheme for supporting trader representations. Ref: 22/MK – 21/11/19 - Committee considered the proposal and resolved: <ol style="list-style-type: none"> a. to endorse Leighton Buzzard market traders have Liaison Officers formally recognised and affiliated to the National Market Trader Federation to facilitate trader representation at Committee meetings. b. to recommend the Liaison Officer be invited to the next appropriate Cultural and Economic Services Meeting for discussions on Market Matters. 	A
6	Review of current pitch sizes and pricing - Ongoing monitoring and review as necessary.	Autumn 2020	Market Sub, C&E, P&F	Recommendations to P&F for endorsement if applicable.	
7	Annual monitoring review As per relaunch anniversary date.	Autumn 2020	Market Sub, C&E, P&F	Inc. point No.6 above - Review of current pitch sizes and pricing. Ongoing monitoring and review as necessary.	