

Cultural and Economic Services Committee

Date: 9 March 2020

Title: Budget update

Purpose of the Report: To monitor Committee budgets

Contact Officer: Vivien Cannon, Head of Economic Development

Corporate Objective/s		LLTC Three Year Plan – Aim 2.
Implications:		
Financial	√	2019/20 budget spend including earmarked reserves.
Human Resources		
Operational/Service delivery	√	Budget spend to facilitate operational delivery
Procedural/Legal	√	Spend as per financial rules.
Risk/Health and Safety		

1. RECOMMENDATION

Should members be minded the recommendations is:

1.1 To note the report.

2. BUDGET INFORMATION

2.1 Current year budget - **Appendix A**, is the budget account sheet for the 2019/20 financial year providing spend information to date.

3. EARMARKED RESERVES

3.1 The table below gives detail regarding Committee's current Earmarked reserves. The table provides Committee with a 'running total' showing what spend Committee has agreed. The Council's financial system only shows 'committed' spend so if a project is yet to be undertaken, the allocated budget will not show on the Council's financial system. Thus, the table offers a more detailed status on earmarked reserves and its intended use.

EMR (970)	Information / rationale	Remaining
<p>(9018) Economic Development £25,978 + £249 = £26,227</p> <p>Ref. 12/CE (f) remaining funds of £249 from 9027, (Town Centre Management), moved into 9018 (Economic Development)</p>	<p>To fund ongoing Town Centre focused activity, e.g. street furniture maintenance/updating, reprinting of shopping directories, Town maps, town banners, etc. Town centre attractions, e.g. Children's Trail repairs.</p> <ul style="list-style-type: none"> • Children's Trail allocation of £2,600. Work will be delivered in 2019/20. <i>Completed</i> • Committed for 2019/20 Market promotion / social Media and market footfall counts. <i>PO raised</i> • Contribution to Best Bar None 2019/20 scheme. <i>PO raised</i> • £1,000 contribution for delivery of 2020 Best Bar None scheme. Ref. 38/CE <i>PO raised for issue in April '20 for 2020/21.</i> • £2,600 to fund the Leighton Buzzard Market web page changes. Ref. 38/CE <i>PO raised</i> • £2,000 to print updated town centre shopping directories. • £105 from 20219/20 carried forward specifically for Annual Business Network Event, Ref:9/CE. <p><i>As per TACTIC Update report recommendation 1.2, £3,500 for CHUMS service, 2020/21.</i></p>	<p>Less</p> <p>£2,600</p> <p>£4,000</p> <p>£1,000</p> <p>£1,000</p> <p>£2,600</p> <p>£2,000</p> <p>£105</p> <p>£3,500</p> <p>= £9,422 Remaining to allocate</p>
<p>(9020) TACTIC £17,001</p>	<p>To fund ongoing activity delivery, equipment refreshes, building upkeep and maintenance.</p> <p>Indication of spend/allocation in 2019/20:</p> <ul style="list-style-type: none"> • £6,000 CHUMS service after 31/03/2019 until April 2020 (Ref: 162/CE) <i>PO raised</i> • £2,100 install fire doors and safety updates, (Ref. 12/CE (c)) <i>Completed</i> • £1,656 update 3x computers for young people's use, (Ref. 12/CE (d)) <i>Completed</i> • £1,123 (50% of total cost) to replace worn carpets within building. (Ref.24/CE) <i>Actual cost £935.84 Completed</i> <p><i>As per TACTIC Update report recommendation 1.2, £6,000 for CHUMS service, 2020/21.</i></p>	<p>Less</p> <p>£6,000</p> <p>£2,100</p> <p>£1,656</p> <p>£1,123</p> <p>£6,000</p> <p>=£ 496.32 Remaining to allocate</p>

<p>(9049) Donations to TACTIC £1,238</p>	<p>Gifted from the public to be used to support the work of TACTIC – activities for young people - and Youth Forum raised funds for specific causes.</p> <ul style="list-style-type: none"> • £114 of raised by Youth Forum for Homeless cause to be given to charity. (Ref: 12/CE) • £978 to allow for the development of the Satellite Basketball project. (Ref. 24/CE) <i>PO raised</i> 	<p>Less</p> <p>£114</p> <p>£978</p> <p>=£146 Remaining to allocate</p>
<p>(9022) Community Access Defibrillators £3,042</p>	<p>Un-used budget is rolled forward to facilitate maintenance, electricity supply and kit re-stock costs. To cover the remaining life span (10yrs) of the equipment; 5.5 years remaining. (Ref.361/LLP)</p> <ul style="list-style-type: none"> • Installation of new cabinet (Post Office). • Replacement batteries and new defibrillator. 	<p>Less</p> <p>£705</p> <p>£1,940</p> <p>=£397 Remaining</p>
<p>(9026) Cultural & Economic Services £39,700</p>	<p>To support the achievement of Council 5-Year Plan Objectives – e.g. pilot projects before long-term commitments are made or ruled out.</p> <ul style="list-style-type: none"> • £2,400 funding partnership with Leighton Library Cinema to pilot a Youth Film Club between July and September as per Council objectives. (Ref. 164/CE). <i>(post-script: the period was extended to end in October 2029) Completed</i> • £7,000, VE Day celebrations 2020, for Rotary Leighton Linlade. (Ref. 26/CE) • £900 to fund an increase in movie showings by three films: Movies for the More Mature. (Ref 26/CE c) <i>Delivery in 2020/21</i> • £2,400, extension to pilot scheme for the Youth Film Club. (Ref.26/CE) <i>(Planning in progress)</i> • £5,000 for LLTC led VE Day celebrations 2020, Ref. 38/CE. (and Ref. 7/CE) <i>POs raised</i> 	<p>Less</p> <p>£2,400</p> <p>£7,000</p> <p>£900</p> <p>£2,400</p> <p>£5,000</p> <p>=£22,000 Remaining to allocate</p>

(9027) Town Centre Management £804.12	<p>Accrued from previous years, work now picked up through general Economic Development earmarked reserves (9018)</p> <ul style="list-style-type: none"> Town lamp post banners repairs/change over. <p>Ref. 12/CE (f) remaining funds of £249 moved into 9018, (Economic Development).</p>	<p>Less</p> <p>£555</p> <p>=£0</p>
(9028) Signage – proposed allocation of £3,829	<p>Committee endorsed to continue improving town centre signage. Peacock Mews and Friday Street/ Ropa Court signage completed.</p> <ul style="list-style-type: none"> Focus spend on Ryland Mews and Bell Alley in 2019/20, (Ref.12/CE (b)) £500 (up to) for a brown sign denoting St Mary's Church. (Ref.26/CE) <i>Actual quote £185.72. Completed.</i> 	<p>Less</p> <p>£TBC</p> <p>£185.72</p> <p>=£3,643.28 Remaining to allocate</p>
(9055) Public Conveniences £16,204	<p>To fund ongoing upkeep and maintenance: short and long-term repairs/replacement.</p>	<p>=£16,204 Remaining to allocate</p>
(9044) Christmas lights £1,075	<p>3-year contract in place 2019 to 2021 – to manage contract period and cover repair callouts, damage, improve infrastructure, and pay for Christmas tree, etc.</p>	<p>=£1,075 Remaining to allocate</p>
(9057) Community Projects 23,615	<p>Committee endorsed its use, to expand community events programme over 3 years.</p> <ul style="list-style-type: none"> £22,500 allocated to enhance the events programme with additional time and expenditure at Canal Festival, Band Concerts & Live TV Screening in financial years 2019/20, 2020/21 & 2021/2022.(Ref. 140/CE and Ref. 23/CE) <i>Ongoing</i> (1yr = £7,500 / 3yrs £22,500) £1,000 to support delivery of Remembrance Day 2020, Ref. 38/CE <i>Completed</i> 	<p>£22,500</p> <p>£1,000</p> <p>=£115. Remaining to allocate</p>

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