

**LEIGHTON-LINSLADE TOWN COUNCIL**

**MINUTES OF MARKET SUB COMMITTEE**

**THURSDAY, 23 MAY 2019 AT 10.30 AM**

Present: Councillors            G Perham (Chair)  
   M Freeman  
   D Bowater (Vice-Chair)  
   R Berry  
   C Chambers  
   R Goodchild  
   A Dodwell

Also in attendance:            V Cannon, Head of Cultural and Economic  
   Services  
   M Jahn, Committee Officer  
   A Harrison, Markets Manager  
   D Gibbins, Market Trader Representative  
   Councillor V Harvey

Members of the public:        0  
Members of the press            0

**1/MK      APPOINTMENT OF CHAIR**

It was proposed and seconded that Councillor G Perham be appointed Chair of the Committee for 2019-2020. There were no further nominations.

**RESOLVED to appoint Councillor G Perham Chair of the Committee for the municipal year 2019-2020.**

**2/MK      APPOINTMENT OF VICE CHAIR**

It was proposed and seconded that Councillor D Bowater be appointed Vice-Chair of the Committee for 2019-2020. There were no further nominations.

**RESOLVED to appoint Councillor D Bowater Vice Chair of the Committee for the municipal year 2019-2020.**

**3/MK      APOLOGIES FOR ABSENCE**

Apologies for absence had been received from Councillor K Cursons substituted by Councillor A Dodwell, Councillor P Snelling and Councillor T Morris.

**4/MK      DECLARATIONS OF INTEREST**

Members were asked to declare any interests, including the nature of those

interests, which they had in any of the items under consideration at this meeting. No declarations were made.

5/MK **QUESTIONS FROM THE PUBLIC (3 minutes per person; maximum 15 minutes)**

There were no questions from the public.

6/MK **MINUTES OF PREVIOUS MEETING**

The Sub-Committee received the draft minutes of the previous meeting, held on 28 February 2019 for consideration.

**RESOLVED that the minutes of the Markets Sub-Committee meeting held on 28 February 2019 be approved as a correct record and were signed accordingly.**

7/MK **MARKET POLICY UPDATES**

The Sub-Committee received and considered a report to revise the Market Trader Disciplinary Procedure and to note further work in progress to review other existing procedures.

A question was raised regarding renaming the Cancellation Policy and after discussion a proposal was made to rename this policy the Market Safety Policy as this would cover a wider range of reasons for closure and clearly set out the process for managing safety on market days.

**RESOLVED to –**

**1.1 RECOMMEND to Policy and Finance Committee the revised Market Trader Disciplinary Procedure for endorsement.**

**1.2 Rename the Market Cancellation Policy to Market Safety Policy and note the further work being carried out in the review of other existing procedures.**

8/MK **MARKET GENERAL UPDATE**

The Sub-Committee received an update report on market activity including information on delivery against market plan targets, trader recruitment and promotion and marketing of the market.

It was noted that a further Trader Recruitment Workshop was scheduled for June 2019 to provide information and guidance to prospective traders.

The Sub-Committee were informed about a new themed market for the Tuesday market called Tasty Tuesdays. This would be starting on the 18th June as a monthly lunchtime social event continuing for the summer months through to August. A suggestion was made that chairs and tables could be

provided for customers at this market around the Market Cross to encourage members of the public to purchase food within the market.

A further suggestion was made to introduce music in the High Street on market days to improve the ambience of the market. It was agreed to explore this and other options such as a busker stop and inviting children's choirs to perform around the Market Cross.

A question was raised regarding the loyalty discount for traders who changed from permanent to casual. It was confirmed these traders did not receive the loyalty discount which was only allocated to permanent traders, and that the cost of rent for a pitch was higher for casual traders.

**RESOLVED to note the report.**

9/MK **BUDGET REPORT**

The Sub-Committee received a budget report for January to March 2019.

**RESOLVED to note the report.**

The meeting closed at 11.29 am.

I HEREBY CONFIRM THAT THE FOREGOING IS A CORRECT AND ACCURATE RECORD OF THE MEETING HELD ON THURSDAY, 23 MAY 2019.

Chair

29 AUGUST 2019