

Report to **Leighton - Linslade Partnership Committee**

Subject **Joint Committees Terms of Reference**

Date **11 April 2019**

1. Recommendation

- a) The Partnership Committee is asked to consider the Terms of reference attached in Appendix 1 for approval

2. Introduction

The final version of the Terms of Reference are attached in Appendix 1 to this report and are presented for approval by the Partnership Committee.

The terms of reference have been through extensive consultation with each of the Joint Committees to arrive at this final version.

3. Process and Timetable to adoption

The approval and adoption process of the terms of reference will be as follows:

- Joint Committees formally consider the terms of reference for approval.
- Consideration by CBC General Purposes Committee (GP) with recommendation to full Council.
- Full council to formally approve them for incorporation into Part 3D of the Constitution
- The Town Councils should ideally formally adopt them just prior to or just after full Council approves them.

Comments can be reported to GP and/or officers can make further amendments before GP consider them.

Joint Committee / Meeting	Date 2019
LLPC	11 April
HRPC	30 April
BJC	22 May
DJC	13 June
CBC General Purposes	20 June
CBC Council	18 July
Town Council meetings	July