

LEIGHTON-LINSLADE TOWN COUNCIL
MINUTES OF CULTURAL & ECONOMIC COMMITTEE
MONDAY, 10 DECEMBER 2018 AT 7.30 PM

Present: Councillors S Cotter (Chair)
 D Bowater (Vice-Chair)
 C Chambers
 M Freeman
 F Kharawala

Also in attendance: M Saccoccio, Town Clerk
 V Cannon, Head of Cultural and Economic
 Services
 T Quinn, TACTIC Manager
 M Jahn, Committee Officer
 S Jewell, Best Bar None Co-Ordinator

Members of the public: 0
Members of the press 0

142/CE APOLOGIES FOR ABSENCE

Apologies for absence had been received and were accepted from Councillor G Perham.

143/CE DECLARATIONS OF INTEREST

Members were asked to declare any interests, including the nature of those interests, which they had in any of the items under consideration at this meeting. No declarations were made.

144/CE QUESTIONS FROM THE PUBLIC

There were no questions from the public.

145/CE MINUTES OF PREVIOUS MEETINGS

The Committee received the draft minutes of the previous committee meetings held on 3 September and 15 October 2018.

An amendment to the minutes of 15 October 2018 at para 141/CE was requested to correct an incorrect budget code reference from 970/9507, to read 970/9057.

RESOLVED that the minutes of the Cultural and Economic Services Committee held on 3 September 2018 and 15 October 2018 be approved as a correct record with the correction and were signed accordingly.

146/CE SUB COMMITTEE AND TASK GROUP MINUTES

The Committee received the draft minutes of the Market Sub-Committee meeting held on the 29 November 2018 for consideration.

RESOLVED to receive the draft minutes of the Market Sub-Committee meeting held on 29 November 2018.

147/CE MIND SPACE PROJECT

By invitation, Mr D Elliott of The MIND Space Project gave a presentation on the work of the Project. The project hoped to provide a group where people could go with low risk mental health issues where they could access peer-to-peer group support through exercise, nutrition and well-being self-help coping mechanisms.

The Project would offer a 12 week programme called 'Worrier to Warrior' offering a group for like-minded people in a safe and secure environment to encourage the individual to self-manage their recovery.

The next presentation for the pilot would be made to Kate Conroy, Clinical Commissioning Group on the 7 January and from there it would be decided how and if to proceed.

Thanks were given to Mr Elliott for his presentation and Leighton-Linslade Town Council supported the idea and looked forward to being informed of how the Project would progress.

RESOLVED to note the report.

148/CE COMMUNITY EVENTS UPDATE

The Committee received a progress report on community events including Living History Day, Christmas Festival Weekend and Small Business Saturday.

The feedback received on the Living History Day was positive despite the wet weather and The Christmas Festival Weekend had been successfully delivered with the introduction of the 'People's Vote' for the switch on of the lights proving very popular with the community. A financial report will be provided to the Committee at the next meeting.

It was noted on Small Business Saturday point 4.6 the 'budget available for the campaign, £200' to be amended to £250. The date for Small Business Saturday next year would be 7 December 2019.

In the spirit of collaborative working it was agreed that the Town Clerk would write to the Chair of LB First to discuss the working relationship and how this be recognised at future Christmas Light Switch On events.

RESOLVED to note the report.**149/CE TEENAGE ADVICE AND INFORMATION CENTRE**

The Committee received and considered a report to update members of work undertaken at TACTIC during September and October 2018 including the Youth Work Programme, staffing, hire of the premises and youth counselling provider.

The premises had now been available for hire for twelve months and the charges initially set had been re-evaluated to be more realistic to a town centre location. There were currently 25 hours hire available, of which 18.7 hours were reserved, with a total of 11 user groups accessing the centre at varying times including evenings and a Saturday.

The Committee was informed that CHUMS was due to sign a Service Level Agreement to provide an emotional well-being service which would begin on 3 January 2019 with a pilot running until the end of March 2019 which would then be reviewed.

The Committee wanted to give their thanks to the young people from TACTIC who attended and assisted at the Remembrance Day events, both in the day and in the evening. On behalf of Committee, the Town Clerk agreed to write a letter of thanks to each young person who helped at the event.

RESOLVED to endorse an increase of hire charges for the TACTIC facility from 1 April 2019 onwards as set out in para 3.4 and that charges be reviewed annually, in keeping with Council-wide fees and charges.

150/CE HERITAGE TRAIL

The Committee received and considered a report to seek Member endorsement in the creation of a Social Heritage Trail. Two options were offered. Option A would use an App developed specifically for Leighton-Linslade Town Council, where users download the app for free and walk to each trail point identified by a physical way marker. Links could be clicked on the app to find out interesting historical facts. Option B would provide web pages integrated into the Leighton-Linslade Town Council website. Users would log into the website in the High Street and follow the trail from their phone/ipad. This would mean using their own data allowance if no street Wi-Fi available. Both Option A and Option B would include a physical map/guide in the cost.

Up to 16 locations could be included in the trail with way markers to mark each point. The Committee agreed that the silhouette way markers would be a more interesting way to mark each trail location. The total estimated cost of Option A would be £29,865 and Option B would be £20,615.

RESOLVED to

- 1.1 recommend to Council that option A be endorsed.
- 1.2 recommend to Council that a set-up budget of up to £40,000 (to include any contingency) be allocated to the project utilising the ringfenced budget (£122,000).
- 1.3 recommend to Council that the first year's running costs of £7,000 for financial year 2020/21, be allocated from the same ringfenced budget (£122,000).

151/CE MARKET TOWN REGENERATION FUNDED PROJECTS (MTRF)

The Committee received a verbal update on the variable signage project and were advised that installation would be taking place approximately 15th January 2019. Once installed they would be publically acknowledged including Central Bedfordshire Council in the announcement.

The Architectural Lighting project was still on-going with the Surveyor now contacting the relevant bodies to discuss the plans and confirm permissions.

RESOLVED to note the information.

152/CE DRAFT BUDGET 2019/2020

The Committee received and considered a draft budget report for 2019/2020.

RECOMMENDED to the Policy and Finance Committee to approve the proposed budget for Cultural & Economic Services for the financial year 2019-2020.

153/CE BUDGET REPORT

The Committee received a budget update report for the revenue budget and earmarked reserves.

RECOMMENDED to

- 1.1 Policy and Finance to carry forward into earmarked reserves unspent monies from financial year 2018/19 from budget codes 4412, 4509 and 4554 for reasons set out in para 2.3:.
- 1.2 Policy and Finance to carry forward existing earmarked reserves for reasons set out in para 2.4.2, in APPENDIX B, for budget codes 9018, 9020, 9022, 9026, 9028, 9055.

154/CE COMMITTEE OBJECTIVES AND WORK PLAN

The Committee received the Committee Objectives and Work Plan for the current year, in accordance with the Town Council's Three Year plan.

It was noted and added to the Work Plan that at the meeting on 11 March 2019 a verbal update would be given regarding the Youth Promise Grant Scheme and written reports on Town Centre Wi-Fi and Pigeon Management.

RESOLVED to note the Committee objectives and work plan for 2018-2019.

155/CE **TOWN COUNCIL'S FIVE YEAR PLAN**

The Committee received the future objectives for inclusion in the Town Council's next Five-Year Plan to continue to support a vibrant town through partnership working and initiatives including management of the street market, support for local businesses and town and community promotions.

In principle the Committee accepted the objectives but it was agreed to review and amend the wording of objective 30.

RESOLVED to note the report.

The meeting closed at 9.17 pm.

I HEREBY CONFIRM THAT THE FOREGOING IS A CORRECT AND ACCURATE RECORD OF THE MEETING HELD ON MONDAY, 10 DECEMBER 2018.

Chair

11 MARCH 2019