

List of Purchase Ledger CHEQUES PRINTED

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Bedford/Bletchley Rail Users			BED002				
23/02/2018	230218	Membership renewal		5.00	0.00	5.00	0.00
					0.00	5.00	
				Above paid on : 07/03/2018 By Cheque No 17152			
Supplier : Mrs Maria Antonia Bibbo			BIB001				
22/02/2018	220218	Refund - reserved grave		577.00	0.00	577.00	0.00
					0.00	577.00	
				Above paid on : 07/03/2018 By Cheque No 17153			
Supplier : Family Planning Association			FPA001				
27/02/2018	MQ41610	FPA health leaflets		62.96	0.00	62.96	0.00
					0.00	62.96	
				Above paid on : 07/03/2018 By Cheque No 17154			
Supplier : GD Construction (St Albans) Ltd			GDC001				
19/02/2018	6077/6192	Retention Mentmore Refurb.		5,405.16	0.00	5,405.16	0.00
					0.00	5,405.16	
				Above paid on : 07/03/2018 By Cheque No 17155			
Supplier : Jebech Developments Ltd			JEB001				
05/03/2018	VANDYKEINV1	Emergency electrical works		6,930.00	0.00	6,930.00	0.00
					0.00	6,930.00	
				Above paid on : 07/03/2018 By Cheque No 17156			
Supplier : Petty Cash - Sarah Sandiford/M Saccoccio			PETTYCASH				
01/03/2018	FEBRUARY	February Top Up		113.22	0.00	113.22	0.00
					0.00	113.22	
				Above paid on : 07/03/2018 By Cheque No 17157			
Supplier : Petty Cash - Sarah Sandiford/M Saccoccio			PETTYCASHA				
01/03/2018	FEBRUARY	February Top Up		174.65	0.00	174.65	0.00
					0.00	174.65	
				Above paid on : 07/03/2018 By Cheque No 17158			

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Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
		Supplier : Petty Cash - Sarah Sandiford/M Saccoccio	PETTYCASHT				
01/03/2018	FEBRUARY	<i>February Top Up</i>		98.95	0.00	98.95	0.00
					0.00	98.95	
				Above paid on : 07/03/2018 By Cheque No 17159			
		Supplier : Post Office Ltd	POL001				
28/02/2018	KM06GZA	<i>Vehicle tax KM06 GZA</i>		240.00	0.00	240.00	0.00
					0.00	240.00	
				Above paid on : 07/03/2018 By Cheque No 17160			
		Supplier : Mr Syed Rahman	RAH001				
26/02/2018	TOWNTWINNING	<i>Town Twinning Expenses</i>		434.59	0.00	434.59	0.00
					0.00	434.59	
				Above paid on : 07/03/2018 By Cheque No 17161			
		Supplier : SoloPress	SOL002				
02/03/2018	1341127	<i>Roller banners</i>		64.80	0.00	64.80	0.00
					0.00	64.80	
				Above paid on : 07/03/2018 By Cheque No 17162			
		Supplier : UNISON	UNI002				
07/03/2018	FEBRUARY2018	<i>February 2018 subscriptions</i>		70.75	0.00	70.75	0.00
					0.00	70.75	
				Above paid on : 07/03/2018 By Cheque No 17163			
				PAYMENT TOTALS	0.00	14,177.08	

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List of Purchase Ledger BACS Payments

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
Supplier : Jewson Ltd			JEW001				
02/02/2018	0347/0112165	Parts for Harvesting Tank		82.67	0.00	82.67	0.00
12/02/2018	0347/0112637	Parts for bench base		262.70	0.00	262.70	0.00
					0.00	345.37	
Above paid on : 07/03/2018						BACS No JEW001	
Supplier : Joogleberry Ltd			JOO001				
27/02/2018	03/06/18_LEIGHT	50% deposit BL acts		1,020.00	0.00	1,020.00	0.00
					0.00	1,020.00	
Above paid on : 07/03/2018						BACS No JOO001	
Supplier : Keep Britain Tidy			KEE004				
21/02/2018	114295	Application Green Flag Linslad		382.80	0.00	382.80	0.00
21/02/2018	114296	Application Green Flag Vandyke		382.80	0.00	382.80	0.00
21/02/2018	114297	Application Green Flag Parsons		382.80	0.00	382.80	0.00
21/02/2018	114298	Green Flag Application PP		382.80	0.00	382.80	0.00
					0.00	1,531.20	
Above paid on : 07/03/2018						BACS No KEE004	
Supplier : KPR Midlink Ltd			KPR001				
15/02/2018	13266	Renewal MACCS Licence		845.42	0.00	845.42	0.00
					0.00	845.42	
Above paid on : 07/03/2018						BACS No KPR001	
Supplier : Krystal Hygiene Ltd			KRY001				
05/02/2018	334978	Water filters		158.35	0.00	158.35	0.00
					0.00	158.35	
Above paid on : 07/03/2018						BACS No KRY001	
Supplier : Lauren Brown Designs			LAU001				
23/02/2018	789	Edit Business Nnetwork Banners		30.00	0.00	30.00	0.00
					0.00	30.00	
Above paid on : 07/03/2018						BACS No LAU001	
Supplier : Lyreco UK Ltd			LYR001				

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Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
09/02/2018	6630151342	Stationery		36.22	0.00	36.22	0.00
23/02/2018	6630151402	Toner Cartridges x 2		119.64	0.00	119.64	0.00
					0.00	155.86	
				Above paid on : 07/03/2018		BACS No LZR001	
		Supplier : Manton Office Equipment Ltd	MAN001				
28/02/2018	102954	Sasco year planner		26.05	0.00	26.05	0.00
					0.00	26.05	
				Above paid on : 07/03/2018		BACS No MAN001	
		Supplier : Mann Motors (Leighton Buzzard) Ltd	MAN004				
07/02/2018	75700	Service KU13 EKM		311.44	0.00	311.44	0.00
19/02/2018	75777	Service KY59TVT		241.50	0.00	241.50	0.00
01/03/2018	75857	Battery for Ford Transit		119.99	0.00	119.99	0.00
					0.00	672.93	
				Above paid on : 07/03/2018		BACS No MAN004	
		Supplier : M.C.S Contract Cleaning Limited	MCS001				
28/02/2018	36927	Multi storey toilet cleaning		4,697.28	0.00	4,697.28	0.00
					0.00	4,697.28	
				Above paid on : 07/03/2018		BACS No MCS001	
		Supplier : Microshade Business Consultants Ltd	MIC002				
26/02/2018	10412	Monthly hosting fee		278.58	0.00	278.58	0.00
28/02/2018	10452	Accounting support February 18		1,291.80	0.00	1,291.80	0.00
					0.00	1,570.38	
				Above paid on : 07/03/2018		BACS No MIC002	
		Supplier : Reconomy UK	MT002				
31/12/2017	3632826	Enclosed skip animal waste		264.00	0.00	264.00	0.00
31/01/2018	3662932	Rubbish bags		240.00	0.00	240.00	0.00
28/02/2018	3684564	Light mixed waste W/house		39.28	0.00	39.28	0.00
28/02/2018	3684566	Glass waste Astral Park		50.80	0.00	50.80	0.00
28/02/2018	3684567	Clinical waste Astral Park		33.84	0.00	33.84	0.00
28/02/2018	3684568	Special clinical waste Astral		14.16	0.00	14.16	0.00
28/02/2018	3684569	General mixed Markets		299.68	0.00	299.68	0.00
28/02/2018	3684936	General mixed Markets		449.52	0.00	449.52	0.00

Ledger : 1

Month : 12

Linked to Cash Book : 1

Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
28/02/2018	3684937	Mixed recyclables - Market		130.56	0.00	130.56	0.00
28/02/2018	3684938	General mixed Markets		153.84	0.00	153.84	0.00
28/02/2018	36844565	Mixed waste Astral Park		56.19	0.00	56.19	0.00
				0.00		1,731.87	
Above paid on : 07/03/2018						BACS No MT002	
Supplier : Northgate Vehicle Hire			NOR002				
27/02/2018	SL04879074	Vehicle hire for grounds		430.56	0.00	430.56	0.00
				0.00		430.56	
Above paid on : 07/03/2018						BACS No NOR002	
Supplier : Pear Technology Services Ltd			PEA003				
15/02/2018	119815	Technical support to 02/2019		240.00	0.00	240.00	0.00
				0.00		240.00	
Above paid on : 07/03/2018						BACS No PEA003	
Supplier : Pink Peony Wdddings			PIN003				
26/02/2018	121	Astral Park sign		35.00	0.00	35.00	0.00
				0.00		35.00	
Above paid on : 07/03/2018						BACS No PIN003	
Supplier : Pitney Bowes Purchase Power			PIT001				
18/02/2018	BF328058	Franking machine top up		513.00	0.00	513.00	0.00
				0.00		513.00	
Above paid on : 07/03/2018						BACS No PIT001	
Supplier : Johnston Publishing Ltd			PREM001				
19/02/2018	4601096	Adverts A P Wedding Fayre		300.24	0.00	300.24	0.00
				0.00		300.24	
Above paid on : 07/03/2018						BACS No PREM001	
Supplier : Prudential - LEIGH/LINS TWN			PRU001				
07/03/2018	FEBRUARY2018	AVC payment		300.00	0.00	300.00	0.00
				0.00		300.00	
Above paid on : 07/03/2018						BACS No LLTC	

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List of Purchase Ledger BACS Payments

		Ledger : 1	Month : 12	Linked to Cash Book : 1			
Invoice Date	Invoice No	Supplier Name and Invoice Details	Authorized Ref	Amount Due	Discount Taken	Amount Paid	Invoice Balance
					0.00	115.00	
				Above paid on : 07/03/2018		BACS No STE007	
		Supplier : Strawberry Fieldz Ltd	STR004				
23/02/2018	INV000058	Heating of marquee		500.00	0.00	500.00	0.00
					0.00	500.00	
				Above paid on : 07/03/2018		BACS No STR004	
		Supplier : Cooler Aid Ltd	THIR001				
28/02/2018	1352921	Supply of water		7.14	0.00	7.14	0.00
					0.00	7.14	
				Above paid on : 07/03/2018		BACS No THIR001	
		Supplier : Toolmonkey Ltd	TOO001				
28/02/2018	SI124915	Trousers		376.79	0.00	376.79	0.00
					0.00	376.79	
				Above paid on : 07/03/2018		BACS No TOO001	
		Supplier : Bee Local Magazines (formerly The Vine)	VIN003				
14/02/2018	3833	Insert sheet for 'What's On' G		485.98	0.00	485.98	0.00
					0.00	485.98	
				Above paid on : 07/03/2018		BACS No VIN003	
		Supplier : Waterdene Foodservice Ltd	WAT005				
14/02/2018	493234	Cleaning products		64.88	0.00	64.88	0.00
15/02/2018	493422	Food order Astral Park		215.97	0.00	215.97	0.00
15/02/2018	493625	Food order Astral Park		12.35	0.00	12.35	0.00
15/02/2018	493794	Food order Astral Park		1.10	0.00	1.10	0.00
23/02/2018	495918	Food order Astral Park		74.72	0.00	74.72	0.00
23/02/2018	496657	Catering at Astral Park		80.08	0.00	80.08	0.00
05/03/2018	497791	Food order Astral Park		158.63	0.00	158.63	0.00
05/03/2018	498091	Food order Astral Park		12.35	0.00	12.35	0.00
					0.00	620.08	
				Above paid on : 07/03/2018		BACS No WAT005	
		Supplier : William Yirrell	YIR001				

Direct Debit Payments made between 01/02/2018 and 28/02/2018

Nominal Ledger Analysis

Date	Payee Name	Gross Total	VAT	Code	Centre	Net Total	Transaction Details
02/02/2018	British Telecom	161.52	26.92	4320	115	134.60	Phone - Astral Park
04/02/2018	NatWest OneCard	1,867.68	108.56			1,759.12	Various purchases
08/02/2018	SSE	241.89	11.50	4131	104	212.12	Electricity - Tactic
09/02/2018	SSE	435.54	72.59	4131	401	18.27	Electricity - Vandyke
12/02/2018	EE Mobile	421.52	65.75	4320	111	362.95	Electricity - Pages Park Pavilion
12/02/2018	Orbtalk	265.13	44.19	4320	12	355.77	Mobile Phone Bill
15/02/2018	SSE	111.87	5.32	4131	110	220.94	Phone - WH
15/02/2018	SSE	50.37	2.39	4131	110	106.55	Electricity - Depot - 1 Ross Court
15/02/2018	EDF	340.00	56.67	4131	110	47.98	Electricity - Depot - 2 Ross Court
15/02/2018	EDF	30.00	5.00	4131	412	25.00	Electricity - Market
15/02/2018	EDF	288.00	48.00	4131		240.00	Electricity - Pages Park Pavilion
15/02/2018	Shell UK	444.00	33.51	4200	230	410.49	Fuel card
15/02/2018	Worldpay	25.02	4.17	4381	12	20.85	Monthly bankline charge
15/02/2018	NatWest	46.30		4381	12	46.30	Bankline charge
15/02/2018	Anglian Water - 100793264	2.50		4135	401	2.50	Water - Vandyke Cemetery
15/02/2018	Anglian Water - 102682259	30.50		4135	230	30.50	Water - Vandyke Playing Field
15/02/2018	Anglian Water - 104113345			4135	210		Water - Ment Rec Ground
15/02/2018	Anglian Water - 104438205	26.00		4135	111	26.00	Water - Pgs Pk Pav
15/02/2018	Anglian Water - 112322961	662.56		4135	120	662.56	Water - Parsons Close
15/02/2018	Anglian Water - 117053033	3.50		4135	210	3.50	Water - Linslade Park
15/02/2018	Anglian Water - 119731644	10.50		4135	200	10.50	Water - Allotments
15/02/2018	Anglian Water - 120281209	18.50		4135	401	18.50	Water - Old Linslade Cemetery
15/02/2018	Anglian Water - 125016543	4.00		4135	113	4.00	Water - Mentmore Gardens
15/02/2018	Anglian Water - 126336965	20.00		4135	104	20.00	Water - Tactic
15/02/2018	Anglian Water - 145302733			4135	115		Water - Astral Park
16/02/2018	Virtual IT	677.40	112.90	4309	12	564.50	IT support
19/02/2018	Tegs	245.78	40.96	4132	111	204.82	Gas - Pages Park Pav
19/02/2018	Tegs	109.25	5.20	4132	104	104.05	Gas - Tactic
19/02/2018	Streamline/Worldpay	74.40	4.34	4381	12	70.06	Transactions charges
23/02/2018	Unicom	81.18	13.53	4320	104	67.65	Tactic - Phone/Alarm
28/02/2018	MHR	244.46	40.74	4010	12	203.72	Payroll cost
28/02/2018	Shell UK	500.06	83.32	4200	230	416.74	Fuel - Grounds
28/02/2018	NatWest	112.58		4381	12	114.09	Bank charges
28/02/2018	Central Beds Council	583.00		4145	115	583.00	Rates - Astral Park
28/02/2018	Central Beds Council	1,250.00		4145	412	1,250.00	Rates - Markets
28/02/2018	Central Beds Council	150.00		4145	13	150.00	Rates - White House
28/02/2018	Central Beds Council	2,539.00		4145	13	2,539.00	Rates - White House
28/02/2018	Central Beds Council	583.00		4145	110	583.00	Rates - Depot
28/02/2018	Central Beds Council	524.00		4145	104	524.00	Rates - Tactic
28/02/2018	Central Beds Council	136.00		4145	113	136.00	Rates - Mentmore Pavilion
28/02/2018	Central Beds Council	268.00		4145	401	268.00	Rates - Vandyke Road
28/02/2018	Central Beds Council	40.00		4145	401	40.00	Rates - Cemetery - Old Linslade

Total D/D Payments £ 13,625.01 £ 785.56 £ 12,840.96

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At : 13:20

Petty Cash

List of Payments made between 01/02/2018 and 28/02/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2018	Sarah Jewell	4477	30.25		Food for BBN training
14/02/2018	Vivien	4478	16.60		Train fare
14/02/2018	Clare	4479	3.00		Batteries
20/02/2018	Vivien	4480	26.40		Bus/train fares
23/02/2018	Alan	4481	36.97		Blow torch and gas

Total Payments 113.22

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At : 13:12

Petty Cash Astral Park

List of Payments made between 01/02/2018 and 28/02/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
05/02/2018	Mark	310	15.51		Various catering
09/02/2018	Mark	311	14.30		Various catering
12/02/2018	Mark	312	29.69		Cooking club / catering
13/02/2018	John	313	2.20		Milk
15/02/2018	Mark	314	29.61		DVD & catering
17/02/2018	Mark	315	16.00		Gin
18/02/2018	Mark	316	6.38		Ice & salad
19/02/2018	Mark	317	14.02		Various catering
21/02/2018	Mark	318	2.00		Milk
23/02/2018	Mark	319	14.58		Various catering
26/02/2018	Mark	320	26.31		Varius catering
27/02/2018	Mark	321	4.05		Various catering

Total Payments	<u>174.65</u>
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At : 12:57

Petty Cash Tactic

List of Payments made between 01/02/2018 and 28/02/2018

<u>Date Paid</u>	<u>Payee Name</u>	<u>Cheque Ref</u>	<u>Amount Paid</u>	<u>Authorized Ref</u>	<u>Transaction Detail</u>
01/02/2018	Phil	485	2.00		Sugar x 2
01/02/2018	Linda	486	4.55		Biscuits and squash TANG
01/02/2018	Charley	487	10.00		Pizza making TANG
01/02/2018	Phil	488	2.00		Sugar x 2
01/02/2018	Tracey	489	10.30		Cleaning materials
01/02/2018	Tracey	490	8.95		Door hook & tie belt
01/02/2018	Linda	491	10.63		Biscuits/ice cream making
02/02/2018	Sasha	492	22.70		Cake / decorations open day
05/02/2018	Charley	493	4.00		Pancake ingredients
06/02/2018	Linda	494	8.00		Photo frames
09/02/2018	Sasha	495	5.13		Refreshments for open day
13/02/2018	Tracey	496	2.99		Pancake ingredients
15/02/2018	Tracey	497	5.70		TANG art activity
21/02/2018	Charley	498	2.00		Hot chocolate

Total Payments	<u>98.95</u>
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