



Friday, 5 April 2019

To: Members of the Policy & Finance Committee (Councillors E Wallace, S Jones, R Berry, S Cotter, K Cursons, S Cursons, A Dodwell, K Ferguson, M Freeman, F Kharawala, C Palmer and G Perham)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Policy & Finance Committee** to be held on **Monday, 15 April 2019** commencing at **7.30 pm** in the Council Chamber, The White House, Hockcliffe Street, Leighton Buzzard, LU7 1HD..

**THIS MEETING MAY
BE RECORDED ***

Mark Saccoccio

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.

(ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing

Order No.s 1(f) and 1(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)

To receive and approve as a correct record the minutes of the Policy & Finance Committee meeting held on 25 February 2019.

5. MINUTES OF SUB COMMITTEE MEETINGS (Pages 5 - 16)

To receive the draft minutes of the following Sub-Committee meetings **(to follow)** and to consider the recommendation/s contained therein:

- (a) Personnel Sub Committee 25 March 2019
- (b) Community Safety Sub Committee 1 April 2019
- (c) Grants & Awards Sub Committee 8 April 2019

6. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 17 - 22)

- (a) To receive and note progress with the Committee objectives and work plan for 2018-2019 **(attached)**.
- (b) To receive and consider a draft Committee work plan for 2019-2020 **(attached)**.

7. MARCH AND APRIL 2019 PAYMENTS (Pages 23 - 72)

To receive and note the schedule of payments made in March 2019 **(attached)** and April 2019 **(to follow)** (approved for payment by the Town Clerk and two bank signatories).

8. TWELVE MONTH BUDGET MONITORING REPORT (Pages 73 - 86)

To receive a budget monitoring report for the period 1 April 2018 – 31 March 2019 **(to follow)**.

9. CODE OF CONDUCT REVIEW (Pages 87 - 96)

To receive a report regarding the Members' Code of Conduct **(attached)** and to consider the recommendation/s contained therein.

10. ARRANGEMENTS WITH LOCAL AUTHORITIES (Pages 97 - 98)

To receive a report regarding arrangements with local authorities **(attached)** and to consider the recommendation/s contained therein.

11. ANNUAL REPORT 2018-2019 (Pages 99 - 110)

To receive and consider recommending to Council approval of the draft

wording of the Council's Annual Report for the year 2018-2019 **(attached)** (Note: final report will be published in June 2019 following approval of the year end accounts).

12. REMEMBRANCE DAY (Pages 111 - 112)

To receive a report regarding provision of a PA system for Remembrance Day **(attached)** and to consider the recommendation/s contained therein.

13. EXCLUSION OF THE PUBLIC

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

14. MONIES OWED TO THE TOWN COUNCIL (Pages 113 - 114)

To receive a report **(attached)** and to consider the recommendation/s contained therein.

* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.
