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22 January 2019

To: The Town Mayor and all Members of Leighton-Linslade Town Council

## **NOTICE OF MEETING**

You are hereby summoned to attend a meeting of Leighton-Linslade Town Council to be held on **Monday, 28 January 2019** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Bedfordshire, LU7 1HD.

M Saccoccio  
Town Clerk

**Prayers will be said at 1920 hours**

## **AGENDA**

### **1. APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### **2. DECLARATIONS OF INTEREST**

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### **3. TOWN MAYOR'S ANNOUNCEMENTS**

### **4. LEADERS' ANNOUNCEMENTS**

### **5. QUESTIONS**

- (a) To receive questions and statements from members of the public as provided for in Standing Order Nos.1 (f) and 1 (h)
- (b) To receive questions from Councillors as provided for in Standing Order No.8 (a) , provided three clear days' notice of the question has been given to the person to whom it is addressed.

**6. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)**

To receive and approve as a correct record the minutes of the Town Council meeting held on 24 September 2018.

**7. COMMITTEE MINUTES (Pages 7 - 66)**

To receive the Minutes of Committee meetings (attached) and to consider any recommendations contained therein:

- a) Planning & Transport Committee 03 October 2018
- b) Cultural & Economic Services Committee 15 October 2018
- c) Planning & Transport Committee 24 October 2018
- d) Planning & Transport Committee 14 November 2018
- e) Policy & Finance Committee 19 November 2018
- f) Partnership Committee 29 November 2018
- g) Grounds & Environmental Services Committee  
03 December 2018
- h) Cultural & Economic Services Committee 10 December 2018
- Recommendation at 150/CE (Heritage Trail)**
- i) Planning & Transport Committee 12 December 2018
- j) Planning & Transport Committee 09 January 2019
- k) Policy & Finance Committee 21 January 2019

**Recommendation at 439/PF (see Agenda item 8)**

**Recommendation at 443/PF (see Agenda item 11)**

**Recommendation at 444/PF (Calendar of Meetings)**

**Recommendations at 445/PF (see Agenda item 9)**

**Recommendation at 448/PF (see Agenda item 14)**

**Recommendation at 450/PF (see Agenda item 19)**

**8. STANDING ORDERS (Pages 67 - 96)**

Further to the recommendation made the Policy and Finance Committee on 21 January 2019, to receive a report regarding Standing Orders (attached) and to consider the recommendation/s contained therein.

**9. BUDGET AND PRECEPT FOR 2019-2020 (Pages 97 - 128)**

Further to the recommendation made by the Policy and Finance Committee on 21 January 2019, to receive the attached report and to approve the budget and set the precept for 2019-2020.

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**10. TOWN COUNCIL OBJECTIVES 2019-2024** (Pages 129 - 142)

To receive a verbal presentation regarding proposed Town Council objectives for the next five years and to consider approving the attached document.

**11. RISK REGISTER ACTION PLAN** (Pages 143 - 198)

Further to the recommendation from the Policy and Finance Committee on 21 January 2019, to approve the Risk Register and Action Plan for 2019-2020 (to be signed by the Town Mayor. (attached).

**12. TAXI RANK** (Pages 199 - 202)

To receive a report regarding the town centre taxi rank (attached) and to consider the recommendations contained therein.

**13. REPORT FROM CENTRAL BEDFORDSHIRE COUNCILLORS**

To receive a verbal update from Central Bedfordshire Councillors on matters affecting the parish (if applicable).

**14. HONORARY BURGESS NOMINATIONS 2019** (Pages 203 - 208)

To receive and consider one nomination for the 2019 Honorary Burgess award, as recommended by the Grants & Awards Sub-Committee on 5 November 2018 and the Policy & Finance Committee on 21 January 2019 (information attached).

**15. CORPORATE BEHAVIOURS** (Pages 209 - 212)

Further to the Personnel Sub-Committee meeting held on 7 January 2019, to receive a report regarding corporate behaviours and to consider the recommendation/s contained therein (attached).

**16. POLICE CRIME COMMISSIONER** (Pages 213 - 214)

To receive and consider correspondence dated 22 January 2019 from the Police Crime Commissioner (attached).

**17. APPOINTMENTS TO OUTSIDE BODIES**

To consider any changes to appointments and to receive verbal reports from Councillors, where applicable.

**18. APPOINTMENTS TO COMMITTEES**

To consider any changes to appointments, if applicable.

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**19. EXCLUSION OF THE PUBLIC**

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interests: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

- a. Pages Park pavilion (all relevant documentation can be found in the agendas for Grounds & Environmental Services Committee on 3.12.2018 and the Policy & Finance Committee on 21.1.2019)
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