



25 October 2018

To: Members of the Grants & Awards Sub Committee (Councillors A Brandham, S Cursons, K Cursons, M Freeman, C Perham and S Rahman)  
(Copies to all Town Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grants & Awards Sub Committee** to be held on **Monday, 5 November 2018** commencing at **7.30 pm** in the Council Chamber, The White House, Hockliffe Street, Leighton Buzzard, Beds, LU7 1HD.

**THIS MEETING MAY  
BE RECORDED \***

*Mark Saccoccio*

M Saccoccio  
Town Clerk

## AGENDA

1. **APPOINTMENT OF CHAIR**
2. **APPOINTMENT OF VICE CHAIR**
3. **APOLOGIES FOR ABSENCE**

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

4. **DECLARATIONS OF INTEREST**

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

5. **QUESTIONS FROM THE PUBLIC (3 MINUTES PER PERSON; MAXIMUM 15 MINUTES)**

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

**6. MINUTES OF PREVIOUS MEETING (Pages 1 - 4)**

To receive and approve as a correct record the minutes of the Grants Sub-Committee meeting held on 14 May 2018 (attached).

**7. CITIZENS ADVICE LEIGHTON LINSLADE (Pages 5 - 6)**

To receive an update from Citizens Advice in respect of the grant funding received from the Town Council and services provided.

**8. GENERAL GRANT APPLICATIONS (2ND ROUND FOR 2018-2019) (Pages 7 - 32)**

(a) To note that of the £10,000 general grant budget for 2018-2019, a total of £6,500 remains available (original budget of £10,000 less general grants already approved).

(b) To consider applications for second-round general grants for 2018-2019 totalling £3,241.55 as per the attached schedule, in accordance with the General Grant guidelines (copy attached).

**9. EXCLUSION OF THE PUBLIC (Pages 33 - 40)**

The Committee may consider it appropriate to consider the following resolution should they consider that any discussion would be prejudicial to the public interest: that, under the Public Bodies (Admissions to Meetings) Act 1960, the public be excluded on the grounds of the confidential nature of the business about to be transacted which involves the likely disclosure of exempt information. The public and press to withdraw from the meeting during consideration of detailed discussion regarding:

(a) Honorary Burgess nominations for 2019 (guidelines attached; nominations to follow (closing date 31 October)).

(b) Honorary Burgess award procedure 2019 (verbal)

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\* Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.