



14 August 2020

To: The Town Mayor and all Members of Leighton-Linslade Town Council

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of Leighton-Linslade Town Council to be held on **Monday, 24 August 2020** commencing at **7.30 pm**. This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

[https://teams.microsoft.com/l/meetup-join/19%3ameeting\\_YzViYWFYjYtMDY3NS00N2NILWExODEtOGM1OTYyYWMwYjQx%40thread.v2/0?context=%7b%22Tid%22%3a%2243be2b38-f73a-4576-be88-53d30b9697ef%22%2c%22Oid%22%3a%225c24f997-2ebc-40a3-9343-b16681c77adf%22%7d](https://teams.microsoft.com/l/meetup-join/19%3ameeting_YzViYWFYjYtMDY3NS00N2NILWExODEtOGM1OTYyYWMwYjQx%40thread.v2/0?context=%7b%22Tid%22%3a%2243be2b38-f73a-4576-be88-53d30b9697ef%22%2c%22Oid%22%3a%225c24f997-2ebc-40a3-9343-b16681c77adf%22%7d)

M Saccoccio  
Town Clerk

**Prayers will be said at 1920 hours**

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

**3. TOWN MAYOR'S ANNOUNCEMENTS****4. LEADERS' ANNOUNCEMENTS****5. MINUTES OF PREVIOUS MEETING (Pages 1 - 12)**

(a) To receive and approve as a correct record the minutes of the Council meeting held on 27 July 2020 (attached) in accordance with Standing Order 12.

(b) To receive information updates on matters arising from the previous meeting (where appropriate).

**6. QUESTIONS (Pages 13 - 14)**

(a) To receive questions and statements from members of the public as provided for in Standing Order Nos.3 (f) and 3 (g) (a written question submitted to Council is attached)

(b) To receive questions from Councillors as provided for in Standing Order No.27, provided three clear days' notice of the question has been given to the person to whom it is addressed.

**7. HIGH STREET TEMPORARY PEDESTRIANISATION (Pages 15 - 18)**

(a) By invitation, S Lakin, Strategic Transport Manager at Central Bedfordshire Council, will attend the meeting to answer questions regarding the trial pedestrianisation of the High Street.

(b) To consider the Motion proposed by Councillor S Owen and seconded by Councillor R Goodchild: "That the Town Clerk be instructed to discuss with Central Bedfordshire Council to secure the provision of additional seating and bad-weather shelters (of a temporary and portable nature) at the two bus-stops on either side of West Street, Leighton Buzzard, with urgency in view of the approach of adverse autumn and winter weather, and to report to Policy & Finance Committee on 21 September whether any contribution by this Council to the cost of such work might be helpful or appropriate."

**8. CYCLING**

To consider the Motion proposed by Councillor S Owen and seconded by Councillor R Goodchild: That this Council welcomes the publication on 27 July 2020 of the Government's "Gear Change" cycling strategy (<https://www.gov.uk/government/publications/cycling-and-walking-plan-for-england>) for a radical shift towards encouraging cycling, supports the health and environmental drivers of this strategy, notes the accompanying announcement of substantial funding, and asks the Town Clerk speedily to undertake discussions with Central Bedfordshire Council and with BuzzCycles

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with the aim, through partnership, of securing identified cycling improvements for Leighton Buzzard and Linslade.

**9. COVID-19 COMMUNITY RESPONSE** (Pages 19 - 32)

As requested by Council on 27 July 2020, to receive a report regarding the community response to the Covid-19 pandemic (**attached**) and to consider options for the way forward.

**10. DEED OF EASEMENT** (Pages 33 - 36)

To receive a report regarding the grant of a deed of easement and to consider the recommendation/s contained therein.

**11. MARKET FEES** (Pages 37 - 38)

a) To receive a report regarding the temporary Thursday market (attached) and to consider the recommendation/s contained therein.

b) Further to the report presented to Council on 27 July and its decision to review the question of market rents on 24 August, to consider the Motion proposed by Councillor G Perham and seconded by Councillor S Hemmings: "Leighton Linslade Town Council resolves that Market rents for permanent market traders should be waived until the end of November 2020, returning to full rents for December 2020".

**12. OPERATION DODFORD** (Pages 39 - 50)

As recommended by the Community Safety Sub-Committee on 13 July 2020, to approve the Operation Dodford Section 92 Grant Agreement for 1 April 2020 – 31 March 2021 (attached).

**13. REMEMBRANCE SUNDAY** (Pages 51 - 54)

To receive a report regarding Remembrance Sunday (attached) and to consider the recommendation/s contained therein.

**14. ALL SAINTS CHURCH** (Pages 55 - 56)

To receive and consider correspondence from All Saints Church (**attached**).

**15. BOUNDARY COMMISSION CONSULTATION** (Pages 57 - 58)

To consider recommendations arising from the Boundary Review working party meeting held on 5 August 2020 (information attached).

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**16. APPOINTMENTS TO OUTSIDE BODIES**

- (a) To consider appointments to new Guaranteed Grant recipients: Rotary Club of Leighton-Linslade (Yes We Can), Autism Bedfordshire, Freddie and Friends Sunshine Stop CIC, Keech Hospice Care.
- (b) To consider any changes to appointments and to receive verbal reports from Councillors, where applicable.

**17. APPOINTMENTS TO COMMITTEES**

To consider any changes to appointments, if applicable.

**18. COMMITTEE MINUTES (Pages 59 - 194)**

To receive the Minutes of Committee meetings (attached) and to consider any recommendations contained therein:

- |   |                  |
|---|------------------|
| (a) Partnership Committee                   | 6 February 2020  |
| <b>Recommendation at 43/LLP</b>             |                  |
| (b) Planning & Transport Committee          | 19 February 2020 |
| (c) Policy & Finance Committee              | 24 February 2020 |
| (d) Grounds & Environmental Committee       | 2 March 2020     |
| (e) Cultural & Economic Committee           | 9 March 2020     |
| (f) Planning & Transport Committee          | 11 March 2020    |
| (g) Planning & Transport Committee          | 6 July 2020      |
| (h) Policy and Finance Committee            | 20 July 2020     |
| <b>Recommendations at 126/PF and 131/PF</b> |                  |
| (i) Planning & Transport Committee          | 22 July 2020     |

**19. TOWN COUNCIL OBJECTIVES AND PARTNERSHIP PROJECTS (Pages 195 - 214)**

To consider the recommendations made by the Policy and Finance Committee on 20 January 2020 which were deferred at the Council meeting of 27 January 2020:

- (i) to approve the revised wording in the Five Year Plan for 2019-2024, to incorporate objectives agreed by Council on 30 September 2019 (attached)
- (ii) to approve the proposed Partnership Project list (attached) which incorporates aspirations agreed by Council on 30 September 2019 as well as ongoing aspirations carried forward from Big Plan II (town plan for 2011-2017), subject to adding up to date comment.
- (iii) that where considered relevant and appropriate, to seek the support of the Partnership Committee to lobby on behalf of the Parish in raising the profile of any project(s) as set out within the Leighton-Linslade Partnership Project List.

**20. REPORT FROM CENTRAL BEDFORDSHIRE COUNCILLORS**

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To receive a verbal update from Central Bedfordshire Councillors on matters affecting the parish (if applicable).

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