



17 July 2020

To: The Town Mayor and all Members of Leighton-Linslade Town Council

NOTICE OF MEETING

You are hereby summoned to attend a meeting of Leighton-Linslade Town Council to be held on **Monday, 27 July 2020** commencing at **7.30 pm**, to be held remotely via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. TOWN MAYOR'S ANNOUNCEMENTS

4. LEADERS' ANNOUNCEMENTS

5. QUESTIONS

This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020

- (a) To receive questions and statements from members of the public as provided for in Standing Order Nos.3 (f) and 3 (g)
- (b) To receive questions from Councillors as provided for in Standing Order No.27, provided three clear days' notice of the question has been given to the person to whom it is addressed.

6. MINUTES OF PREVIOUS MEETINGS (Pages 1 - 18)

To receive and approve as a correct record the minutes of the Town Council meetings held on 27 January 2020 and on 20 March 2020 (attached).

7. COMMUNITY RIGHT TO BID (Pages 19 - 22)

To receive a report regarding supporting the community right to bid (attached) and to consider the recommendation/s contained therein.

8. MARKET UPDATE AND PITCH FEES (Pages 23 - 30)

To receive an update report and a report regarding market pitch fees (attached) and to consider the recommendation/s contained therein.

9. COMMUNITY EVENTS UPDATE (Pages 31 - 36)

To receive a report regarding community events (attached) and to consider the recommendations contained therein.

10. HIGH STREET PEDESTRIANISATION

- (a) By invitation, S Lakin, Strategic Transport Manager at Central Bedfordshire Council, will attend the meeting to answer questions regarding the trial pedestrianisation of the High Street.
- (b) To consider the Motion proposed by Cllr R Goodchild and seconded by Cllr S Owen: "That this Council urges Central Bedfordshire Council to re-open the Leighton Buzzard multi-storey car park without delay as an important element of convenience for Waterborne Walk and High Street shoppers"

11. ANNUAL GOVERNANCE STATEMENT 2019-2020 AND ACCOUNTING STATEMENTS 2019-2020 (Pages 37 - 50)

Further to the recommendation made to the Policy and Finance Committee on 20 July 2020, to:

- (a) approve and sign Section 1 – Annual governance statement 2019/20
(attached)
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- (b) approve and sign Section 2 - Accounting statements 2019/20
(attached)

12. ANNUAL REPORT 2019-2020 (Pages 51 - 66)

Further to the recommendation made to the Policy and Finance Committee on 20 July 2020, to consider approval and publication of the Town Council's Annual Report for 2019-2020 **(attached)**.

13. MEETINGS AND APPOINTMENTS (Pages 67 - 74)

To receive a report regarding Council Meetings and Appointments (attached) and to consider the recommendation/s contained therein.

14. COVID RISK ASSESSMENTS (Pages 75 - 106)

To consider approval of risk assessments for the TACTIC building, Pages Park Pavilion, Linslade Memorial Pavilion and the Astral Park Sports and Community Centre.

15. COVID-19 PANDEMIC (Pages 107 - 154)

- (a) To receive and note all decisions made by Council between 20 March 2020 – 30 June 2020 **(attached)** in accordance with the resolution made by Council on 20 March 2020.
 - (b) To receive a report regarding the financial impact of the pandemic on the Council's income **(attached)** and to consider the recommendation/s contained therein.
 - (c) To receive a report regarding the Leighton-Linslade COVID-19 Task Force **(attached)** and to consider the recommendation/s contained therein.
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