



Friday, 4 September 2020

To: Members of the Grounds & Environmental Committee (Councillors R Berry, S Jones, T Morris, F Kharawala, B Spurr, V Harvey, A Gray and P Snelling)
(Copies to all Town Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of **Grounds & Environmental Committee** to be held on **Monday, 14 September 2020** commencing at **7.30 pm** in the
This will be a remote meeting held via Microsoft Teams in accordance with The Local Authorities and Crime Panels (Coronavirus)(Flexibility of Meetings)(England and Wales) Regulations 2020.

**THIS MEETING MAY
BE RECORDED ***

M Saccoccio
Town Clerk

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order

No.s 3(f) and 3(h).

4. MINUTES OF PREVIOUS MEETING (Pages 1 - 6)

To receive and approve as a correct record the minutes of the Grounds & Environmental Committee meeting held on 2 March 2020.

5. COMMITTEE OBJECTIVES AND WORK PLAN (Pages 7 - 12)

(a) To receive and consider the Committee Work Plan for 2020-2021 **(attached)**.

(b) To receive and formally note the decisions made by the Committee between 20 March – 30 June 2020 in accordance with the decision-making process agreed by Council on 20 March 2020 **(attached)**.

6. THREE MONTH BUDGET MONITORING REPORT (Pages 13 - 16)

To receive a three-month budget monitoring report and the Grounds and Environmental Services Earmarked Reserves for the period April-June 2020 **(attached)**.

7. INVESTMENT IN LEISURE FACILITIES (Pages 17 - 20)

Further to the recommendation made by the Policy and Finance Committee on 24 February 2020, to receive a report regarding investment into outdoor table tennis tables **(attached)** and to consider the recommendation/s contained therein.

8. PARSON'S CLOSE RECREATION GROUND (Pages 21 - 22)

To receive a report **(attached)** regarding Parson's Close Recreation Ground and to consider the recommendation/s contained therein.

9. FEES AND CHARGES (Pages 23 - 30)

(a) To receive a report regarding pricing of the newly installed memorialisation (to follow) and to consider the recommendation/s contained therein.

(b) To receive a report regarding pavilion hire fees and charges (to follow) and to consider the recommendation/s contained therein..

10. CAFÉ IN THE PARK (Pages 31 - 32)

To receive and consider correspondence received from Community Action Bedfordshire in respect of the fees for the Café in the Park concession

(attached).

11. HIGH STREET PLANTERS

To consider the Motion proposed by Cllr V Harvey: In support of Central Bedfordshire Council's temporary pedestrianisation of the High Street, that Leighton-Linslade Town Council takes on the responsibility for planting and maintaining the four planters that Central Bedfordshire Council has purchased and can be found in Lake Street, Market Square and Church Square respectively. That Central Bedfordshire Council agree and where necessary position the planters in their preferred locations and thereafter the Town Council take on their on-going maintenance. In order to encourage greater footfall, that the Town Council also makes better use of its own town centre located planters by providing an attractive floral display in the common interests of local businesses and the regular markets alike.

12. PUBLIC REALM: CENTRAL BEDFORDSHIRE PROPOSAL (Pages 33 - 42)

To receive a report regarding a proposal from Central Bedfordshire Council regarding public realm improvements **(attached)** and to consider the recommendation/s contained therein.

13. TREE PLANTING SCHEMES (Pages 43 - 50)

To receive a report regarding possible tree planting schemes **(to follow)** and to consider the recommendation/s contained therein.

14. SPORTS AND PHYSICAL ACTIVITY PLAN UPDATE (Pages 51 - 94)

To receive and note an update report **(attached)** in respect of the Sport and Physical Activity Development Plan.

15. PROJECTS AND SERVICE AREA UPDATE

To receive a verbal update from the Head of Grounds and Environmental Services regarding recently completed and forthcoming projects and general service area update.

16. TEN-YEAR PLANNED MAINTENANCE PROGRAMME (Pages 95 - 112)

To receive a report on the ten-year planned maintenance programme **(to follow)** and to consider the recommendation/s contained therein.

17. REVIEW OF POSSIBLE PRIORITY PROJECTS FOR INCLUSION IN THE 2021-2022 BUDGET

For the Committee to discuss and propose potential projects and schemes for possible inclusion in the 2021-2022 budget, for further investigation and consideration at the December meeting.

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