



8 September 2017

To: Town Mayor and all Members of the Policy and Finance Committee
(Councillors R Berry, K Cursons, S Cursons, S Cotter, A Dodwell, K Ferguson, J M Freeman, S Jones – Vice Chair, F Kharawala, C Palmer, G Perham and E Wallace - Chair)
(Copies to all Councillors for information)

NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Policy and Finance Committee** to be held on **18 September 2017** commencing at **1930 hours** in the Council Chamber, The White House, Hockliffe Street.

M Saccoccio
Town Clerk

**THIS MEETING
MAY BE
RECORDED ***

AGENDA

1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

3. QUESTIONS FROM THE PUBLIC (3 minutes per person; maximum 15 minutes)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

4. MINUTES OF PREVIOUS MEETING

To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 31 July 2017 (**attached**).

5. COMMITTEE OBJECTIVES AND WORK PLAN

To receive and consider the Committee work plan for 2017-2018 (**attached**).

6. JULY and AUGUST 2017 PAYMENTS

To receive and note the schedule of payments made in July 2017 and in August 2017 (**attached**) (approved for payment by the Town Clerk and two bank signatories).

7. COMMUNICATIONS UPDATE

To receive and note a communications update report (**attached**).

8. PROJECTS UPDATE

To receive a report regarding current projects (**to follow**) and to consider the recommendation/s contained therein.

9. DATA PROTECTION UPDATE

To receive a report regarding the General Data Protection Regulations (**to follow**) and to consider the recommendation/s contained therein.

10. EXTERNAL AUDITOR'S REPORT 2016-2017

To receive and consider the external Auditor's report for 2016-2017 (*if received; if not, it is anticipated that the report will be presented to Council on 25 September*).

**Committee members receive all documentation.
Background papers available to all Councillors upon request.**

**Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.*