



9 September 2016

To: Town Mayor and all Members of the Policy and Finance Committee  
(Councillors R Berry, D Bowater, A Brandham, S Cotter, A Dodwell, K Ferguson, J M Freeman, S Jones, F Kharawala, C Palmer – Vice Chair, G Perham and E Wallace - Chair)  
(Copies to all Councillors for information)

## NOTICE OF MEETING

You are hereby summoned to attend a meeting of the **Policy and Finance Committee** to be held on **Monday 19 September 2016** commencing at **1930 hours** in the Council Chamber, The White House, Hockliffe Street.

M Saccoccio  
Town Clerk

**THIS MEETING  
MAY BE  
RECORDED \***

## AGENDA

### 1. APOLOGIES FOR ABSENCE

Schedule 12 of the Local Government Act 1972 requires a record be kept of the Members present and that this record form part of the minutes of the meeting. Members who cannot attend a meeting should tender apologies to the Town Clerk.

### 2. DECLARATIONS OF INTEREST

- (i) Under the Localism Act 2011 (sections 26-37 and Schedule 4) and in accordance with the Council's Code of Conduct, Members are required to declare any interests which are not currently entered in the Member's Register of Interests or if he/she has not notified the Monitoring Officer of it.
- (ii) Should any Member have a Disclosable Pecuniary Interest in an item on the agenda, the Member may not participate in consideration of that item unless a Dispensation has first been requested (in writing) and granted by the Council (see Dispensation Procedure).

### 3. QUESTIONS FROM THE PUBLIC (3 minutes per person; maximum 15 minutes)

To receive questions and statements from members of the public in respect of any item of business included in the agenda, as provided for in Standing Order No.s 1(f) and 1(h).

**4. MINUTES OF PREVIOUS MEETING**

To receive and approve as a correct record the minutes of the Policy and Finance Committee meeting held on 1 August 2016 **(attached)**.

**5. COMMITTEE OBJECTIVES AND WORK PLAN**

To receive and consider the Committee objectives and work plan for 2016-2017 **(attached)**.

**6. BEST BAR NONE UPDATE**

To receive and note an update report regarding the Best Bar None initiative **(to follow)**.

**7. JULY PAYMENTS**

To receive and note the schedule of payments made in July 2016 **(attached)** (approved for payment by the Town Clerk and two bank signatories).

**8. QUALITY GOLD APPLICATION**

To receive a report regarding the proposed application for Gold status under the Local Council Award Scheme **(attached)** and to consider the recommendations contained therein.

**9. REVIEW OF THE CIVIC ROLE OF TOWN MAYOR**

To receive a report regarding the review of the civic role of Town Mayor **(to follow)** and to consider the recommendations contained therein.

**10. COMMUNICATIONS UPDATE**

To receive and note a report with an update on Communications **(to follow)**.

**11. PENSION AUTO-ENROLMENT**

To receive and note a report regarding pension auto-enrolment **(to follow)**.

**12. EXTERNAL AUDITOR'S REPORT 2015-2016**

To receive and consider the external Auditor's report for 2015-2016 *(if received; if not, it is anticipated that the report will be presented to Council on 26 September)*.

*\*Phones and other equipment may be used to film, audio record, tweet or blog from this meeting by an individual Council member, officer or member of the public. No part of the meeting room is exempt from public filming unless the meeting resolves to go into exempt session. The use of images or recordings arising from this is not within the Council's control.*